



SWANx19 Planning Group Meeting Notes

Tuesday, April 2, 2019

SWAN Headquarters

800 Quail Ridge Drive, Westmont, IL 60559

Conference Room

Welcome and Introductions

Meeting started at 2:00 p.m.

Organization	Name	Present
Bellwood Public Library	Linda DuPree, Head of Circulation	No
Frankfort Public Library District	Jessica Nawrocki, Head of Circulation	Yes
Downers Grove Public Library	Lauren Cantore Gonzalez, Computer Help Desk Supervisor	No
Blue Island Public Library	Mike Byrne, IT Manager	Yes
Downers Grove Public Library	Christine Lees, Head of Circulation	Yes
Tinley Park Public Library	Joy Anhalt, Technical Services Manager	Yes
SWAN	Aaron Skog, Executive Director	Yes
SWAN	Steven Schlewitt, Information Technology & Systems Support Manager	Yes
SWAN	Lauren Levaggi, User Experience Specialist	Yes
SWAN	Rudy Host, Systems Engineer, Information Technology	Yes
SWAN	Crystal Vela, Consultant, User Experience	Yes

Discussion on Keynote

DuPage Pads would be happy to provide a session or be a keynote. Carol is the Executive Director at DuPage Pads. Aaron & Christine will reach out to here. Will Salmon has Aaron Skog's contact information.

Steven suggested that SWANx19 consider a round of featured libraries, under the "spirit of innovation." We could share 3-5 libraries with features that would be tie into sessions or creativity within SWAN. We could use this to build on later sessions, acting as a preview. For example, if they are using BLUEcloud Mobile in an innovative way. We could feature some SWAN provided tools, but not necessarily.

This was an idea appreciated by the Planning Group.

Discussion on Session Ideas

Some sessions could be devoted to Symphony Serials or Acquisitions, more of a highlight. Rebecca Bartlett submitted a session idea on the SPP for BLUEcloud Acquisitions. Aaron will follow up with SWAN staff, Dawne and Scott, and the feasibility of this topic.

Christine suggested some vetting ahead of time, to review the presentation.

Discussion on the Library of Things

The presentation we have submitted was from Alsip. There was agreement that we should approach them for more on this topic.

Westchester is doing kayaks! The library of things. They are providing tools. SLUI is doing a round table on the Library of Things, on May 7, 2019. Crystal Vela shared that a trustee is providing Reader's Advisory and how to run book clubs.

Oak Park does the book bike, which could be featured.

DGS does a breakfast series with DuPage Pads and they register library clients, with instruction and a tour. They include other organizations within this.

Recent renovations could be an entire session with SWAN recommendations on working with RBP and the ILS configuration. Include internal setup to help with location/floor closing with available collections. Aaron will approach Ted Bodewes at Thomas Ford Memorial Library.

Examples on the facility renovations idea.

- Berwyn did some work reinforcing the floors
- Downers moved their circulation desk
- Blue Island drunk driver crashed through the front of the building
- River Forest disaster due to polar vortex

A whole session on facilities management: saving money through energy savings. Christine will talk with Ian Knorr, and we can expand this after speaking with him.

Staff lounge management could be a fun idea for a session (Aaron idea). The goal would be to share war stories and how to handle it. Bolingbrook has a staff lounge with convection ovens. The planning group politely declined this idea.

Batavia has a café, Glen Ellyn has a café, other ideas with food courts at libraries.

Approach the Morton Arboretum about a session highlighting their collection, programs.

LACONI had a presentation on "disability players" which was suggested by Mike Byrne and Jessica Nawrocki. Overview on terminology, how to provide services. Ask Crystal to track down details. (Jessica will follow up)

HR Source's session from 2018 was popular, as noted at the previous meeting. Ginny will follow up with them on presenting at the SWANx19 event.

IMRF is the most popular session, so set it up with the largest room. Ginny will approach IMRF.

St Charles did a whole cooking series. Tinley also has a chef series at their library. Those are very popular at St Charles.

Berwyn has a fairy tale ball every year with story times, costumes—Crystal could approach them.

Friends of Library or Foundations with libraries: these could be interesting. Batavia did a fundraiser with put-put through the library. Downers Grove has does this prior (according to Mike). Approach directors, such as Pierre Gregoire on how to start a foundation for a library. (Christine at DGS will approach their foundation) There is a national friend of the library group (according to Joy).

John Chrastka spoke at COSUGI as part of the keynote—he is local at Berwyn and could talk about Every Library. Aaron and Crystal will follow up with John about a possible SWANx19 session.

Joy volunteered for a session cataloging related if we come up with a topic (Not acquisitions!).

Cataloging SOS from 2018 went over well, so consider that as a repeat. Claudia Nickson on SWAN staff will be approached to lead this if a session is needed.

RFID panel led by Ian Nosek which will be approached at the next meeting. Rudy and Steven will follow through at the RFID Users Group meeting April 25, 2019.

Phishing scam awareness, how to identify fake emails—Mike Bryne suggested it as a possible session. Social engineering, and how public organizations deal with providing service and keep things secure and private.

Review of the Sessions Submitted

Library of Things Session with Alsip submitted. This could be presented with other libraries, such as Oak Lawn's car manuals. This could include some of the approach SWAN Bibliographic Services is taking with bibliographic records. Joy Anhalt shared the Northlake Public Library had done a session on this topic and it was very detailed for catalogers. So this presentation is more inclusive. We love it!

Jori Daniels submitted 3 ideas. We liked 2 of the 3 ideas and would like to find out more about them.

Multilingual Communities: always a good topic for SWAN libraries. The language approach with cataloging Polish language (OPS), the Blue Island staff with their approach to Spanish.

Online Trolling: this is an interesting topic for youth services; would this be good to cover, but we need to ensure we have this covered. Could we approach Bensenville Public School District? Crystal can reach out to the circulation manager at Bensenville. We could reach out to the LACONI youth services group to see if they have any programs they have completed (ask Joy to provide information on the LACONI officers webpage).

Passport/Notary Services: this might be somewhat covered ground as a topic.

Tori Alt submitted to present on their Makery. Some of the concerns are who is the audience? The fun things that can be done with it is important. We would like to see some scope within the presentation with how it was secured by the library board and the ongoing funding. Highlight more recent programs, perhaps with other libraries that have maker spaces. Prairie Trails has a huge maker space. Frankfort has crafts going with 2 programs per month. Matteson has a something going for awhile now, and recently they shared at the SWAN Tech the class they are providing. CPL has their maker space, which was a

recent ILA presentation (or LACONI) program. CPL could be approached with the idea of building bridges. Crystal will see if the YouMedia group at CPL would be willing to present.

Virtual Reality could be shared as a petting zoo with an Oculus, perhaps a vendor? Lauren Levaggi and Mike Byrne really liked this idea and how much it has to do with libraries might be unknown, so this could be a demo. One example was an interactive floor with kids playing Hungry Hungry Hippos! This could be demo on the use of this technology. Is there a library using this in the area?

Microsoft could be approached for a session on licensing, but Steven also was thinking they could demonstrate some technology for libraries in a second session. Aaron and Steven will follow up on the licensing idea and this other session that is fun! Steven will reach out to his Microsoft contact.

Mike Byrne can provide a celebrity cutout for selfies at SWANx19!

Raspberry Pi session for libraries. The Spacelab based in Mokena Illinois could provide a session on tinkering, and what this would be like as a library program (Jessica shared this). Brandon Buckley is the St Charles teen librarian, he could be approached for ideas on this topic. Jessica and Rudy will follow up with Spacelab.

Collaboration between public libraries and schools should be a session. Bensenville is a good example, Downers Grove is a great example (in the youth services dept), and Tinley's youth services (Carry Reed) should be approached. Talk with OPS about anything going there as well. Crystal will start with Bensenville and go from there.

Conference Website

The group liked idea of the conference website, and to provide this option in the registration. We should still print the conference book but use the option in Eventbrite.

The Green Promoting contact Joy shared should be able to give a lead on the amount of time to print the conference booklet.

Rudy suggested that we use a raffle for the people that opt to only use the conference website.

Indicating the sessions ahead of time helps with planning the room sizes.

To Do List

DuPage Pads: Aaron and Christine will contact

"Spirit of Innovation" Keynote feature 3-5 libraries: Rudy, Steven, Crystal, and Aaron will create a list and design an award trophy.

EveryLibrary: Aaron and Crystal will contact.

Bensenville Public Library & School District: Crystal will contact the circulation manager at Bensenville.

HR Source session: Ginny will contact.

IMRF session: Ginny will contact.

Facility session: Christine will reach out to DGS Ian Knorr.

Maker/Spacelab session: Rudy will contact.

CPL YouMedia session: Crystal will contact.

Privacy & Law session: Aaron will reach out to Klein Thorpe Jenkins.

Conference website: Lauren will build the site.

Vendor sponsors: Ginny will arrange tables and sponsors.

RFID panel: Steven and Ian will approach the RFID Users Group at the April 25, 2019 meeting.

Microsoft session: Steven will contact.

Sessions submitted: SWAN staff on the planning group will review the sessions and provide an update to the group. The session submission form closes April 12, 2019.

Meeting adjourned at 4:30 p.m.