

# SWAN BOARD MEETING MINUTES

**April 21, 2023, 9:30 a.m.**  
**Bloomington Public Library**  
**101 Fairfield Way**  
**Bloomington, IL 60108**

## **1. Call to Order, Roll Call**

President Bodewes called the meeting to order at 9:32 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Ted Bodewes
- c. Jennifer Cottrill
- d. Tim Jarzemsky
- e. Dorothy Koll
- f. Colleen Waltman
- g. Anna Wassenaar

## **2. Introduction of Visitors/Public Comment**

Aaron Skog, SWAN Executive Director  
Ginny Blake, SWAN Business Manager  
Scott Brandwein, SWAN Assistant Director

There was no public comment.

## **3. Action Item**

Acceptance of the April 21, 2023, SWAN Board Meeting Agenda

Cottrill moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS APRIL 21, 2023, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

## **4. Action Item**

Approval of SWAN Financials March 2023

Jarzemsky moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR MARCH 1, 2023 THROUGH MARCH 31, 2023 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR MARCH 2023 AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Blazek, Bodewes, Cottrill, Jarzemsky, Koll, Waltman, Wassenaar

**5. Action Item**

Acceptance of the March 17, 2023, SWAN Board Meeting Minutes

Cottrill moved, seconded by Blazek that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MARCH 17, 2023, SWAN BOARD MEETING MINUTES AS PRESENTED

Motion carried by unanimous voice vote

**6. Action Item**

Approve Investment of Public Funds Policy

Jarzemsky approved, seconded by Blazek that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE INVESTMENT OF PUBLIC FUNDS POLICY

Motion carried by unanimous voice vote

**7. Reports**

**a. Board President Report**

Bodewes gave an update on the March ISLAC meeting. He discussed the two statewide bills on the docket. He also discussed the SWAN board self-nominations that have been received.

**b. Executive Director Report**

Skog gave an overview of SWAN Financials. Skog discussed the ICOLC conference he attended with Brandwein in St. Louis. He would like to see a board member and/or a SWAN employee attend next year.

**c. Operations Report**

Brandwein updated the board on the recent SWAN activities for April including the Addison Public Library timeline. Comics Plus opt in or out ends June 1<sup>st</sup>. The API training was completed on April 20<sup>th</sup> for 4 SWAN staff. Brandwein updated other activities listed in the packet.

**d. Treasurer Report**

Jarzemsky discussed the Investment Policy. It was discussed amongst the board to investigate dividing SWAN money market funds into more than one bucket: IMET, Illinois funds or CD's. Skog will contact both IMET & Illinois funds to set up a call.

**e. Board Calendar**

The action item: closed session minutes 6-month review needs to be reviewed.

**8. Discussion Item**

SWAN statement on Decennial Committee on Local Government Efficiency Act

Skog gave an overview and a discussion ensued on the Act. Skog will provide an update and explanation of the report given in the packet on shared library collection.

**9. Discussion Item**

Board self-evaluation form

A discussion ensued and Skog will have an updated Board self-evaluation form before the next board meeting.

**10. Adjournment**

The meeting was adjourned at 10:56 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

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Jesse Blazek

Board Secretary