

SWAN BOARD MEETING AGENDA

SWAN

800 Quail Ridge, Westmont, IL 60559

October 18, 2019 - Time 9:30 a.m.

Conference Room

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the October 18, 2019 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE OCTOBER 18, 2019 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, September

- a. Balance sheet and detail of expenditures for September 2019
- b. Approval of the payment of bills for September 1, 2019 through September 30, 2019 in the amount of \$197,735.88

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR SEPTEMBER 1 THROUGH SEPTEMBER 30, 2019 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR SEPTEMBER 2019

5. Action Item – Acceptance of the September 20, 2019 SWAN Board Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE SEPTEMBER 20, 2019 SWAN BOARD MEETING MINUTES AS PRESENTED

6. Reports
 - a. Board President Report
 - b. Executive Director Report
 - c. Operations Report
 - d. Treasurer Report
 - e. Board Calendar

7. Action Item— Approve RAILS LLSAP Support Grant for FY21

8. Action Item -- Recommendation from SWAN Secretary on Closed Meeting Minutes

RESOLVED, THAT THE SWAN BOARD APPROVES KEEPING EXECUTIVE SESSION MINUTES FROM FRIDAY, NOVEMBER 15, 2013, FRIDAY, MARCH 21, 2014, MONDAY, NOVEMBER 17, 2014, FRIDAY, JUNE 19, 2015, FRIDAY, JUNE 17, 2016, FRIDAY, JUNE 16, 2017, FRIDAY, DECEMBER 15, 2017, FRIDAY, FEBRUARY 16, 2018, FRIDAY, JUNE 15, 2018, FRIDAY, MAY 17, 2019, AND FRIDAY, JUNE 28, 2019 CLOSED BASED ON REVIEW AND RECOMMENDATION OF SWAN BOARD SECRETARY PER ILCS/5 120.2.06 (D) (1) AND THE CONTINUED NEED FOR CONFIDENTIALITY OF THESE MINUTES;

AND BET IT RESOLVED THAT THE SWAN BOARD APPROVES OPENING THE MINUTES FROM FRIDAY, SEPTEMBER 16, 2011, FRIDAY, OCTOBER 21, 2011, FRIDAY, DECEMBER 16, 2011, AND FRIDAY, MARCH 16, 2018 BASED ON REVIEW AND RECOMMENDATION OF SWAN BOARD SECRETARY PER ILCS/5 120.2.06 (D) (1);

AND BET IT RESOLVED THAT THE SWAN BOARD APPROVES THE DESTRUCTION OF RECORDINGS OLDER THAN 18 MONTHS FROM THE DATE OF THIS RESOLUTION, OCTOBER 18, 2019, BASED ON THE REVIEW AND RECOMMENDATION OF SWAN BOARD SECRETARY, PENDING APPROVAL FROM THE STATE OF ILLINOIS.

9. Discussion Item—New Chart of Accounts for SWAN

10. Next Board Meeting

The next SWAN Board Meeting will be held on November 15, 2019 at SWAN Quail Ridge at 9:30 a.m.

11. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Ted Bodewes	Thomas Ford Memorial Library	President	July 1, 2020
Jamie Bukovac	Indian Prairie Public Library	Treasurer	July 1, 2020
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2021
Julie Milavec	Downers Grove Public Library		July 1, 2021
Dawn Bussey	Glen Ellyn Public Library	Secretary	July 1, 2022
Robin Wagner	South Holland Public Library		July 1, 2022
Jane Jenkins	Green Hills Public Library District		July 1, 2022