

# SWAN BOARD MEETING AGENDA

## SWAN

800 Quail Ridge, Westmont, IL 60559

September 20, 2019 - Time 9:30 a.m.

Conference Room

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the September 20, 2019 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE SEPTEMBER 20, 2019 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, July (Exhibit pgs. 3-9)
  - a. Balance sheet and detail of expenditures for August 2019
  - b. Approval of the payment of bills for August 1, 2019 through August 31, 2019 in the amount of \$494,870.64

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR AUGUST 1 THROUGH AUGUST 31, 2019 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR AUGUST 2019

5. Action Item – Acceptance of the August 23, 2019 SWAN Board Meeting Minutes (Exhibit pgs. 10-14)

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE AUGUST 23, 2019 SWAN BOARD MEETING MINUTES AS PRESENTED

6. Reports
  - a. Board President Report
  - b. Executive Director Report (Exhibit pgs. 11-17)
  - c. Operations Report (Exhibit pgs. 18-29)
  - d. Treasurer Report

- e. Board Calendar (Exhibit pgs. 30-32)
7. Discussion Item – Reconstitute as a Mission Driven 501c3 with Clear Representative Governance Practices, SWAN Strategic Plan Objective 3
- a. SWAN 501(c)3 Study: Summary & Update (Exhibit pgs. 33-47)
  - b. 2014 Legal Opinion: Illinois Intergovernmental Instrumentalities (Exhibit pgs. 48-52)
  - c. 2018 Legal Opinion: SWAN Bylaws, Voting, OMA (Exhibit pgs. 53-55)
  - d. 2019 Legal Opinion: SWAN 501(c)3 Conversion (Exhibit pgs. 56-61)
  - e. 2019 Legal Opinion: SWAN 501(c)3 Board & Donations (Exhibit pgs. 62-65)
  - f. Governance Study Committee: Written Charge (Exhibit pg. 66)
  - g. Board Discussion Topics: SWAN 501(c)3 Study: Summary & Update (Exhibit p. 47)

8. Next Board Meeting

The next SWAN Board Meeting will be held on October 18, 2019 at SWAN Quail Ridge at 9:30 a.m.

9. Adjournment

\*All agenda items may be acted upon by the SWAN Board

<b>SWAN Board Member</b>	<b>Library</b>	<b>Office</b>	<b>Term Expires</b>
Ted Bodewes	Thomas Ford Memorial Library	President	July 1, 2020
Jamie Bukovac	Indian Prairie Public Library	Treasurer	July 1, 2020
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2021
Julie Milavec	Downers Grove Public Library		July 1, 2021
Dawn Bussey	Glen Ellyn Public Library	Secretary	July 1, 2022
Robin Wagner	South Holland Public Library		July 1, 2022
Jane Jenkins	Green Hills Public Library District		July 1, 2022