

SWAN Administrators' Quarterly Meeting Minutes

December 2, 2021

10:00 a.m. – 12 p.m.

Meeting recording available

<https://youtu.be/fUBhkvJq1NI>

1. Call to Order and Welcome

President Bodewes called the meeting to order at 10:01 a.m. Blazek, Bussey, Cottrill, Gallardo, Jarzemsky, Jenkins, present to establish a quorum

2. Public Comment

No public comment

3. Introduction of New Library Directors and Visitors

Ridgeway Burns – Director – Itasca Community Library

Zach Musil – Director - Tinley Park Public Library

Tom Webb – Matteson Area Public Library District

4. Introduction Item

Live voting platform demonstration

Demonstration of the voting platform was explained and tested.

5. Action Item – Approval of the September 2, 2021, Quarterly meeting minutes

Cottrill (Midlothian Public Library) moved to approve the September 2021 Quarterly meeting minutes, seconded by Jenkins (Green Hills Public Library District). Correction to the spelling of Leighton Shell's last name was noted. No objections, minutes approved by DirectVoteLive voting platform. Results 40 Yes, 0 No, 2 abstained.

6. Discussion Item Annual presentation on SWAN strategic plan

Skog gave a recap of the Strategic Plan, the six initiatives and some of the goals SWAN set out to complete in 2021. Scott Brandwein discussed the Baker & Taylor Rental collection. Skog went over SWAN's Goals for 2022.

7. Discussion Item – Library engagement platforms overview

Skog's research began in 2020 with vendors and SWAN libraries using these platforms. Skog explained how these platforms work including features, explanations on how 3 SWAN libraries are using this platform as well as the strengths and weaknesses. Sarah Schroeder with Tinley Park Public Library gave an explanation on patron point and how it is being used in their library.

8. Information Item – EBSCO subscription group-purchase usage

Robin Hofstetter explained the data usage, and the upcoming group purchase. The conversations with RAILS & EBSCO have begun and Hofstetter gave pricing information as well as the next steps for the purchase.

9. Information Item – Future planning and interest in digitization projects/grants

An explanation was given by Robin Hofstetter on Illinois library opportunities for digitizing local collections in the Illinois Digital Archives and how Aspen Discovery can integrate with the Illinois State Library program. The SWAN survey was shared to gauge interest in working with SWAN User Experience to secure grant funding. This is in the beginning stages.

Announcements and Questions

None currently.

Next Meeting: March 2, 2022

Adjournment: 11:13 am

Minutes Prepared by Ginny Blake

Respectfully Submitted,
