

SWAN BOARD MEETING MINUTES

March 17, 2023, 9:30 a.m.
Thomas Ford Memorial Library
800 Chestnut Street
Western Springs, IL 60558

1. Call to Order, Roll Call

President Bodewes called the meeting to order at 9:33 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Ted Bodewes
- c. Jennifer Cottrill
- d. Colleen Waltman
- e. Anna Wassenaar

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director
Ginny Blake, SWAN Business Manager

There was no public comment.

3. Action Item

Acceptance of the March 17, 2023, SWAN Board Meeting Agenda

Cottrill moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS MARCH 17, 2023, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Approval of SWAN Financials, February 2023

Blazek moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR FEBRUARY 1, 2023 THROUGH FEBRUARY 28, 2023 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR FEBRUARY 2023 AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Blazek, Bodewes, Cottrill, Waltman, Wassenaar

5. Action Item

Acceptance of the February 17, 2023, SWAN Board Meeting Minutes

Waltman moved, seconded by Cottrill that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 17, 2023, SWAN BOARD MEETING MINUTES AS PRESENTED

Motion carried by unanimous voice vote

6. Action Item

Approval to transfer funds

Blazek approved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE TRANSFER OF \$429,000 FROM OPERATIONS ACCOUNT TO MAX SAFE ACCOUNT

Motion carried by roll call vote with the following results:

Ayes: Blazek, Bodewes, Cottrill, Waltman, Wassenaar

7. Reports

a. Board President Report

A discussion ensued regarding the issue at Elmwood Park Public Library. An update was given on the house bill HB2789.

b. Executive Director Report

Skog gave an overview of SWAN Financials. The board had a discussion on the location of SWAN Expo and it was decided upon to keep the location at MVCC. Skog updated the board on the 6 libraries that had add-on subscriptions to their EBSCO services for FY23 but have not been billed. Blake will be billing for FY23. The board decided not to bill for the FY22 add on services.

c. Operations Report

Skog gave an overview of the operations activities going on.

d. Treasurer Report

No report

e. Board Calendar

8. Discussion Item

SWAN Investment of Public Funds Policy

The board recommended SWAN reach out to Lauterbach & Amen to review the Public Funds Policy. Skog will be reaching out.

9. Discussion Item

EBSCO group-purchase year-4 renewal

The updated group-purchase discount and pricing for the year-4 renewal was reviewed.

10. Discussion Item

Decennial Committee on Local Government Efficiency Act

It was decided upon by the board that we do not need to send anything to the attorney on this. Drafting a statement from SWAN would help the library districts impacted by the new law.

11. Discussion Item

SWAN Beanstack reading app usage.

A discussion ensued and the board decided not to renew it.

Adjournment

The meeting was adjourned at 10:55 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jesse Blazek

Board Secretary