



SWAN Circulation Advisory Group Agenda

Wednesday, January 20, 2021, 9:30 AM – 12:00 PM

Location

Register on L2 - <https://librarylearning.org/event/9101/register>

Chairs

- Crystal Vela, Chair, SWAN
- Samantha Dietel, co-chair, SWAN

- I. Welcome and introductions
- II. Review of 2021 Focus
 - a. Consolidation of item types for a more consistent staff and patron experience in interlibrary loan and reciprocal borrowing.
 - b. Review of messaging driven by circulation transactions (billing, notices).
 - c. Development and review of online training.
 - d. Patron management, including growth in digital-only and school/student users.
- III. Number of pieces vs. Circ Notes: What are you using?
- IV. Show & Tell

- a. Circulation Map
 - b. Hold Map
- V. New Circ Advisory Communication Portal
- VI. Item Types Review Homework
- VII. Brainstorming meeting about Patron Management-student cards.
 - a. https://www.cyberdriveillinois.com/departments/index/register/volume44/register_volume44_issue_48.pdf
- VIII. Advisory Group Questions/Comments
- IX. Next Meeting
 - Wednesday, March 17, 2021, 9:30 AM – 12:00 PM
 - Location [<https://www.gotomeet.me/SWANLibs/circulation-advisory>]
 - Register on L2 [<https://librarylearning.org/event/9102/register>]

Item Info Holds

Item ID:	31140005555555	Copy number:	1
Type:	BOOK	Item library:	SWS
Home location:	STACKS	Current location:	STACKS
Item cat1:		Item cat2:	
Item cat3:	NONFICTION	Item cat4:	
Item cat5:		Number of pieces:	2
Media desk:		Price:	\$0.00
Total charges:	58	<input checked="" type="checkbox"/> Circulate	
<input checked="" type="checkbox"/> Permanent			
<input checked="" type="checkbox"/> Shadow item			

Extended information

Tag	Contents
CAT_BY	
CALLNUMBER	
CIRCNOTE	Check contents: 2 pieces
PUBLIC	
STAFF	staff note