

# SWAN Administrators' Quarterly Meeting Minutes

September 1, 2022

10:00 a.m. – 12 p.m.

Oak Brook Public Library

600 Oak Brook Road Oak Brook, IL 60523

## **1. Call to Order and Welcome**

Vice President Cottrill called the meeting to order at 10:00 a.m. Blazek, Cottrill, Jarzemsky, Waltman, Wassenaar present to establish a board quorum.

## **2. Public Comment**

No public comment

## **3. Introduction of New Library Directors and Visitors**

None

## **4. Action Item – Approval of the June 2, 2022, Quarterly meeting minutes**

Blazek (Palos Heights) motioned, seconded by Jarzemsky (Bloomington). Motion carried by unanimous voice vote.

## **5. Information Item – EBSCO Stats Review**

Tara Wood discussed the EBSCO group purchase (of which we are in year 3) with statistics for the first two years.

## **6. Discussion Item – MessageBee Proposal**

Cottrill explained the details of the MessageBee proposal. The Board wants all members to take time to read and discuss the proposal. The SWAN Quarterly meeting on December 1<sup>st</sup> will be the date for voting on this proposal. Skog discussed the MessageBee proposal in detail. A Q&A was ensued.

## **7. Information Item – Data visualization of library usage within GIS maps**

Skog gave an overview of library usage within GIS maps as shown with maps during the meeting. A brief Q&A was ensued.

## **8. Information Item – Directors Orientation**

There are 2 Director orientation meetings scheduled for September 6<sup>th</sup> and September 8<sup>th</sup>.

## **9. Announcements and Questions**

None

**10. Next Quarterly meeting December 1, 2022**

Cottrill adjourned the meeting at 10:55 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

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