

SWAN BOARD MEETING AGENDA
800 Quail Ridge Drive, Westmont IL 60559

AGENDA June 15, 2018 - Time 9:30 a.m.
Conference Room
630.326.7022

1. Call to Order, Roll Call

2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the June 15, 2018 SWAN Board Meeting Agenda (Exhibit pgs. 1-2)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JUNE 15, 2018 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, May (Exhibit pgs. 3-10)

- a. Balance sheet and detail of expenditures for May 2018
- b. Approval of the payment of bills for May 1, 2018 through May 31, 2018 in the amount of \$243,932.01

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR MAY 1 THROUGH MAY 31, 2018 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR MAY 2018

5. Action Item – Acceptance of the May 15, 2018 SWAN Board Meeting Minutes (Exhibit pgs. 11-15)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MAY 15, 2018 SWAN BOARD MEETING MINUTES AS PRESENTED

Reports

- a. Board President Report
- b. Executive Director Report (Exhibit pgs. 16-21)
- c. Operations Report (Exhibit pgs. 22-29)
- d. Treasurer Report
- e. Board Calendar (Exhibit pgs. 30-33)

6. Action Item— Action Item – Ratify FY19 Budget Revision Vote

RESOLVED, THAT THE SWAN BOARD APPROVES THE ADJUSTMENT MADE TO THE FISCAL YEAR 2019 BUDGET FOR JULY 1, 2018 THROUGH JUNE 30, 2019 AS VOTED ON BY THE

SWAN FULL MEMBER LIBRARIES ON JUNE 7, 2018: “THE FY19 BUDGET LINE #5430
“CONSULTING” BE REVISED FROM \$18,500 TO \$44,500.”

7. Action Item – Executive Session – SWAN Executive Director Yearly Review

Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.” 5 ILCS 120/2(c) (1).

8. Action Item – Approval to Write Off Allowance for Doubtful Accounts Balance (Exhibit p. 34)

9. Discussion Item – Strategic Planning: In-Person Interview Dates, Town Hall, At-Large Interviews, and Identifying External Stakeholders (Exhibit pgs. 35-37)

10. Discussion Item – Electronic Participation for Membership Meetings

11. Discussion Item—Board Officers Election & Committee Appointments, July 20, 2018 Board Meeting (Exhibit p. 38)

12. Information Item – SWAN Staff Survey Results (Presentation)

13. Information Item – Brookfield Zoo terminating SWAN membership (Exhibit p. 39)

14. Next Board Meeting

The next SWAN Board Meeting will be held on July 20, 2018 at SWAN Quail Ridge at 9:30 a.m.

15. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Jamie Bukovac	Indian Prairie Public Library	Treasurer	July 1, 2020
Julie Milavec	Downers Grove Public Library		July 1, 2021
Ted Bodewes	Thomas Ford Memorial Library		July 1, 2020
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2021
Rich Wolff	Tinley Park Public Library	President	July 1, 2019
Doug Losey	Hillside Public Library		July 1, 2019
Tiffany Verzani	Elmwood Park Public Library	Secretary	July 1, 2019