



SWAN Administrators & Directors Quarterly Meeting

December 6, 2018

9:30 a.m. – 12:00 p.m.

RAILS 125 Tower Drive, Burr Ridge, IL 60527

Main Meeting Room

Agenda

1. Call to Order and Welcome
2. Public Comment
3. Introduction of New Library Directors
4. Approval of the September Quarterly Meeting Minutes – Action Item (Exhibit pgs. 3-8)
5. Strategic Planning Process – Information Item (Exhibit pgs. 9-15)
6. Recommendation on Purchase of BLUEcloud Mobile app – Discussion Item (Exhibit pgs. 16-18)
7. Revise FY19 Budget – Action Item

THE FY19 BUDGET LINE #5400 "EQUIPMENT RENTAL, REPAIR AND MAINTENANCE AGREEMENTS" BE REVISED FROM \$468,200 TO \$491,683 FOR THE SUBSCRIPTION OF BLUECLOUD MOBILE, AND THE FY19 BUDGET LINE #5430 "CONSULTING" BE REVISED FROM \$44,500 TO \$65,100 FOR THE ONE-TIME SETUP COST FOR BLUECLOUD MOBILE

SWAN Library roll call vote performed by Tiffany Verzani, SWAN Board Secretary

Article IX Section 6 Voting: The following items require membership vote to pass:

Budget & Revisions (In-person affirmative vote of 2/3 of all members present is required)

8. SWAN Resource Sharing & Find More Illinois – Information Item (Exhibit pgs. 19-26)
9. New SWAN Support Site Overview – Information Item
10. Enterprise Usability Test Report Fall 2018 – Information Item (Exhibit pgs. 27-37)
11. Upcoming Server Upgrade January 2019 – Information Item
12. Green Hills Public Library District Joining SWAN – Information Item
13. SWAN Executive Director & Operations Report (Exhibit pgs. 38-62)

14. Announcements and Questions

15. Next meetings

Friday, December 21st (next Board Meeting)

Tuesday, February 5, 2019 (next Committee of the Whole Meeting)

Thursday, March 7, 2019 (next Quarterly Meeting)

Meeting Information

Member Comment after each agenda item.

The Quarterly Meeting will be live-streamed via GoToMeeting:

Please register for SWAN Quarterly on Thursday, December 6th, 2018 9:30 AM - 12:00 PM CST at:

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/641259789>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 641-259-789

First GoToMeeting? Let's do a quick system check:

<https://link.gotomeeting.com/system-check>

After registering you will receive a confirmation email containing information about joining the training.