

SWAN BOARD MEETING AGENDA
800 Quail Ridge Drive, Westmont IL 60559

AGENDA March 16, 2018 - Time 9:30 a.m.
Conference Room
630.326.7022

1. Call to Order, Roll Call

2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the March 16, 2018 SWAN Board Meeting Agenda (Exhibit pgs. 1-2)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MARCH 16, 2018 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, February (Exhibit pgs. 3-9)

- a. Balance sheet and detail of expenditures for February 2018
- b. Approval of the payment of bills for February 1, 2018 through February 28, 2018 in the amount of \$169,359.31

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR FEBRUARY 1 THROUGH FEBRUARY 28, 2018 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR FEBRUARY 2018

5. Action Item – Acceptance of the November 30, 2017 SWAN Board Finance Committee Meeting Minutes (Exhibit pgs. 10-12)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 30, 2017 SWAN BOARD FINANCE COMMITTEE MEETING MINUTES AS PRESENTED

6. Action Item – Acceptance of the February 16, 2018 SWAN Board Meeting Minutes (Exhibit pgs. 13-18)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 16, 2018 SWAN BOARD MEETING MINUTES AS PRESENTED

Reports

- a. Board President Report
- b. Executive Director Report (Exhibit pgs. 19-27)
- c. Operations Report (Exhibit pgs. 28-34)
- d. Treasurer Report
- e. Board Calendar (Exhibit pgs. 35-38)

7. Action Item— Action Item – Ratify FY19 Budget Vote

RESOLVED, THAT THE SWAN BOARD APPROVES THE FISCAL YEAR 2019 BUDGET FOR JULY 1, 2018 THROUGH JUNE 30, 2019 AS VOTED ON BY THE SWAN FULL MEMBER LIBRARIES ON MARCH 1, 2018

8. Action Item – Executive Session – Review Executive Session Minutes Recommendation

Executive Session for the for the purpose of approving Executive Session minutes per 5 ILCS 120/2.06(d) b. Determination of Executive Session Minutes per 5 ILCS 120/2.06 (d)

9. Action Item – Approve Batavia Public Library District, Bloomingdale Public Library, Carol Stream Public Library, Glen Ellyn Public Library, Messenger Public Library of North Aurora, National University of Health Sciences, Oak Brook Public Library, Saint Charles Public Library District, Sugar Grove Public Library District, Theosophical Society in America, Town and Country Public Library District, and Villa Park Public Library as SWAN Cataloging Library (Exhibit pgs. 39-40)

10. Discussion Item – Circulation Policy & Maximum Renewals

11. Information Item – Strategic Planning RFP

12. Next Board Meeting

The next SWAN Board Meeting will be held on April 20, 2018 at SWAN Quail Ridge at 9:30 a.m.

13. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Jamie Bukovac	Indian Prairie Public Library	Treasurer	July 1, 2020
Julie Milavec	Downers Grove Public Library		July 1, 2018
Ted Bodewes	Thomas Ford Memorial Library		July 1, 2020
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2018
Rich Wolff	Tinley Park Public Library	President	July 1, 2019
Doug Losey	Hillside Public Library		July 1, 2019
Tiffany Verzani	Elmwood Park Public Library	Secretary	July 1, 2019