

SWAN ~~Fireside~~ Poolside Chat



August 18, 2020

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SWAN Poolside Chat

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Topics

1. Unique Management patron collection restart
2. Unique Curbside Communicator update
3. Fine free blocking review
4. COVID-19 action recap
5. Resuming resource sharing (outside of SWAN)
6. Staffing changes
7. SWAN stats
8. SWAN accounting preferences

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<https://www.webjunction.org/content/dam/WebJunction/Documents/webJunction/realm/test3-report.pdf>

Late Breaking News – REALM Test 3 Results

Table 2. Test 3 total log₁₀ SARS-CoV-2 recovered at days 0, 2, 3, 4, and 5.

Description	Inoculum ¹	0 Day ²	2 Day	3 Day	4 Day	5 Day
Talking book, USB cassette	4.70	3.24	1.45	1.12	0.54	0.26
DVD	4.70	3.24	1.28	1.55	1.39	< LOD
Storage bag (flexible plastic)	4.70	3.47	1.76	1.77	0.52	< LOD
Storage container (rigid plastic)	4.70	3.16	1.26	0.85	0.78	1.04
Plexiglass	4.70	3.24	1.41	1.61	0.52	0.52

¹ Total number (log₁₀) of virus applied to each material

² Total number (log₁₀) of virus recovered after ~1hr dry period

Results show that after five days of quarantine in an unstacked configuration, the SARS-CoV-2 virus was not detected on the storage bag (flexible plastic) or the DVD. **The storage container (rigid plastic), plexiglass, and the USB cassette all showed detectable virus at five days.** Day five was the final timepoint tested.

Compared to the results of Test 1 and 2, this data suggests that a slightly longer quarantine time for these types of plastic-based materials may be required to render SARS-CoV-2 undetectable through natural attenuation alone. Alternatively, based on the materials' nonporous nature, suitable liquid disinfection methods may promote a more rapid decontamination than the quarantine method.

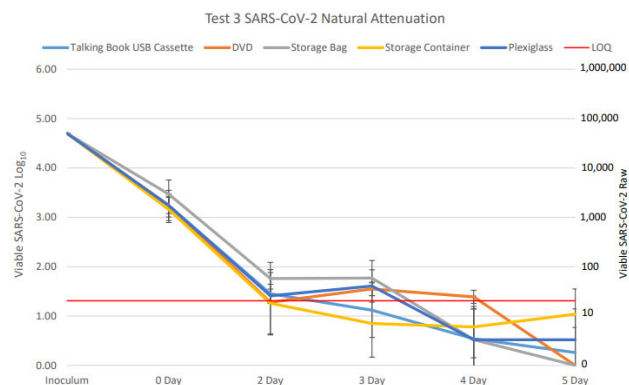


Figure 3. Test 3 attenuation of SARS-CoV-2 at days 0, 2, 3, 4, and 5, with \pm 95% confidence intervals indicated by the black vertical bars for each test date and item.

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Unique Patron Collections

- 64 SWAN Libraries not yet restarted, 1 restarted
- SWAN will not restart these reports unless requested by the library
 - Submit a help ticket indicating when you would like the collectiondata report to resume
 - Patrons are not reported to Unique for purposes of collections (gentle nudge) until this report is restarted
- If you need information on who would be reported, we can run a report for your review.

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Curbside Communicator

- SWAN will pay monthly subscriptions (\$40/mo) through December, 2020
- You can continue to use Curbside Communicator and SWAN will include with quarterly billing
- Check Library Status page, if no longer using, submit a ticket so we can cancel with Unique

<https://support.swanlibraries.net/members/library-services-status>

BKS	Berkeley Public Library	Yes	07/07/2020	Open 06/29/2020	Open	Yes w/Curbside Communicator	Fine Free for Now, 2 renewals	Hold, Courtesy, Overdues, Bills
BYS	Berwyn Public Library	Yes	07/27/2020	Open 08/03/2020	Open	Yes w/Curbside Communicator	Fine Free for Now, 2 renewals	Hold, Courtesy, Overdues, Bills
BDD	Bloomington Public Library	Yes	07/07/2020	Open 07/06/2020	Open	Yes w/Curbside Communicator	Fine Free	Hold, Courtesy, Overdues, Bills
BIS	Blue Island Public Library	Yes	07/07/2020	Open 07/01/2020	Open	Yes w/Curbside Communicator		Hold, Courtesy, Overdues, Bills

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Fine Free Blocking

- Library cards will be blocked when an item checked out at your library becomes 14 days overdue. When items are checked in, that block is immediately removed.
- This block may affect access to digital resources.
- Staff may unblock the patron [change status to MAILRETD, save - change status to BLOCKED, save – status will update to DELINQUENT]
 - but if material is not checked in that day, the block will be reapplied with the evening maintenance.

If block is due to other patron profile limits (e.g. bills, number of items overdue) the block will immediately be reapplied when accessing the patron record.

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Action Recap & Reminders

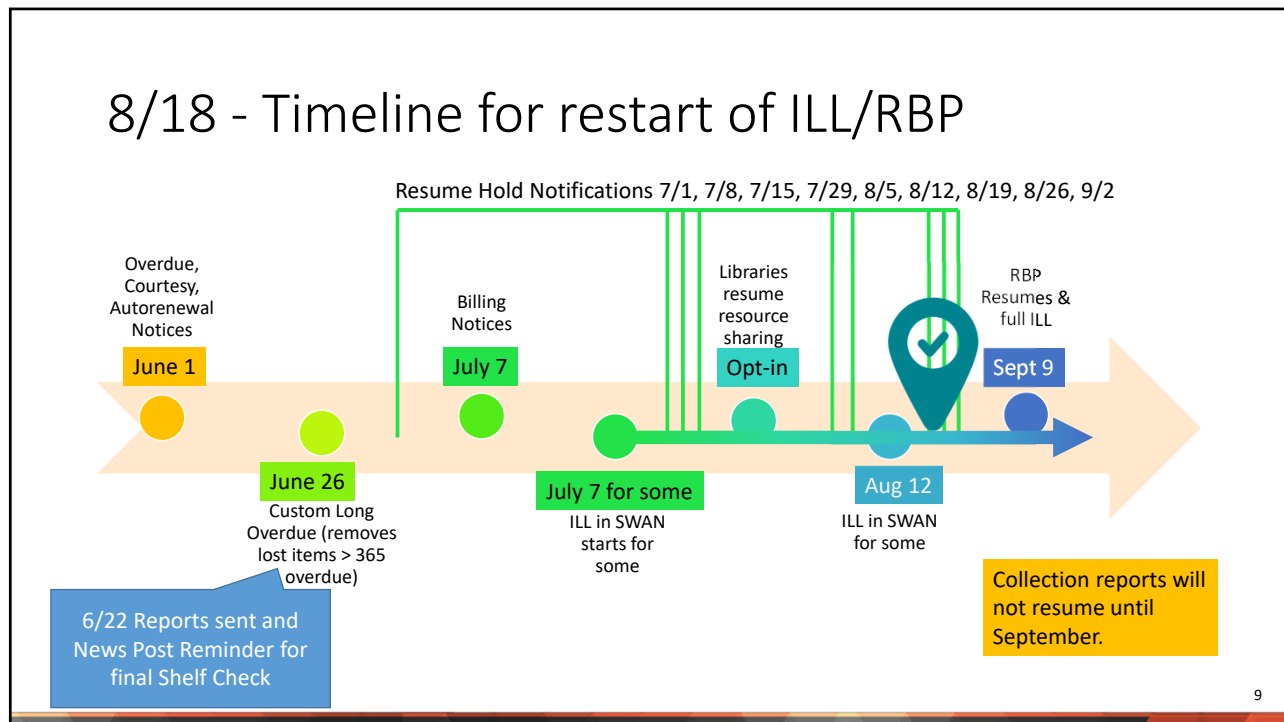
- **[Ongoing] Local Holds Only (3 public libraries, BSD#2 schools, 2 academic, 1 special remaining to restart)**
 - Holds placed by CHICAGO_P & NONSWAN_RB profiles pre-COVID (local decision on whether to fill)
 - **ILL_LIBS (non-SWAN patrons) will be added to resource sharing group to restart hold fulfillment in Sept.**
- **Clean Hold Shelf processing should follow new Manage Hold Shelf procedures**
<https://support.swanlibraries.net/documentation/77014>
- 1st Overdue notices now sent at 14-days overdue instead of 7
 - No print overdue notices (email, text, voice only)
- Hold Notifications (restarted per request)
- Patron Collections through Unique “gentle nudge” (restarted per request)

Documentation added for Quarantine and Curbside users -
<https://support.swanlibraries.net/documentation/78002>

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8/18 - Timeline for restart of ILL/RBP



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Library Service Status Updates

<https://support.swanlibraries.net/members/library-services-status>

1. Reopening/closing status
2. Curbside offerings
3. Patron communications & Enterprise
4. Circ policies and Fine free status
5. Resource sharing and delivery status

Library Services Status

As SWAN libraries reopen and offer additional services to their patrons, this page will serve as a resource to assist SWAN members in working with consortium colleagues and to inform SWAN staff of changes needed to accommodate library offerings.

Please review your library's listing carefully and inform SWAN staff of any necessary changes by submitting a [Library Status Update & Services Request Form](#). Please resubmit this form as your library updates any services. For example, if your library decides to stop curbside services, please submit a status update form to indicate this change. If your library is opening doors to patrons, this would also constitute a resubmission.

SWAN will be updating this listing as we respond to tickets, please give us 24-hours to reflect your requested changes on this page and in any necessary changes in our system.

Note: Reopening to the public does not assume restart of resource sharing throughout SWAN. Please confirm all data is complete and accurate in the table below so that SWAN can modify system configurations to match your library's reopening plans.

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Library Services Recap

<https://support.swanlibraries.net/members/library-services-status>

- 90 SWAN Libraries resumed resource sharing as of 8/17/2020
- ~85 SWAN Libraries have building open to the public in some capacity
- 94 SWAN Libraries resumed delivery service

SWAN Code	Library	RAILS Delivery	Restart ILL Date	Open to Public	Book Drop	Curbside Pickup	Fine Free	Active Notices
ADS	Acorn Public Library District	Yes	08/19/2020	Open 07/13/2020	Open	Yes w/Curbside Communicator		Holds, Courtesy, Overdues, Bills
AMS	Alsip-Merionette Park Public Library District	Yes			Open	Yes		Courtesy, Overdues, Bills
BLD	Batavia Public Library District	Yes	08/12/2020		Open	Yes	Fine Free for Now, 2 renewals	Courtesy, Overdues, Bills
BPS	Bedford Park Public Library District	Yes	07/07/2020		Open	Yes w/Curbside Communicator	Fine Free for Now, 2 renewals	Courtesy, Overdues, Bills
BCS	Beecher Community Library District	Yes	07/07/2020	08/03/2020	Open	Yes	Fine Free for Now, 2 renewals	Courtesy, Overdues, Bills
BWS	Bellwood Public Library	Yes	08/04/2020	Open 07/20/2020	Open	Yes	Fine Free	Courtesy, Overdues, Bills
BVD	Bensenville Community Public Library District	Yes	07/07/2020	Open 07/06/2020	Open	Yes	Fine Free for Now, 2 renewals	Holds, Courtesy, Overdues, Bills

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Resuming OCLC ILL

1. Update OCLC Policies Directory (WorldShare ILL home page)
2. Check Schedule
3. Edit or Delete COVID-19 Closure
4. Verify OCLC Supplier Status = Yes in Profile

Other:

- [1 OCLC Policies Directory](#)
- [OCLC Service Configuration](#)
- [OCLC Usage Statistics](#)
- [OCLC Article Exchange](#)
- [Resource Sharing News](#)
- [WS ILL Training Resources](#)
- [OCLC Community Center](#)

Or submit a help ticket asking us to do this for you. Indicate what day you wish to resume OCLC ILL.

Profile Collections Policies (1) **2** Schedule Contacts

Last updated Tuesday, August 4, 2020 2:30:54 PM EDT

Operating Hours + Add

Closures + Add

COVID-19 Second Closure Extension Edit Delete **3**

TYPE	CLOSED DATES	OCLC SUPPLIER	NOTES
Closed	08/05/2020 thru 09/09/2020	No	Closed for OCLC Lending until September 9th, 2020.

OCLC Supplier: **4** Yes Edit

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Staffing Changes

- Submit a help ticket with staff changes.
- If staff member had a personal BLUEcloud Analytics account, the account will be disabled.
 - All personal BLUEcloud Analytics accounts assigned to staff should be retired.
 - Submit a ticket to have us move your reports/subscriptions to the library specific account.
- WorkFlows accounts shared within the department should have passwords changed (e.g. XYZCIRCSR) – Submit a ticket to let SWAN know which login passwords need to be updated. Do not include new password, we will contact you.
- Share training webinars and documentation with new staff. [NOTE: we are working on a new staff orientation session]

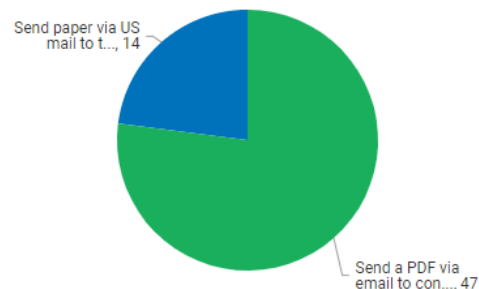
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SWAN accounting change & preferences survey

- Reminder to let us know if you would prefer PDF invoices
- Indicate interest in using ACH for payments vs writing checks
- Gathering library business/office manager contacts
- See SWAN support site news post from August 6th
<https://support.swanlibraries.net/news/2020-08/78628>

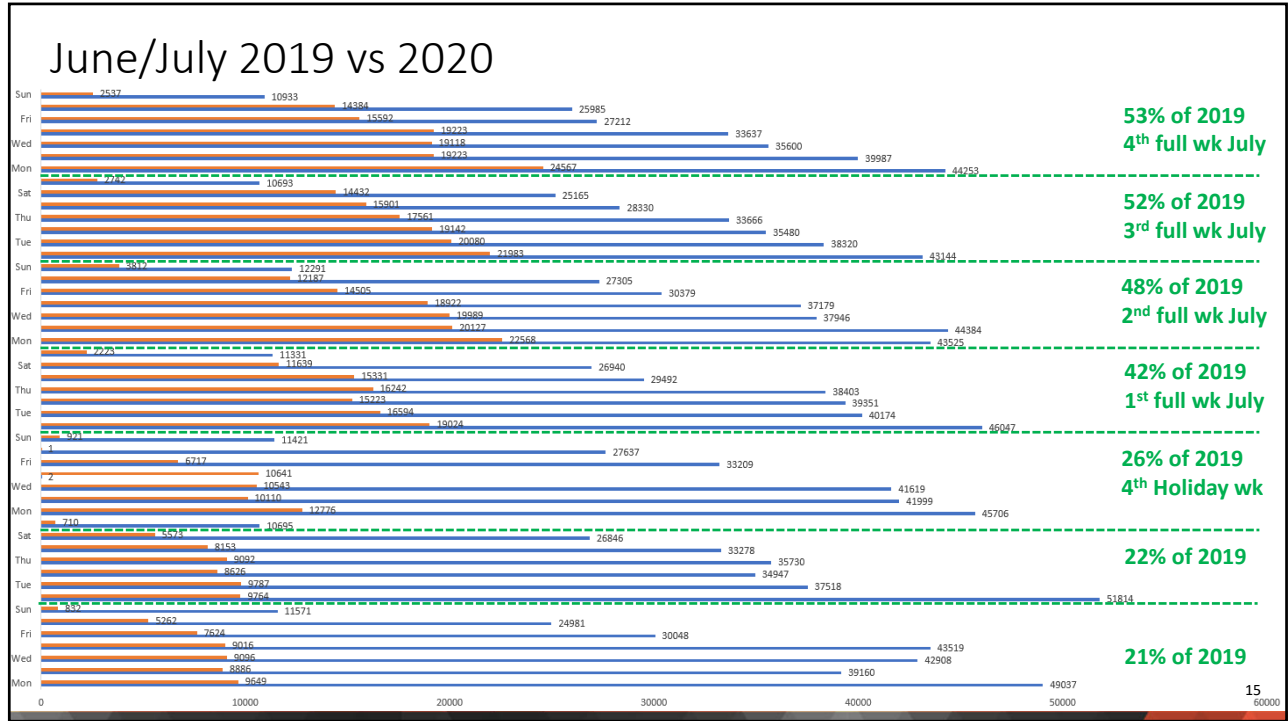
What is your preference for SWAN sending all invoices for fees, services, and reciprocal/ILL billing?



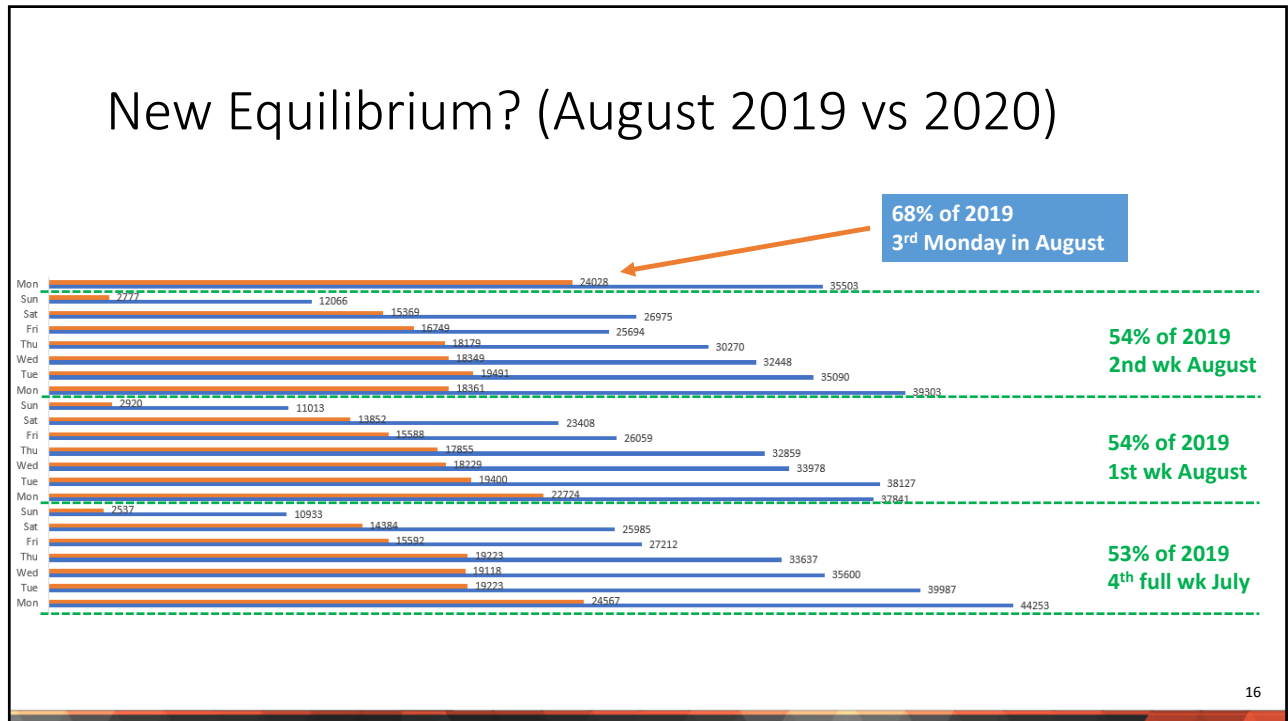
61 responses in 61 results

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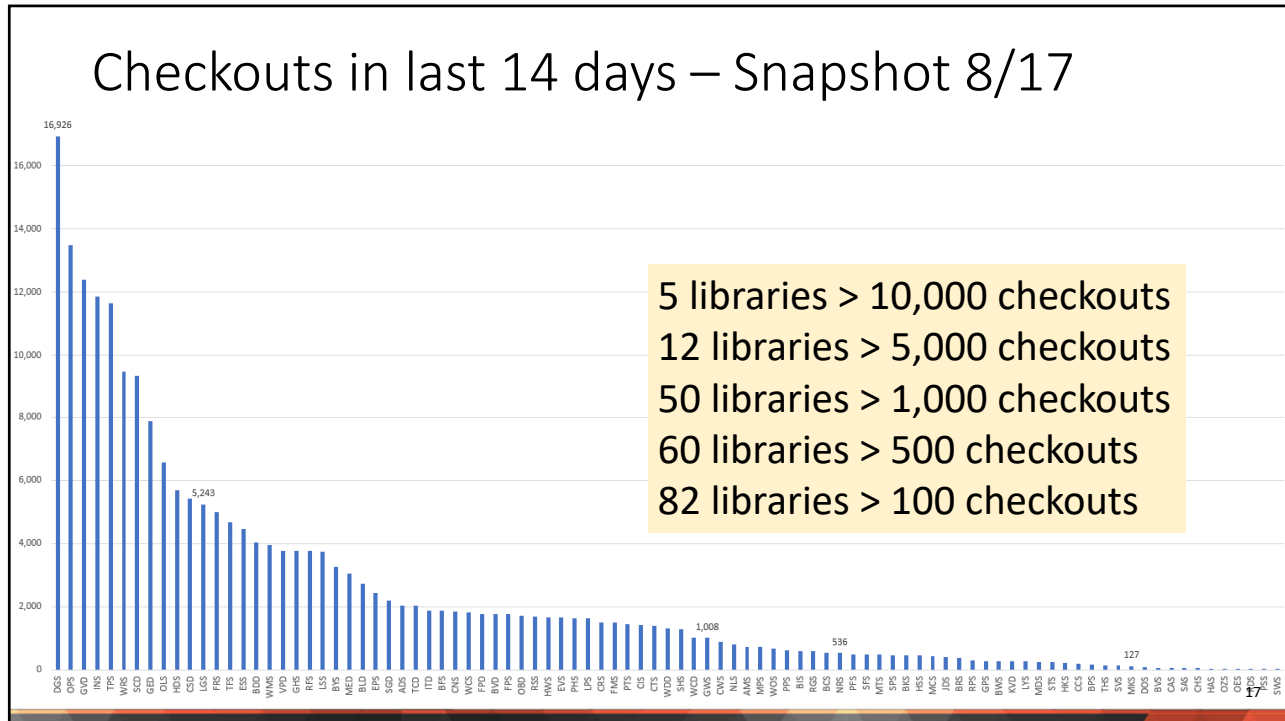
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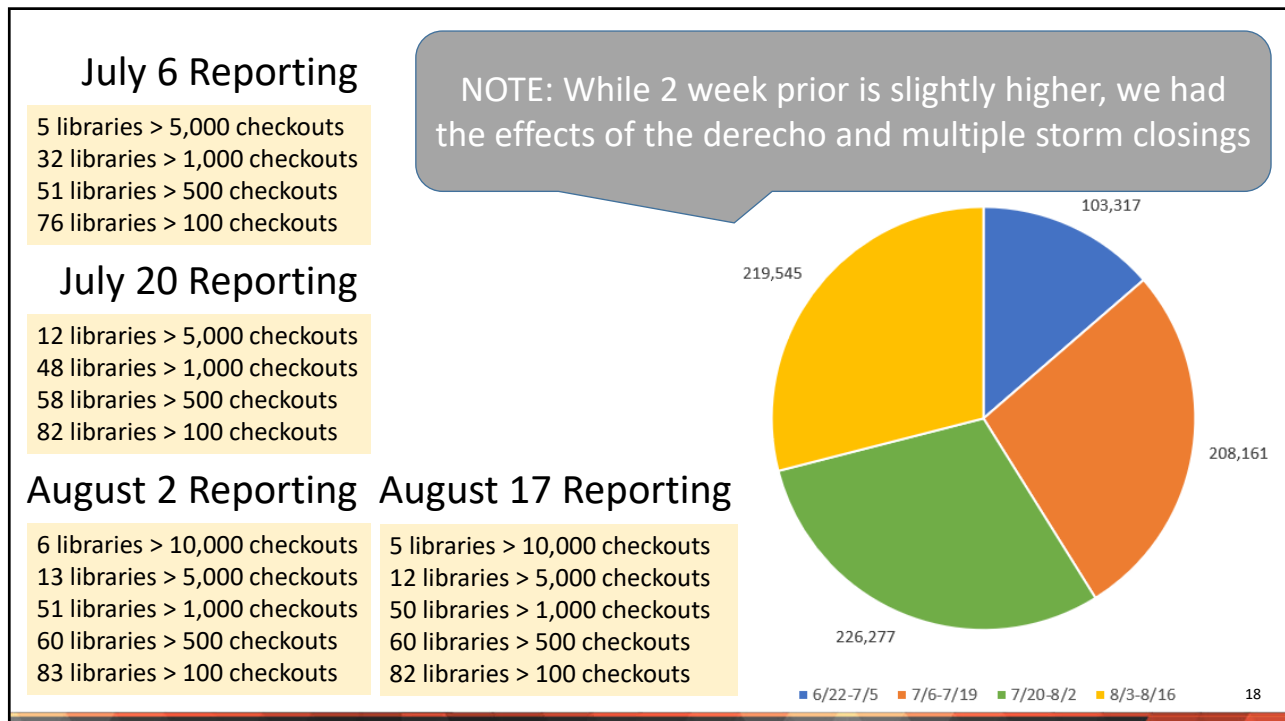
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September Quarterly Membership Meeting

- September 3rd 10 AM - Noon
- Register on GoToWebinar
- See SWAN Support Site > Meetings & Trainings > [Meetings & Documents](#)
- Topics will include:
 - Aspen Discovery Exploratory Research
 - SWAN100 Migration
 - EBSCO
 - Update on projects/Tactical Plan



<https://attendee.gotowebinar.com/register/7953200119477753099>

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Questions & Follow-up

Send questions to our online ticketing system at help@swanlibraries.net

Visit the SWAN Support Site for access to recorded sessions.

<https://support.swanlibraries.net>

Submit a request for additional training topics.

Help > Request Forms > Request Training or Consultation

Check the SWAN training calendar for upcoming trainings. If you don't see what you're looking for, request a training or an onsite consultation for an in depth review of your library's work processes.

Name *

Email address

Library

I'd like to request... *

Training
 Consultation

Training details
 Describe what you topics you would like to learn about.



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