

SWAN Board Meeting Minutes

January 20, 2023 9:30 a.m.

Blue Island Public Library
2433 York Street
Blue Island, IL 60406-2011

1. Call to Order, Roll Call

President Bodewes called the meeting to order at 9:32 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Ted Bodewes
- c. Jennifer Cottrill
- d. Dorothy Koll
- e. Colleen Waltman
- f. Anna Wassenaar

2. Introduction of Visitors/Public Comment

Aaron Skog – Executive Director - SWAN
Ginny Blake – Business Manager - SWAN
Scott Brandwein – Assistant Director - SWAN

No public comment

3. Action Item

Acceptance of January 20, 2023, SWAN Board Meeting Agenda

Cottrill moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JANUARY 20, 2023,
SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote:

4. Action Item

Approval of SWAN Financials, December 2022

Cottrill moved, seconded by Wassenaar that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR

DECEMBER 1 THROUGH DECEMBER 31, 2022 AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR DECEMBER 2022.

Motion carried by roll call vote with the following results:

Ayes: Blazek, Bodewes, Cottrill, Koll, Waltman, Wassenaar

5. Action Item

Acceptance of December 16, 2022, SWAN Board Meeting Minutes

Blazek moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE DECEMBER 16, 2022 SWAN BOARD MEETING MINUTES

Motion carried by unanimous voice vote

6. Reports

a. Board President Report

None

b. Executive Director Report

Skog presented to the Addison Public Library Board of Trustees and the SWAN agreement was approved at the meeting. SWAN has hired Cynthia Romanowski as the new Bibliographic Service Manager. The RAILS Support Grant for FY24 requires approval by January 31st. There were a few delays in receiving the tax reports but the FY24 budget draft is now complete. Skog reviewed the December financial report. The Committee of the Whole meeting will be Tuesday, February 7th and will be held virtually.

c. Operations Report

Brandwein discussed the Operations Report.

d. Treasurer Report

None

e. Board Calendar

Blazek & Skog still have the task to complete the closed session review.

7. Action Item

Approval of RAILS FY24 Grant Agreement

Cottrill moved, seconded by Blazek that it be

RESOLVED THE SWAN BOARD APPROVES THE RAILS FY24 GRANT AGREEMENT

Motion carried by roll call vote with the following results:
Ayes: Blazek, Bodewes, Cottrill, Koll, Waltman, Wassenaar

8. Discussion Item

FY24 Budget & Fee Draft

Skog discussed the FY24 budget & fee draft which was introduced at the November meeting. The highlights discussed were the addition of MessageBee, Improvements in hosting & security and the addition of Addison Public Library.

9. Discussion Item

Addison Public Library impact study

Skog reviewed the impact study.

10: Adjournment

Bodewes adjourned the meeting at 10:28 A.M.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jesse Blazek

Board Secretary