

SWAN BOARD MEETING AGENDA
800 Quail Ridge Drive, Westmont IL 60559

AGENDA November 16, 2018 - Time 9:30 a.m.
Conference Room
630.326.7022

1. Call to Order, Roll Call

2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the November 16, 2018 SWAN Board Meeting Agenda (Exhibit pgs. 1-2)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 16, 2018 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, October (Exhibit pgs. 3-10)

- a. Balance sheet and detail of expenditures for October 2018
- b. Approval of the payment of bills for October 1, 2018 through October 31, 2018 in the amount of \$XX

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR OCTOBER 1 THROUGH OCTOBER 31, 2018 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR OCTOBER 2018

5. Action Item – Acceptance of the November 1, 2018 SWAN Special Board Meeting Minutes (Exhibit pgs. 11-13)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 1, 2018 SWAN SPECIAL BOARD MEETING MINUTES AS PRESENTED

6. Action Item – Acceptance of the November 5, 2018 SWAN Finance Committee Meeting Minutes (Exhibit pgs. 14-15)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 5, 2018 SWAN FINANCE COMMITTEE MEETING MINUTES AS PRESENTED

7. Reports

- a. Board President Report
- b. Executive Director Report (Exhibit pgs. 16-17)
- c. Operations Report (Exhibit pgs. 18-36)
- d. Treasurer Report
- e. Board Calendar (Exhibit pgs. 37-40)

8. Action Item – Acceptance of the FY18 Audit (Exhibit pgs. 41-72)
9. Action Item – Set Board and Membership Meetings for 2018 (Exhibit pg. 73)
10. Discussion Item – Recommendations on Strategic Plan 2019-2023: Identity, Mission, Vision, Assessment, and Tactical Plan
11. Discussion Item – Recommendations on SWAN Resource Sharing (Exhibit pgs. 74-82)
12. Discussion Item – FY20 Draft Budget (Exhibit pgs. 83-99)
13. Discussion Item – December Quarterly Meeting Agenda (Exhibit p. 100)
14. Information Item – SWAN Support Site Demonstration
15. Next Board Meeting
The next SWAN Board Meeting will be held on December 21, 2018 at SWAN Quail Ridge at 9:30 a.m.
16. Adjournment

*All agenda items may be acted upon by the SWAN Board

| SWAN Board Member | Library | Office | Term Expires |
|--------------------------|------------------------------------|----------------|---------------------|
| Jamie Bukovac | Indian Prairie Public Library | Treasurer | July 1, 2020 |
| Julie Milavec | Downers Grove Public Library | | July 1, 2021 |
| Ted Bodewes | Thomas Ford Memorial Library | President | July 1, 2020 |
| Stacy Wittmann | Eisenhower Public Library District | Vice President | July 1, 2021 |
| Rich Wolff | Tinley Park Public Library | | July 1, 2019 |
| Doug Losey | Hillside Public Library | | July 1, 2019 |
| Tiffany Verzani | Elmwood Park Public Library | Secretary | July 1, 2019 |