

SWAN Board Meeting Minutes

November 19, 2021 9:30 a.m.
Glen Ellyn Public Library
400 00 Duane Street
Glen Ellyn, IL 60137-4508

1. Call to Order, Roll Call

President Bodewes called the meeting to order at 9:33 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Ted Bodewes
- c. Dawn Bussey
- d. Jennifer Cottrill
- e. Charity Gallardo
- f. Tim Jarzemsky
- g. Jane Jenkins

2. Introduction of Visitors/Public Comment

No public comment

3. Action Item

Acceptance of the November 19, 2021 SWAN Board Meeting Agenda

Bussey moved, seconded Blazek that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 19, 2021
SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote

4. Action Item

Approval of SWAN Financials, October 2021

Bussey moved, seconded by Cottrill that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS OCTOBER 1 THROUGH OCTOBER 31, 2021 AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR OCTOBER 2021 AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Blazek, Bodewes, Bussey, Cottrill, Gallardo, Jarzemsky, Jenkins

5. Action Item

Acceptance of the October 22, 2021 SWAN Board Meeting Minutes

Change made to wording in Executive Director report – “strategy should” was made.

Cottrill moved, seconded by Jenkins that it be:

RESOLVED, THAT THE SWAN BOARD APPROVES THE OCTOBER 22, 2021, SWAN BOARD MEETING MINUTES

Motion carried by unanimous voice vote

6. Reports

a. Board President Report

None

b. Executive Director Report

Skog updated the Board on the library visits he and Tortorella had at Riverdale Public Library and Harvey Public Library District.

The FY23 budget suggestion is to add SWAN Expo, which Skog will look into and discuss the dates with Moraine Valley College as a possible conference in 2022.

The board also discussed looking into the possibility of adding new libraries to the consortium in FY24. If any libraries interested sooner, SWAN would accommodate. Skog also touched on the Monthly financial report.

c. Ops Reports

Reviewed as presented.

d. Treasurer’s Report

Bussey discussed the LLSAP Sustainability Working Group meeting she attended that met on November 15th conducted by RAILS.

e. Board Calendar

One remaining item that Skog & Jenkins will complete.

7. Action Item

Accept the SWAN fiscal year financial audit – REMOVED from Agenda

8. Action Item

Approve the SWAN Board and Membership meeting schedule for 2022

The change for April 15, 2022 to the April 22, 2022 was discussed, due to potential conflicts with holidays.

Gallardo moved, seconded by Jarzemsky that it be

RESOLVED, THAT THE BOARD ACCEPTS THE SWAN BOARD AND
MEMBERSHIP MEETING SCHEDULE FOR 2022.

Motion carried by unanimous vote

9. Discussion Item

SWAN Fiscal year 2023 budget priorities and analysis

A discussion on the budget highlights of FY22 was given by Skog.

10. Discussion Item

December 02, 2021 Director's & Administrators' Quarterly meeting agenda

It was decided upon to have the Quarterly Meeting virtual with the use again of the voting platform.

11: Adjournment

Minutes Prepared by Ginny
Blake

Respectfully Submitted,

Jane Jenkins

Board Secretary