



SWAN Interlibrary Loan Users Group  
Wednesday, June 12, 2019  
9:30 am – 12:00 pm  
**RAILS Main Meeting Room**  
125 Tower Drive, Burr Ridge, IL 60527

### NOTES

#### 1. Introductions

Attendees introduced themselves, members attending represented 13 libraries.

First	Last	Library
Morgan	Burns	Messenger Public Library of North Aurora
Peggy	Carey	National University of Health Sciences (Learning Resource Center)
Patricia	Czuba	Indian Prairie Public Library District
Linda	DuPree	Bellwood Public Library
Mary	Fee	Batavia Public Library District
Mary	Freisinger	Bellwood Public Library
Kryztal	Gonzalez	Franklin Park Public Library District
Carly	Guido	Franklin Park Public Library District
Toni	Jacobs	South Holland Public Library
Mary (Mimi)	Johnsen	Bloomington Public Library
Theresa	Kirwan	Crestwood Public Library District
Susan	Krass	Geneva Public Library District
Mary	Malach	Messenger Public Library of North Aurora
Michael	McGlauchlen	Bloomington Public Library
Jane	Ruback	LaGrange Public Library
Debbie	Sheehan	Indian Prairie Public Library District
Holly	Szpara	Saint Charles Public Library District
Deborah	Walsh	National University of Health Sciences (Learning Resource Center)

#### 2. ILLINET Traffic Survey BLUEcloud Analytics

SWAN Reports > IPLAR > ILLINET Traffic Survey > ILLs Sent & Received (fiscal year 2018)

<http://na1->

[microstrategy.bc.sirsidynix.net/bcanalytics/asp/Main.aspx?evt=3140&src=Main.aspx.3140&doc](http://microstrategy.bc.sirsidynix.net/bcanalytics/asp/Main.aspx?evt=3140&src=Main.aspx.3140&doc)

[umentID=EAFBAF1111E94B55B8D70080EF35DECF&Server=BCA-Microstrat2-2&Project=BCA%20SWANLIBS&Port=0&share=1](https://support.swanlibraries.net/news/2019-03/66637)

Will be adding "Fiscal Year 2019" in mid-July. (July 1, 2018-June 30, 2019)

The annual ILLINET Traffic Survey report is generated for all libraries, matching questions from the report. This report will be available annually prior to required submission. This year, the deadline for submission, March 31<sup>st</sup> was tight, but now that the composite report has been developed, it will be available softly after fiscal year end. New post announced availability - <https://support.swanlibraries.net/news/2019-03/66637>

3. Update on Internet Access Libraries & SHARE\_IL Libraries  
Efforts are underway to continue clean-up of expired and unused Internet Access and SHARE Illinois library user accounts. Many of these accounts were created during migrations and will be evaluated to remove duplicates. Approximately 375 SHARE\_IL library accounts will be reduced to 35 active accounts.
4. OCLC Community & Training Resources  
The OCLC Community is a resource for sharing tips, following updates, participating in events, and accessing training resources. To access these resources, join the OCLC Community – within WorldShare ILL, select "Need Help > Community Center" to access the community center and create an account.  
<https://www.oclc.org/community/>

Training sessions and events such as product upgrade webinars are recorded.

5. Training Tip: Items lost in OCLC and IFM Billing  
SWAN has received some questions on Interlibrary Loan Fee Management, resources from the OCLC website on set up and use of IFM is included in the meeting resource packet. IFM can be used to charge out-of-state libraries for materials loaned, as well as for charges to your library from other libraries. The system works as a debit/credit with reconciliation handled by Illinois Heartland Library System. IHLS periodically bills or issues a check for IFM balances.
6. Support Site Resources  
<https://support.swanlibraries.net/documentation/64719>
7. Network & Sharing  
Holly from St. Charles shared how they have expanded their ability to offer more ILL services to their patrons by using IFM. They loan out-of-state and minimally charge for those services which helps fund a "bank" supporting requests for their own patrons for those items which are not available without cost.