

SWAN BOARD MEETING AGENDA
800 Quail Ridge Drive, Westmont IL 60559

AGENDA
May 17, 2019
Time 9:30 a.m.
Conference Room

1. Call to Order, Roll Call

2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the May 17, 2019 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MAY 17, 2019 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, April 2019

- a. Balance sheet and detail of expenditures for April 2019
- b. Approval of the payment of bills for April 1, 2019 through April 30, 2019 in the amount of \$190,220.13

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR APRIL 1 THROUGH APRIL 30, 2019 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR APRIL 2019

5. Action Item – Acceptance of the April 12, 2019 SWAN Board Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE APRIL 12, 2019 SWAN BOARD MEETING MINUTES AS PRESENTED

6. Action Item – Acceptance of the April 12, 2019 SWAN Personnel Committee Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE APRIL 12, 2019 SWAN BOARD PERSONNEL COMMITTEE MEETING MINUTES AS PRESENTED

7. Reports

- a. Board President Report
- b. Executive Director Report
- c. Operations Report
- d. Treasurer Report
- e. Board Calendar

8. Discussion Item – Accounting Services

9. Discussion Item – Revised SWAN Holidays
10. Discussion Item – New Parental Leave Policy
11. Discussion Item – Revised Harassment Policy
12. Discussion Item – New Names and Preferred Pronouns Policy
13. Discussion Item – Revised Travel Policy
14. Discussion Item – SWAN June 6, 2019 Quarterly Meeting Agenda
15. Action Item – Executive Session – SWAN Executive Director Yearly Review

Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.” 5 ILCS 120/2(c) (1).

16. Next Board Meeting

The next SWAN Board Meeting will be held on June 21, 2019 at Thomas Ford Memorial Library at 9:30 a.m.

17. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Jamie Bukovac	Indian Prairie Public Library	Treasurer	July 1, 2020
Julie Milavec	Downers Grove Public Library		July 1, 2021
Ted Bodewes	Thomas Ford Memorial Library	President	July 1, 2020
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2021
Rich Wolff	Tinley Park Public Library		July 1, 2019
Doug Losey	Hillside Public Library		July 1, 2019
Tiffany Verzani	Elmwood Park Public Library	Secretary	July 1, 2019