

SWAN Administrators' Quarterly Meeting Minutes

September 3, 2020 10:00 a.m.

Meeting Held Virtually

1. Call to Order and Welcome

President Bodewes called the meeting to order at 10:00 a.m. Bodewes, Bussey, Jenkins, Milavec, Wagner and Wittmann were present to establish a quorum

2. Public Comment

No public comment

3. Introduction of Visitors

Christyn Rayford – South Holland Public Library Director

4. Action Item - Approval of the June 4, 2020 Quarterly Meeting Minutes

Julie Milavec (DGS) moved to approve the June 2020 Quarterly meeting minutes
Stacy Wittmann (ESS) seconded. Motion carried by unanimous vote.

5. Information Item – 2020 SWAN Board Election Results

Jessie Blazek was appointed to the Board, replacing Robin Wagner

6. Information Item – Aspen Discovery Investigation update

Tara Wood discussed the work that SWAN has been doing with Aspen. Usability testing has begun with Oak Lawn and their staff in May. SWAN has done remote testing as well. Wood discussed some of the top features Aspen has vs. Enterprise, like “group records” as being one of the biggest things that would be of benefit. A demonstration on placing holds was shown. SWAN will use Bywater for support, development, and upgrades if Aspen is right for us. The next phase will be to make a recommendation in the project to a “pilot phase”. Testing and development in a pilot project with 5-7 libraries as the recommended next step, which includes usability testing with patrons and library staff. Skog will be discussing the next steps with the Board on the 18th of October.

7. Information Item – BLUEcloud Acquisitions & rental collection update

Scott Brandwein presented the work using Baker & Taylor to order books in a rental collection. The ordering process will be used within BLUEcloud Acquisitions to further our preparedness for the libraries using Symphony Acquisitions to migrate to BLUEcloud Acquisitions. The new libraries joining SWAN will be our first group of libraries to utilize BLUEcloud Acquisitions, which helps SWAN prepare training and resolving issues in advance of a wider migration.

8. Information Item – Update on EBSCO Group-purchase Implementation

Robin Hofstetter gave an update for the EBSCO SWAN Group Purchase. SWAN will continue the partnership with RAILS for the same package we currently have. We expect a new package by end of the year. An overview of the EBSCO statistics shows Novelist Plus was the most popular database for the first month. The SWAN Support site has tutorials, training, etc. from EBSCO. The SWAN Patron site has each library listed with all EBSCO databases. EBSCO is great resource for schools and can be used by students. The next step will be the possibility of adding “Ancestry” as a group purchase.

9. Information Item – SWAN’s 2020 strategic initiatives & goals

Brandwein continued with an overview of the OCLC Holdings Manager (OHM) and how it was built by SWAN and benefits all Illinois consortia.

Steven Schlewitt discussed the four major components of SWAN’s Securities Initiative: An explanation of “reducing the hops”, third party vendors integration and Disaster Recovery/ILS Platform Reliability.

Dawne Tortorella discussed the “SWAN 100” project. An explanation of the Migration timeline we given.

Aaron Skog went over the REALM project test results.

10. Announcements and Questions

The next SWAN Quarterly will be December 3, 2020. The next SWAN Board Meeting will be September 18, 2020.

11. Next meeting December 3, 2020

Motion to adjourn
Adjournment: 11:45 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,