

Chat Log C:\Users\dawne\OneDrive - System Wide Automated Network\Desktop\Documents\ChatLog SWAN Committee of the Whole _ COVID_19 Planning 2020_04_29 11_24.rtf

SWAN Libraries (to Everyone): 9:50 AM: Welcome everyone - we are going to try to keep microphones enabled to encourage discussion. If we get feedback we will mute but hope you can mute yourselves and join discussion.

Robin Wagner (to Everyone): 9:52 AM: Hello Everyone!

MF (to Everyone): 9:54 AM: Hi Everyone!

MF (to Everyone): 9:55 AM: MF is Margaret Flanagan, Melrose Park Library

Robin Wagner (to Everyone): 9:55 AM: RW is Robin Wagner from South Holland

Nicki Seidl (to Everyone): 9:56 AM: .

Nicki Seidl (to Everyone): 10:00 AM: I'd have to take the binder clip out of my hair.

user1 (to Everyone): 10:00 AM: None of us have pants on.

David J. Seleb (to Everyone): 10:14 AM: Awesome!

David J. Seleb (to Everyone): 10:14 AM: Best thing ever!!

Frank Murray (to Everyone): 10:14 AM: Itasca loves it!

Julie Milavec (to Everyone): 10:14 AM: Woodridge, DG is coming for you!

Zach M. (to Everyone): 10:15 AM: It's been a wonderful service.

Jennifer Cottrill (to Everyone): 10:15 AM: I'd love to hear how others are going about converting e-cards to physical ones. We're starting by mail at MDS.

Zach M. (to Everyone): 10:16 AM: Tinley has done a lot with marketing it through Facebook ads, patch.com article, village enews, etc.

Chris Sebuck (to Everyone): 10:25 AM: Working with legal and insurance company to find out what we can and cannot do before creating a plan

Kevin Davis (to Everyone): 10:25 AM: RAILS also have examples of

reopening plans as well.

Kevin Davis (to Everyone): 10:25 AM: Firehose of information coming at us all good

Chris Sebuck (to Everyone): 10:25 AM: Thank you for sending your plans, vetting them through my legal and insurance company

Chris Sebuck (to Everyone): 10:27 AM: Sitting here now!

Julie Milavec (to Everyone): 10:31 AM: 4imprint and Janway do cloth logo masks, about \$4 each

Lab User (to Everyone): 10:31 AM: We ordered a variety of bag sizes, WITH handles, from this company.

[https://www.nashvillewraps.com/bags/brown-paper-bags/p-6/cubkr?msclkid=681bdf9428d311d4f4cd813c5caab008&utm_source=bing&utm_medium=cpc&utm_campaign=\(ROI\)%20PLA&utm_term=4577266908260436&utm_content=Paper%20Bags](https://www.nashvillewraps.com/bags/brown-paper-bags/p-6/cubkr?msclkid=681bdf9428d311d4f4cd813c5caab008&utm_source=bing&utm_medium=cpc&utm_campaign=(ROI)%20PLA&utm_term=4577266908260436&utm_content=Paper%20Bags)

Bags with handles – many sizes here

Lab User (to Everyone): 10:32 AM: PS - "Lab User" is Colleen - Homewood"

Chris Sebuck (to Everyone): 10:32 AM: Amazon opened up some options, but the highest level of PPE quality is still being reserved for Medical

Anna Wassenaar (to Everyone): 10:33 AM: We were able to get hand sanitizer and Lysol wipes through Accurate Office Supply

user1 (to Everyone): 10:33 AM: There are many local people sewing masks that can be purchased. I'm getting cloth masks for staff that way. They will get multiple masks so that they can be washed rather than throwing them away.

Carolyn Ciesla (to Everyone): 10:33 AM: Chris: you raise a good issue. I'm concerned about pulling supplies from medical staff and first responders.

Edith C. (to Everyone): 10:33 AM: Is anyone doing 100% cotton handmade?

Chris Sebuck (to Everyone): 10:34 AM: It would be helpful to have an

idea of how many times masks and gloves needed to be changed for safety so that we can know quantity amounts

Carolyn Ciesla (to Everyone): 10:34 AM: (message at 10:33 is from Carolyn Ciesla at Prairie State)

user1 (to Everyone): 10:34 AM: We are using cotton masks in combination with plexiglass shields set up at each service desk.

Julie Milavec (to Everyone): 10:34 AM: We're doing all cotton handmade. Staff Mask Making Team goal is 500 by May 1

Dawn Bussey (to Everyone): 10:34 AM: yes we had masks handmade with the census logo on them and ties instead of elastic

Emily Hoffman (Town & Country) (to Everyone): 10:35 AM: We were able to get a good supply of gloves, basic masks, and sanitizers, etc. through Amazon Business account

Emily Hoffman (Town & Country) (to Everyone): 10:35 AM: Also getting cotton masks from a community member

Chris Sebuck (to Everyone): 10:36 AM: Face Shields seem like a necessity since we cannot guarantee the effectiveness of the plexiglass shields at the desk at our place because they are not enclosed. If a tall person sneezes over the top for example, what is the point? I purchased 2 per staff member of the face shields for now

Jane Jenkins (to Everyone): 10:38 AM: Chris, can you share the link of where you purchased the face shields? Thanks.

user1 (to Everyone): 10:38 AM: If we offer curbside service, we will be using portable sinks. Don't want to rely on wipes.

Chris Sebuck (to Everyone): 10:40 AM:

https://www.amazon.com/gp/product/B0875ZDZJV/ref=ppx_yo_dt_b_asin_title_o03_s00?ie=UTF8&psc=1

Jennifer Cottrill (to Everyone): 10:40 AM: One thing I mentioned in a comment on my survey as far as supplies goes is sanitizing wipes. If we are ever to open for limited public computer use, we will need wipes for keyboards and mice. These are incredibly difficult to find right now, so assistance from SWAN would be appreciated.

Jane Jenkins (to Everyone): 10:40 AM: Jenny, we bought rolling

keyboards for our public computers

Chris Sebuck (to Everyone): 10:40 AM: I see that they are currently unavailable again. It really has been hit or miss on Amazon. I applied for the essential business exception that others were talking about, but I never heard back from Amazon...

Zach M. (to Everyone): 10:41 AM: I agree. Clorox and sanitation wipes would be helpful

Chris Sebuck (to Everyone): 10:41 AM: I cannot find any sanitizing wipes anywhere

Jane Jenkins (to Everyone): 10:41 AM: Thanks Chris.

Chris Sebuck (to Everyone): 10:42 AM: You are welcome! There are other sellers on Amazon you can keep trying. I have yet to receive them and I ordered them on Sunday. They originally stated around May 15th for delivery. We shall see.

Anna Wassenaar (to Everyone): 10:43 AM: Are reciprocal borrower cards and non local cards going to be disabled during this phase at each library?

Chris Sebuck (to Everyone): 10:43 AM: My main concern is PPE for staff.

Jorge - River Grove (to Everyone): 10:44 AM: Any thought of a SWAN supported curbside style app like grubhub, etc?

Nicki Seidl (to Everyone): 10:44 AM: Does a library request the unsuspension by opening a support ticket?

Zach M. (to Everyone): 10:45 AM: Seconding Jorge. Will the SWAN app be updated to facilitate and help manage curbside pickup?

Anna Wassenaar (to Everyone): 10:45 AM: thanks

Nicki Seidl (to Everyone): 10:46 AM: Right! A Sam's Club type app that checks out the books so people can bypass Circulation.

Nicki Seidl (to Everyone): 10:48 AM: I wrote down April 29 yesterday, what was that for?

Staff (to Everyone): 10:48 AM: Nicki--if you use Communico, they will be allowing patron checkout through their app.

Chris Sebuck (to Everyone): 10:48 AM: re-clairfy, please, these will only be local holds correct?

SWAN Libraries (to Everyone): 10:49 AM: yes - local holds onlu
Chris Sebuck (to Everyone): 10:49 AM: Thank you! :)
Dana Wishnick (to Everyone): 10:51 AM: How many libraries are considering curbside services beginning in May?
Anna Wassenaar (to Everyone): 10:52 AM: Hoping for mid-May here for curbside.
Jennifer Cottrill (to Everyone): 10:52 AM: I considered May, but I am quickly coming to to the conclusion that my target date to open curbside is June 1.

Robin Wagner (to Everyone): 10:53 AM: I am hoping we can skip curb-side, which would benew for us, and going right to limited # of patrons in the building. Robin from South Holland

Debbie Albrecht (to Everyone): 10:53 AM: I too think June 1 is our target date.

Frank Murray (to Everyone): 10:53 AM: Just like Jennifer, was considering mid May but looking at June 1 as target date.

user1 (to Everyone): 10:53 AM: June 1 is our planned date for limited service.

Tina (to Everyone): 10:54 AM: June 1 Target date for Schiller Park too.

Nicki Seidl (to Everyone): 10:54 AM: Hoping for May 7, or at least May 11

Ted Bodewes (to Everyone): 10:54 AM: May 11 at TFS

Emily Hoffman (Town & Country) (to Everyone): 10:54 AM: June

Nicki Seidl (to Everyone): 10:54 AM: Hoping for May 7, at least by May 11

Tammy (to Everyone): 10:54 AM: Undetermined date but planning on curbside

Robin Wagner (to Everyone): 10:55 AM: South Holland wants limited staff in the building starting May 18. Limited patrons in the building June 1.

Kevin Davis (to Everyone): 10:55 AM: N. Aurora reviewing may by end of may perhaps june.

Jennifer Cottrill (to Everyone): 10:55 AM: Could SWAN do a new survey that asks: (1) target date to open, (2) hours you will be open, (3) how many staff are you planning on working in the building?

SWAN Libraries (to Everyone): 10:56 AM: yes, Jennifer - that is a good idea

Jane Jenkins (to Everyone): 10:56 AM: Robin, what number of patrons in the building are you thinking of?

Tim Jarzemsky (to Everyone): 10:56 AM: Bloomingdale has a tentative plan for May 18th curbside - very much subject to change

Jesse Blazek (to Everyone): 10:57 AM: Yes, a new survey would be helpful. A lot has changed since the first survey

Jennifer Cottrill (to Everyone): 10:57 AM: June 1 probably.

Dana Wishnick (to Everyone): 10:57 AM: If new survey, I'd be interested in start dates for limited services.

Kevin Davis (to Everyone): 10:58 AM: I plan to contact the Fox River area directors to see what perhaps our coordination plans could be? N Aurora Batavia, Aurora, Sugar Grove St. Charles and Geneva. If you are out there look forward to our interactions.

Robin Wagner (to Everyone): 10:58 AM: Are Harvey, Dolton, Riverdale, and other near south suburban libraries in this meeting? If you are reach out to Robin at South Holland about a meeting and coordination.
robin@southhollandlibrary.org

Juanita Durkin (to Everyone): 10:59 AM: Would it make sense for SWAN to designate that curbside can begin on Wednesdays (for example) and then let SWAN libraries *sign up* for the Wednesday that works best for them.

Kevin Davis (to Everyone): 10:59 AM: North Aurora has a nice drive up to back staff door and exterior book returns. But many of my staff are germaphobes and hesitant to come back even reduced hours. I have been in building 3-4 days per week for past 2 months.

David J. Seleb (to Everyone): 11:00 AM: The Oak Park, River Forest, and Forest Park Libraries have no plans at this time to offer curbside pickup/delivery in the month of May.

Lab User (to Organizer(s) Only): 11:01 AM: Another southern Director's group (dubbed Zone 5+) that includes Midlothian, Evergreen Park, Chicago Ridge, Tinley, Alsip, Homewood, Flossmoor, Blue Island, Palos, Green Hills and more met two weeks ago and will meet again this Friday, fyi. Many are discussing curbside - some in May.

Kevin Davis (to Everyone): 11:01 AM: Yep tricky! Geneva and St. Charles in building fluxes

Edith C. (to Everyone): 11:01 AM: We will be ready for curbside beginning in June.

Christine Lazaris (to Everyone): 11:01 AM: We moved to our new building and pandemic worked to our favor

Edith C. (to Everyone): 11:01 AM: AMEN Dawne!

Kevin Davis (to Everyone): 11:02 AM: Pressure will be Batavia and Aurora Stand alone perhaps for helping out? Aurora standalone not SWAN

Kevin Davis (to Everyone): 11:02 AM: North Aurore leaning on June perhaps or mid May

Westgate, Susan (to Everyone): 11:03 AM: We are looking at staff in the building no earlier than May 26 to get things ready for curbside services and then start curbside June 1 if we can.

Jamie Bukovac (to Everyone): 11:04 AM: Indian Prairie is looking at accepting returns starting this Monday 5/4, start checking quarantined materials Thursday, 5/7, start pick up holds Monday, 5/11 and full curbside service where patrons can start contacting us for materials starting on Wed. 5/13

Kevin Davis (to Everyone): 11:04 AM: Is GeorgeSheetz on this webinar or perhaps someone from Batavia?

Jennifer Cottrill (to Everyone): 11:05 AM: Does anybody know about the timeline of the Battelle Labs/IMLS, etc. study on safe materials handling? (I know this is more a RAILS question, but I'm just wondering if anyone has heard news.)

Nicki Seidl (to Everyone): 11:05 AM: Jamie, did your board pass a

resolution declaring, anointing, whatever these services to be essential?

Jamie Bukovac (to Everyone): 11:05 AM: Any general target date of when workshops will be available?

Jennifer Cottrill (to Everyone): 11:06 AM: Thanks!

Jamie Bukovac (to Everyone): 11:06 AM: No they appointed myself and the board president to make decisions re services and paying staff

Dawn Bussey (to Everyone): 11:06 AM: I called Dee at RAILS about the timeline of the Batelle study on Monday. she did not know when the results would be available.

Stan Huntington (to Everyone): 11:06 AM: Aaron,

Stan Huntington (to Everyone): 11:07 AM: Have you been able to identify companies that make sneeze screens?

Westgate, Susan (to Everyone): 11:08 AM: We have had our bookdrop available the entire time we have been closed. Maintenance staff brings in materials each day during their facility check. When staff come back to the building the materials have been basically quarantined for weeks and will be ready for check in.

Stan Huntington (to Everyone): 11:08 AM: Thanks.

Dawn Bussey (to Everyone): 11:09 AM: Dawne can you provide a list of all the agencies, professionals that have said three day quarantine is adequate

Stan Huntington (to Everyone): 11:09 AM: I did see this. Thanks

Dawn Bussey (to Everyone): 11:10 AM: yes I have it dated on carts

Carolyn Ciesla (to Everyone): 11:12 AM: I'd love to see examples of instructions/labels/notices that libraries are using.

Jamie Bukovac (to Everyone): 11:13 AM: yes, could SWAN collect instructions/labels/notices as Nicki described

Julie Milavec (to Everyone): 11:14 AM: Nicki, did people try to meet delivery person? My staff's fears of delivery are around the contactless concept

Jamie Bukovac (to Everyone): 11:15 AM: We are scheduling appointments for pick-up.

Nicki Seidl (to Everyone): 11:15 AM: No, the delivery person saw two

patrons. One waived from the porch after she returned to her car. The other was working in his yard.

Tina (to Everyone): 11:15 AM: Yes, please shared examples of instructions/labels/notices

Julie Milavec (to Everyone): 11:15 AM: Thanks. My staff are going off homebound delivery experience, where people wanted to chat

Nicki Seidl (to Everyone): 11:15 AM: I can share the tag for the bag on the SWAN COVID site.

Frank Murray (to Everyone): 11:16 AM: Nicki, are you accepting return of items?

Tina (to Everyone): 11:16 AM: Thanks Nicki

SWAN Libraries (to Everyone): 11:16 AM: If you do share in forums, we can pull them out and organize too

Julie Milavec (to Everyone): 11:16 AM: The labels might be better in COVID forum for more access

Nicki Seidl (to Everyone): 11:17 AM: Yes, the book drop has remained open. We have followed best practices, quarantining and disinfecting.

Frank Murray (to Everyone): 11:17 AM: Thank you, Nicki :)

Kevin Davis (to Everyone): 11:19 AM: Aurora and N. Aruora spoke with the Beacon news this past month they called us about what we are doing in terms of patron services and what comes next. David Sharos of Trib/Beacon News reporter

Jorge - River Grove (to Everyone): 11:19 AM: SWIPEBY is an app service that will be looking into library style curbside services. They thought it was an interesting idea

Kevin Davis (to Everyone): 11:20 AM: Thanks everyone for your support and being their our work can be isolating at times. TKS

Susan Dienes (to Everyone): 11:21 AM: thanks Aaron and Swan staff!

Catherine Nemesnyik (to Everyone): 11:21 AM: Thank you!

Zach M. (to Everyone): 11:21 AM: Thank you SWAN

Frank Murray (to Everyone): 11:21 AM: Thank you!

Jamie Bukovac (to Everyone): 11:21 AM: Thanks Aaron and Dawne!

Jane Jenkins (to Everyone): 11:22 AM: Thanks Aaron, Dawne and everyone else at SWAN