

SWAN BOARD COMMITTEE MEETING OF THE WHOLE

MINUTES

February 4, 2020 - Time 10 a.m.

600 Oak Brook Road Oak Brook, IL 60523

SWAN Board Members in Attendance: Julie Milavec, Downers Grove Public Library, Stacy Wittman, Eisenhower Public Library, Dawn Bussey, Glen Ellyn Public Library, Jane Jenkins, Green Hills Public Library District, Ted Bodewes, Thomas Ford Public Library

Call to Order: Ted Bodewes called the meeting to order at 10:00 a.m.

Introduction of New Library Directors and Visitors: Sara Kennedy, Green Hills Public Library District, Sean Birmingham, Villa Park Public Library District, Tim Prendergast, Hodgkins Public Library District, Lana Magnative, Oak Lawn Public Library

Discussion Item

EBSCO Database Group-Purchase Opportunity for SWAN Public Libraries

Skog began the discussion with the E-Resources background, Robin Hofstetter discussed the purchase opportunity with EBSCO. Robin worked with Leila at RAILS to negotiate pricing for SWAN. They discussed the benefits, cost to the members with two packages offered, the approach options for libraries who cannot afford the fee. Robin will work with libraries on renewals each year. The board was very receptive to the idea. Skog discussed the RAILS Grant option. Skog discussed the next steps if we move forward with the group purchase. Skog will add some more analysis for the March Quarterly Meeting.

Discussion Item

Proposed FY21 Budget, Membership Fees, and Reserves

Overview and Discussion of Proposed FY21 Budget Draft, Membership Fees, and Reserves
Skog introduced the process and explained the documents included in today's packet. The three new libraries revenue & expense are including in the budget for the first six months. Skog explained this new budget is different from the past ones with the new accounting firm of Lauterbach & Amen which should be easier to follow. Some expense lines were discussed along with explanations.

Discussion Item

SWAN ByLaws Revision

Skog began with the summary of ByLaws issues and Stacy Wittmann discussed the three main areas that the revisions encompass.

Announcements

St. Charles Public Library is getting ready for temporary move and during their renovation, Batavia Public Library will be assisting. Geneva Public Library looking to open new facility soon. Villa Park Public Library had their soft open October 2019.

The next SWAN Board Meeting will be held on February 21, 2020 at SWAN Quail Ridge Meeting Room at 9:30 a.m.

The next SWAN Quarterly Meeting will be on March 5, 2020 at Oak Brook Public Library at 10:00 a.m.

Adjourn

Meeting ended 11:20 a.m.