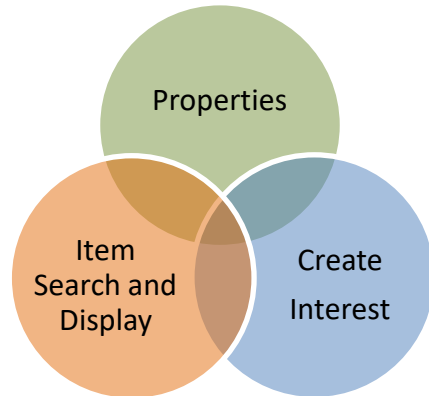


Patron Preferences- Creating Interests

Search Interest Wizard

To create an interests record for an outreach user you will use the following features:



Properties

Work with your System Administrator to set the properties for your specific purposes

The screenshot shows a dialog box titled 'Create Interest : Set Properties'. It has a 'Display property page:' section with radio buttons for 'Wizard Startup' and 'Never' (selected). Below is a 'Defaults' tab with 'Search Preferences' (Default search: Name, Library: SCD) and 'General Preferences' (Rank: 1, Items requested: 5, Active status checked, Repeat checked, Interval days: 1460, Language, Item type: LARGETYPE, Item category1, Keyword index, Format, Location: ADULT, Item category2, Sort rule, Interest creation default: Manually, Copy Templates: Selected Templates). OK and Cancel buttons are at the bottom.

Create Interest Wizard

The Create Interest wizard is part of the Interest Information and Maintenance group and is used to create an interest profile for a specified user.



To create an interest profile:

In the **Interest Information and Maintenance** group, click the **Create Interest** wizard.

Look up the patron in the User Search field.

When the **Interest** window displays, type the interest name in the **Interest** field

Create Interest : Create Interest Profile

User Information

Name:	TEST, LYNDA	Status:	OK	Library:	SCD
Profile name:	OUTREACH...	Amount owed:	\$0.00	Available holds:	0
User categories:	NONE	Overdues:	0		
Group ID:		Privilege expires:	NEVER		

Interest

Interest:

Search String:

Rank: Items requested:

Active status:

Repeat: Interval days:

Language: Format:

Item type: Location:

Item category1: Item category2:

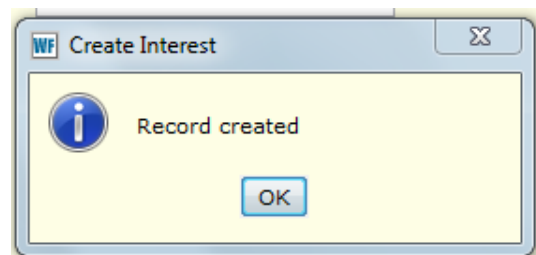
Keyword index: Sort rule:

Publication year:

Continue to type information in the Interests Tab, and click **Create Interest**. **Note when you set your default properties, this is where the information appears*

Create Interest (b)

A dialog displays with the message Record Created to confirm that the record has been created. Click **OK**



To view the interest record you just created for this user, click on **Display Interest**.



*Tip: check your search strings first in **Item Search and Display***

Display Interest : List of Interests

User Information

Name:	TEST, LYNDA	Status:	OK	Library:	SCD
Profile name:	OUTREACH...	Amount owed:	\$0.00	Available holds:	0
User categories:	NONE	Overdues:	0		
Group ID:		Privilege expires:	NEVER		

Interest

List of Interests

Rank	Interest	Search String	item type	Item category...	Item category...	location
1	AMISH FICTION	AMISH FICTION	LARGETYPE			ADULT
1	LYNDAS FAVORITE ...	(SANDRA BROWN) OR (DEBBIE MACOMBER)	LARGETYPE			ADULT



**Right click icon to access Help and Properties for any Wizard*

