

SWAN Board Meeting Minutes

July 23, 2021

Thomas Ford Memorial Library
800 Chestnut Street
Western Springs, IL 60558

1. Call to Order, Roll Call

President Bodewes called the meeting to order at 9:36 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Ted Bodewes
- c. Dawn Bussey
- d. Jennifer Cottrill
- e. Tim Jarzemsky – arrived 9:45 a.m.
- f. Jane Jenkins

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director
Dawne Tortorella, SWAN Assistant Director
Ginny Blake, SWAN Business Manager

3. Action Item

Acceptance of the July 23, 2021 SWAN Board Meeting Agenda

Blazek moved, seconded by Jarzemsky that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JULY 23, 2021
SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote

4. Action Item

Appointment of SWAN Board Officers and Committee Members

Blazek moved, seconded by Jarzemsky that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE OFFICERS AS FOLLOWS:
TED BODEWES BE NOMINATED AS SWAN BOARD PRESIDENT

Bodewes accepted this nomination

RESOLVED, THAT JENNIFER COTTRILL BE NOMINATED AS SWAN BOARD VICE-PRESIDENT

Cottrill accepted this nomination

RESOLVED, THAT DAWN BUSSEY BE NOMINATED AS SWAN BOARD TREASURER

Bussey accepted this nomination

RESOLVED, THAT JANE JENKINS BE NOMINATED AS SWAN BOARD SECRETARY

Jenkins accepted this nomination

Skog will be the Official Representative to the RAILS Consortia Committee: Bussey will be the alternate

Personnel Committee: Blazek accepted the position, Jenkins was assigned

Finance Committee: Jarzemsky and Bussey accepted the positions with Gallardo appointed

By-Laws Committee: Cottrill & Bodewes accepted the positions

Motion carried by unanimous voice vote

5. Action Item

Approval of the SWAN Financials, June 2021 (Preliminary & Unaudited)

Jenkins moved, seconded by Cottrill that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR JUNE 1 THROUGH JUNE 30, 2021 AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR JUNE 2021 AS PRESENTED

Motion carried by unanimous voice vote

6. Action Item

Acceptance of the June 18, 2021 SWAN Board Meeting Minutes

Blazek moved, seconded by Jenkins that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE JUNE 18, 2021 SWAN BOARD MEETING MINUTES

Motion carried by unanimous voice vote

7. Reports

a. Board President Report

Bodewes welcomed the new Board members. It was discussed and decided upon to not have an August Board Meeting.

b. Executive Director Report

Skog discussed the financial reports for FY21 end. These are preliminary and unaudited, with an appeal to OCLC on an invoice. Skog spoke of the ARPA Funding Grant Research and how beneficial it would be for SWAN. The proposal from Sikich LLP was discussed and recommended by Skog to amend the budget for this and decided upon to discuss the proposal at the SWAN Quarterly meeting on September 3rd. Skog discussed travel budget as well.

c. Operations Report

Reviewed as presented.

d. Treasurer's Report

No report

e. Board Calendar

One remaining item that Skog & Jenkins will complete.

8. Action Item

Approve SWAN Fund Transfers from Money Market Account to Operating Account

Cottrill moved, seconded by Bussey that is be

RESOLVED, THAT THE SWAN BOARD APPROVES THE FUND TRANSFER OF \$429,000
FROM MAXSAFE THE SWAN OPERATING ACCOUNT

Motion carried by unanimous voice vote

9. Next Board Meeting

The Quarterly Meeting will be held in person on September 2nd at Oak Brook Public Library

10: Adjournment

Bodewes ended the meeting at 11:11 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jane Jenkins

Board Secretary