

SWAN Administrators' Quarterly Meeting Minutes

March 1, 2023

10:00 a.m. – 12 p.m.

Oak Brook Public Library

600 Oak Brook Road Oak Brook, IL 60523

Meeting recording: <https://www.youtube.com/watch?v=2TxH42y8qZQ>

1. Call to Order and Welcome

President Bodewes called the meeting to order at 10:03 a.m. Bodewes, Blazek, Cottrill, Koll, Wassenaar were present to establish a board quorum.

2. Public Comment

No public comment.

3. Introduction of New Library Directors and Visitors

Leighton Shell, Director – Maywood Public Library District

Jason Stuhlmann, Executive Director – Warrenville Public Library District

Vickie Rakowski, Director – Forest Park Public Library

Maggie Thomann, Adult Department (voting delegate) – Glen Ellyn Public Library

Olivia Montolin – New SWAN Electronic Resources Consultant

Cynthia Romanowski – NEW SWAN Bibliographic Service Manager

4. Action Item – Approval of the December 1, 2022, Quarterly meeting minutes

Weseloh (West Chicago Public Library) motioned, seconded by Hovanec (LaGrange Public Library). Motion carried by unanimous voice vote.

5. Discussion Item – Board election 2023

Bodewes discussed the upcoming board election. Two seats are ending and the library directors can self-nominate through the end of April 28th.

6. Action Item – EBSCO group purchase renewal for 2023

Montolin gave an overview of the 4th year renewal for EBSCO, which included the databases, timeline, etc. Skog discussed the fee chart. A discussion ensued amongst the group regarding the 3% increase. Skog will send out a detailed spreadsheet (chart) for each library showing how the formula works with a total at the bottom. The pricing may change once SWAN receives the final invoice from RAILS.

7. Information Item – MessageBee project update

Brandwein gave an update on the MessageBee project, including the timeline.

8. Action Item – Approval of the fiscal year 2024 budget & membership fees

Koll (Acorn Public Library District) motioned, seconded by Musil (Tinley Park Public Library) that it be.

Voting results: 40 YES, 0 NO, 60 ABSENT, motion passed

9. Information Item- Aspen LiDA mobile app & SWAN evaluation for 2023

Wood discussed the mobile app (LiDA). SWAN will evaluate and decide if this is worth moving forward.

10. Information Item – Addison Public Library joining SWAN

The approval took place, along with a presentation given by Skog. The timeline for this project is shown as a chart in the packet.

11. Information Item – SWAN Online Learning update

Vela highlighted some of the online learning programs available through SWAN.

12. Announcements and Questions

Julie Milavec (Downers Grove Public Library) gave an overview of a house bill that speaks to all those challenges that have been happening in libraries. One of the main sponsors is Representative Anne Stava-Murray from Downers Grove. ILA will be coming out in support of this. There will be a Chicago Tribune article coming out on this soon.

13. Next Quarterly meeting June 1, 2023

Bodewes adjourned the meeting at 11:32 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,