SWAN RFID User's Meeting

Elmwood Park Public Library ~ 1 Conti Pkwy, Elmwood Park, IL 60707

October 31st, 2019 10 AM

Meeting Notes

Attendees:

Ian Nosek, SWAN	**Ahren Sievers, EPS**
Steven Schlewitt, SWAN	**Rebecca Bartlett, LGS**
Christine Sporleder, BDD	**Amy Prechel, DGS**
Jim Berg, BFS	**Yesennia Ruiz, BFS**
Alice Wachowski, BFS	**Janet Miranda, GVD**

1. Call to Order and Welcome

2. Introductions

    a. *Brookfield begins tagging in January, new building starting in spring*

    b. *Ahren Sievers joining as RFID User Group chair*

3. Overview of future goals

    a. RFID RFP Template

    b. Unification of RFID data model

    c. Creation of evergreen documentation

    d. *Discussion of Brookfield RFID decision, providing vendors*

    e. *Does migration from one vendor to another require retagging?*

        i. *Not so long as it's sharing the data model (28560-2)*

        ii. *Oak Park needed to reprogram their tags to support the current model*

    f. *Any issues with security bit from Oak Park?*

     i. Nothing noted, seems to work or is invisible to other libraries

   g. Are lending-library security tags a concern for patron checkouts?

     i. Most borrowing libraries are accommodating, they just reattempt checkout to ensure bit is cleared and/or item is checked out

   h. Theft bit unification will be important for a unified data model

4. Discussion of RFID RFP Template

   a. Overview of existing RFPs

   b. Create framework for template

     i. RFID Basic (Tagging, Self Check, Gates, etc.)

     ii. RFID Plus (Basic plus addition of AMH)

   c. To include in template: Will providing vendor perform tagging for the library?

     i. Purchasing & tagging are primary focuses for template

   d. SWAN to investigate: MobileCirc with RFID Socket Mobile device

     i. Can this device both read and interact with the tag?

     ii. SWAN will plan a "show-and-tell" to share this device with group-participating RFID libraries

   e. Can alternative tag vendors be listed somewhere?

     i. Library Supply Solutions noted as alternative

     ii. Pricing over tags discussed

5. Overview of Discourse

   a. How to add new users

   b. Steven will send invites to those in the meeting by early next week

6. Questions from Rebecca Bartlett (LGS)

   a. Purchasing tags from book vendors for application during pre-processing

   b. Use of clear/other tags on books *(Stingray, square clear tags)*

     i. Concern over visibility

     ii. Discussion of tag types in-use

     iii. Does anyone receive pre-tagged materials?

       1. Oak Park, also includes companion barcode

        2. *Other libraries using this as well, typically provide range of barcodes in advance to vendor*

        3. *Concern over returning pre-tagged materials discussed*

        4. *Process could involve delays, require earlier ordering*

7. Open Discussion

    a. *Issues with Baker & Taylor order delays?*

        i. *Several libraries in agreement*

        ii. *Some libraries having materials pre-spine labeled*

    b. *Discussion of adding duplicate barcodes in Symphony*

    c. *Further discussion of potential vendors for Brookfield*

    d. *Discussion of tagging process, how each library tagged*

        i. *SWAN offers Symphony inventory of tagged items*

            1. *Just need list of item barcodes to mark via API*

        ii. *Potential to accidentally tag other library's materials*

    e. *Discussion of handling exceptionally small video games on the floor*

    f. *Discussion of locking case compatibility with RFID systems*

        i. *"Unlock the Magic" volunteer initiative noted for LGS*