

SWAN BOARD MEETING AGENDA
800 Quail Ridge Drive, Westmont IL 60559

AGENDA February 16, 2018 - Time 9:30 a.m.
Conference Room
630.326.7022

1. Call to Order, Roll Call

2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the February 16, 2018 SWAN Board Meeting Agenda (Exhibit pgs. 1-2)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 16, 2018 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Executive Session – Executive Director 6 Month Review; Closed Session Minutes 6 Month Review

Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.” 5 ILCS 120/2(c) (1).

5. Action Item – Approval of SWAN Financials, January (Exhibit pgs. 3-12)

- a. Balance sheet and detail of expenditures for January 2018
- b. Approval of the payment of bills for January 1, 2018 through January 31, 2018 in the amount of \$169,700.18

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR JANUARY 1 THROUGH JANUARY 31, 2018 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JANUARY 2018

6. Action Item – Acceptance of the January 19, 2018 SWAN Board Meeting Minutes (Exhibit pgs. 13-16)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JANUARY 19, 2018 SWAN BOARD MEETING MINUTES AS PRESENTED

7. Action Item – Acceptance of the February 6, 2018 SWAN Board Committee of the Whole Meeting Minutes (Exhibit pgs. 17-18)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 6, 2018 SWAN BOARD COMMITTEE OF THE WHOLE MEETING MINUTES AS PRESENTED

Reports

- a. Board President Report
 - b. Executive Director Report (Exhibit pgs. 19-20)
 - c. Operations Report (Exhibit pgs. 21-30)
 - d. Treasurer Report
 - e. Board Calendar (Exhibit pgs. 31-34)
8. Action Item—Appoint SWAN Board OMA Officer
9. Action Item—Approve FY19 Intergovernmental Agreement between RAILS and SWAN (Exhibit pgs. 35-44)
10. Action Item – Recommend FY19 Budget for Membership Approval (Exhibit pgs. 45-87)
11. Discussion Item – eRead Illinois Participation for SWAN Libraries (Exhibit pgs. 88-92)
12. Discussion Item – Strategic Planning RFP Draft, Next Steps (Exhibit pgs. 93-104)
13. Discussion Item – SWAN Board Election Timetable 2018 (Exhibit pg. 105)
14. Discussion Item – Yearly SWAN Bylaws Review
15. Discussion Item – March Quarterly Agenda Review (Exhibit pg. 106)
16. Next Board Meeting

The next SWAN Board Quarterly Meeting will be held on March 1, 2018 at RAILS Burr Ridge at 9:30 a.m.

The next SWAN Board Meeting will be held on March 16, 2018 at SWAN Quail Ridge at 9:30 a.m.

17. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Jamie Bukovac	Indian Prairie Public Library	Treasurer	July 1, 2020
Julie Milavec	Downers Grove Public Library		July 1, 2018
Ted Bodewes	Thomas Ford Memorial Library		July 1, 2020
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2018
Rich Wolff	Tinley Park Public Library	President	July 1, 2019
Doug Losey	Hillside Public Library		July 1, 2019
Tiffany Verzani	Elmwood Park Public Library	Secretary	July 1, 2019