



# SWAN Committee of the Whole Meeting Administrators & Directors

Wednesday, April 29, 2020

10:00 a.m. – 12:00 p.m.

Online Meeting: video & audio

<https://global.gotomeeting.com/join/425511645>

Attend by phone: (571) 317-3112 Access Code: 425-511-645

## Agenda

1. Recap on SWAN COVID-19 Response
  - a. Online Firesides
  - b. SWAN Community Forums
  - c. Online Patron Registration
  - d. System Changes
2. Library Reopening Survey Results
  - a. Director Concerns
  - b. Supplies Identified
3. Library Reopening Plan Overview
4. SWAN's Reopening Plan
5. Preparation & Coordination of Library Services
  - a. Curbside
  - b. Library Delivery to Patron's at Home
6. Communication to the Public
  - a. Safety of shared materials
  - b. Promotion of added services, e.g. curbside
  - c. SWAN patron site information on contactless pickup & how materials are processed