

SWAN BOARD MEETING AGENDA

SWAN

800 Quail Ridge, Westmont, IL 60559

July 19, 2019 - Time 9:30 a.m.

Conference Room

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the July 19, 2019 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JULY 19, 2019 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Appoint SWAN Board Officers and Committee Members (Exhibit pg. 1)

5. Action Item – Approval of SWAN Financials, June (Exhibit pgs. 2-8)

- a. Balance sheet and detail of expenditures for June 2019
- b. Approval of the payment of bills for June 1, 2019 through June 30, 2019 in the amount of \$178,245.30

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR JUNE 1 THROUGH JUNE 30, 2019 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JUNE 2019

6. Action Item – Acceptance of the June 28, 2019 SWAN Board Meeting Minutes (Exhibit pgs. 9-15)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE June 28, 2019 SWAN BOARD MEETING MINUTES AS PRESENTED

7. Reports

- a. Board President Report
- b. Executive Director Report (Exhibit pgs. 16-18)
- c. Operations Report (Exhibit pgs. 19-27)
- d. Treasurer Report
- e. Board Calendar (Exhibit pgs. 28-30)

8. Action Item – Approve SWAN Fund Transfers from Money Market Account to Operating Account

RESOLVED, THAT THE SWAN BOARD APPROVES THE FUND TRANSFER OF \$200,000

FROM MAXSAFE MONEY MARKET ACCOUNT TO THE SWAN OPERATING ACCOUNT

- 9. Action Item – Approve Revision to Vendor Access Policy (Exhibit pgs. 31-33)
- 10. Discussion Item –Revision to Reserve Cash Policy, or, Fund & Net Position Policy (Exhibit pgs. 34-36)
- 11. Next Board Meeting

The next SWAN Board Meeting will be held on August 9, 2019 at SWAN Quail Ridge at 9:30 a.m.

- 12. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Ted Bodewes	Thomas Ford Memorial Library	President	July 1, 2020
Jamie Bukovac	Indian Prairie Public Library	Treasurer	July 1, 2020
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2021
Julie Milavec	Downers Grove Public Library		July 1, 2021
Dawn Bussey	Glen Ellyn Public Library		July 1, 2022
Robin Wagner	South Holland Public Library		July 1, 2022
Jane Jenkins	Green Hills Public Library District		July 1, 2022