

# SWAN Board Meeting Minutes

April 22, 2022, 9:30 a.m.  
Midlothian Public Library  
14701 S. Kenton Avenue  
Midlothian, IL 60445

## 1. Call to Order, Roll Call

President Bodewes called the meeting to order at 9:32 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Ted Bodewes
- c. Dawn Bussey - absent
- d. Jennifer Cottrill
- e. Charity Gallardo
- f. Tim Jarzemsky
- g. Jane Jenkins

## 2. Introduction of Visitors/Public Comment

Aaron Skog – Executive Director – SWAN

Dawne Tortorella – Assistant Director - SWAN

Ginny Blake – Business Manager – SWAN

Julie Milavec – Director – Downers Grove Public Library

No public comment

## 3. Action Item

Acceptance of the April 22, 2022, SWAN Board Meeting Agenda

Gallardo moved, seconded by Jenkins that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE APRIL 22, 2022  
SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried unanimous voice vote:

## 4. Action Item

Approval of SWAN Financials March 2022

Gallardo moved, seconded by Blazek that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR MARCH 1, 2022, THROUGH MARCH 31, 2022, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR MARCH 2022 AS PRESENTED

Motion carried by roll call vote with the following results:  
Ayes: Blazek, Bodewes, Cottrill, Gallardo, Jarzemsky, Jenkins

**5. Action Item**

Acceptance of the March 18, 2022 SWAN Board Meeting Minutes

Gallardo moved, seconded by Blazek that it be:

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE March 18, 2022, SWAN BOARD MEETING MINUTES AS PRESENTED

Motion carried by unanimous voice vote

**6. Reports**

a. Board President Report

Bodewes gave an update on the SWAN Board elections coming up. He also discussed the self-evaluation document /questionnaire about the SWAN Board group. He will send to the Board to fill out and will discuss at next month's board meeting.

b. Executive Director Report

Skog gave an update on activities in SWAN as per his report. The board discussed the Cook County property tax letter sent about second installment property taxes being delayed and if the impact will delay payments for SWAN membership fees. Skog summarized the RAILS Consortia Committee meeting that was held on April 18<sup>th</sup>. The 5-year contract with SirsiDynix was discussed. Skog also let the Board know of Steven Schlewitt's resignation. SWAN plans to recruit and fill the position.

Operations Report

Reviewed as presented by Dawne Tortorella.

c. Treasurer Report

None

d. Board Calendar

Reviewed as presented.

**7. Discussion Item- SWAN Quarterly Meetings**

Jennifer Cottrill gave an overview of recent membership feedback received as a SWAN Board member. The Board discussed the need to move to in-person meetings to remain in compliance with SWAN's Bylaws and Illinois Open Meetings Act.

**Discussion Item – SWAN Bylaws Committee**

The Board discussed the annual review of SWAN Bylaws and it was decided to wait for any Illinois Open Meetings Act revisions before reviewing any proposed changes to the SWAN Bylaws.

**8. Discussion Item – SWAN Expo August 19, 2022**

Skog gave an overview of the SWAN Expo schedule to date.

**9. Adjournment –**

Bodewes adjourned the meeting at 11:08 a.m.

Minutes Prepared by Ginny  
Blake

Respectfully Submitted,

*Jane Jenkins*

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Jane Jenkins

Board Secretary