

SWAN Board Meeting Minutes

May 20, 2022, 9:30 a.m.
Bloomingdale Public Library
101 Fairfield Way
Bloomingdale, IL 60108

1. Call to Order, Roll Call

President Bodewes called the meeting to order at 9:34 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Ted Bodewes
- c. Dawn Bussey
- d. Jennifer Cottrill
- e. Charity Gallardo
- f. Tim Jarzemsky
- g. Jane Jenkins

2. Introduction of Visitors/Public Comment

Aaron Skog – Executive Director – SWAN

Dawne Tortorella – Assistant Director - SWAN

Ginny Blake – Business Manager – SWAN

No public comment

3. Action Item

Acceptance of the May 20, 2022, SWAN Board Meeting Agenda

Cottrill moved, seconded by Gallardo that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MAY 20, 2022
SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried unanimous voice vote:

4. Action Item

Approval of SWAN Financials April 2022

Bussey moved, seconded by Gallardo that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR APRIL 1, 2022, THROUGH APRIL 30, 2022, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR APRIL 2022 AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Blazek, Bodewes, Bussey, Cottrill, Gallardo, Jarzemsky, Jenkins

5. Action Item

Acceptance of the April 22, 2022 SWAN Board Meeting Minutes

Cottrill moved, seconded by Gallardo that it be:

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE April 22, 2022, SWAN BOARD MEETING MINUTES AS PRESENTED

Correction: remove the word “upon” from Discussion Item – SWAN Bylaws Committee on page 3 of the minutes.

Motion carried by unanimous voice vote

6. Reports

a. Board President Report

Bodewes reviewed with the Board members the process for Aaron’s Annual Review along with the timeline. The Board member election is currently going on. Skog will send a follow up email next week.

b. Executive Director Report

Skog reviewed the SWAN Activities presented in the board packet.

Operations Report

Birds of a Feather has been launched. The Beanstack Launch meeting began with 6 libraires participating. Scott Brandwein & Helen Pinder presented at the OCLC resource sharing online conference. Some deeper analysis was done on tickets. We have had a steady increase and wanted to dig deeper into where these tickets are coming from. The Aspen project was extremely successful. The graphs/charts in the packet are very helpful amongst the library staff.

c. Treasurer Report

Bussey gave another update on the RAILS Consortia Committee Sustainability Working Group meeting she attended.

d. Board Calendar

Reviewed as presented.

7. **Discussion Item**- SWAN Board self-evaluation results
Bodewes gave Results of the evaluations with a few recommendations.
8. **Discussion Item** – SWAN Quarterly meeting June 2, 2022, draft agenda
The draft for the quarterly meeting was discussed. The Board would like the SWAN Expo annual event mentioned in the agenda. They would also like Birds of a Feather added to the agenda.
9. **Adjournment** –
Bodewes adjourned the meeting at 10:43 a.m.

Minutes Prepared by Ginny
Blake

Respectfully Submitted,

Jane Jenkins

Board Secretary