

# SWAN BOARD MEETING AGENDA

## Online Meeting

Per Illinois Public Act 101-0640, this meeting will be held by remote attendance

<https://global.gotomeeting.com/join/553624637>

You can also dial in using your phone.

United States: 312-757-3121

Access Code: 553-624-637

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the July 17, 2020 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JULY 17, 2020 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Appointment of Representative for Vacant Seat, September 1, 2020
5. Action Item – Appointment of SWAN Board Officers and Committee Members
6. Action Item – Approval of SWAN Financials, June
  - a. Balance sheet and detail of expenditures for June 2020
  - b. Approval of the payment of bills for June 1, 2020 through June 30, 2020 in the amount of \$661,588.31

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR JUNE 1 THROUGH JUNE 30, 2020 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JUNE 2020

7. Action Item – Acceptance of the June 19, 2020 SWAN Board Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JUNE 19, 2020 SWAN BOARD MEETING MINUTES AS PRESENTED

8. Reports
  - a. Board President Report

- b. Executive Director Report
- c. Operations Report
- d. Treasurer Report
- e. Board Calendar

9. Action Item – Approve SWAN Fund Transfers from Money Market Account to Operating Account

RESOLVED, THAT THE SWAN BOARD APPROVES THE FUND TRANSFER OF \$420,000 FROM MAXSAFE MONEY MARKET ACCOUNT TO THE SWAN OPERATING ACCOUNT

10. Action Item – Authority to Pay Bills for July 2020 through December 2020

RESOLVED, THAT THE SWAN BOARD AUTHORIZES THE EXECUTIVE DIRECTOR TO SIGN ALL CHECKS AND PAYMENTS, AND FOR THE SECOND SIGNATURE WILL UTILIZE THE TREASURER’S STAMP WITH PRIOR APPROVAL ELECTRONICALLY, UNTIL DECEMBER 31, 2020

11. Action Item – Approve August 2020 Board Meeting

RESOLVED, THE NEXT SWAN BOARD MEETING WILL BE HELD ON AUGUST 14, 2020 ONLINE AT 9:30 A.M.

12. Adjournment

\*All agenda items may be acted upon by the SWAN Board

| SWAN Board Member | Library                             | Office         | Term Expires |
|-------------------|-------------------------------------|----------------|--------------|
| Ted Bodewes       | Thomas Ford Memorial Library        | President      | July 1, 2023 |
| Jennifer Cottrill | Midlothian Public Library           |                | July 1, 2023 |
| Stacy Wittmann    | Eisenhower Public Library District  | Vice President | July 1, 2021 |
| Julie Milavec     | Downers Grove Public Library        |                | July 1, 2021 |
| Dawn Bussey       | Glen Ellyn Public Library           | Secretary      | July 1, 2022 |
| Robin Wagner      | South Holland Public Library        |                | July 1, 2022 |
| Jane Jenkins      | Green Hills Public Library District |                | July 1, 2022 |