

SWAN BOARD MEETING AGENDA

February 19, 2021 9:30 a.m.

Online Meeting

Per Illinois Public Act 101-0640, this meeting will be held by remote attendance

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1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the February 19, 2021 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 19, 2021 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, January
 - a. Balance sheet and detail of expenditures for January 2021
 - b. Approval of the payment of bills for January 1, 2021 through January 31, 2021 in the amount of \$59,769.23

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR JANUARY 1 THROUGH JANUARY 31, 2021 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR JANUARY 2021

5. Action Item – Acceptance of the January 22, 2021 SWAN Board Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JANUARY 22, 2021 SWAN BOARD MEETING MINUTES AS PRESENTED

6. Action Item – Acceptance of the February 9, 2021 Committee of the Whole Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 9, 2021 COMMITTEE OF THE WHOLE MEETING MINUTES AS PRESENTED

7. Action Item – Approve SWAN Fund Transfers from Operating Account to Money Market Account

RESOLVED, THAT THE SWAN BOARD APPROVES THE FUND TRANSFER OF \$420,000 FROM SWAN OPERATING ACCOUNT TO THE MAXSAFE MONEY MARKET ACCOUNT

8. Reports

- a. Board President Report
- b. Executive Director Report
- c. Operations Report
- d. Treasurer Report
- e. Board Calendar

9. Action Item – Approve Library Use Policy

10. Discussion Item – EBSCO group-purchase year-2 renewal

11. Discussion Item – SWAN Fiscal Year 2022 budget

12. Discussion Item – March 4, 2021 SWAN Quarterly Meeting Agenda

13. Information Item – Updated SWAN Internal Controls

14. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Ted Bodewes	Thomas Ford Memorial Library	President	July 1, 2023
Jennifer Cottrill	Midlothian Public Library		July 1, 2023
Stacy Wittmann	Eisenhower Public Library District	Vice President	July 1, 2021
Julie Milavec	Downers Grove Public Library	Secretary	July 1, 2021
Dawn Bussey	Glen Ellyn Public Library	Treasurer	July 1, 2022
Jesse Blazek	Palos Heights Public Library		July 1, 2022
Jane Jenkins	Green Hills Public Library District		July 1, 2022