SWAN Cataloging Users

Thursday, February 6, 2020, 9:30 AM – 12:00 PM
Villa Park Public Library
Register on L2: https://www.librarylearning.info/events/?eventID=30253

Chairs:
- Claudia Nickson, co-chair, SWAN
- Sandra Leyva, co-chair, Alsip-Merrionette Park Public Library

I. Welcome and introductions, notetakers
II. Creating on-order item records
   a. Acquisitions libraries
   b. Non-Acquisitions libraries
   c. Automatically Yours (B&T)
III. Duplicate records
   a. Searching in WorkFlows (more than one search)
   b. Submitting ticket
   c. Searching vinyl records
IV. Rec_Status fixed field
V. Large scale projects

BREAK – 15 min.

VI. Demonstration of available resources on the support site: documentation, webinars, etc.
VII. Library of Things – Best practices
VIII. Open discussion
IX. Next Meeting
    June 4, 2020, 9:30 AM – 12:00 PM (TBD) - Register on L2: https://www.librarylearning.info/events/?eventID=30254