SWAN Circulation User Group Agenda

Wednesday, June 21, 2023 9:30 AM – 11:00 AM
Location:
https://swanlibraries-net.zoom.us/j/85911934445?pwd=Q1l3dGJvbllYZ0dKWmE
wQ0o3VStsdz09

Register on L2
https://librarylearning.org/event/2023-06-21/swan-circulation-users

Co-Chairs:
- Peggy Tomzik, Chair, Eisenhower Public Library District
- Victoria Muraiti, River Forest Public Library

I. Welcome and Introductions

II. Helpful Reports - SWAN

III. Deleting information from Workflows - SWAN

IV. MessageBee Reminder - SWAN

V. SWANx registration - SWAN
https://support.swanlibraries.net/meetings-trainings/annual-conference/register

VI. Banned patrons at your library - what role does circulation play in this issue? What is your library's internal procedure if a banned patron enters

the library once they have received notice that they are officially banned for a set time period?

VII. When a patron would like a replacement card, but they want to "keep" their "barcode," how do you go about accomplishing this at your library?

VIII. What vendors do you use for library cards? (forums post)

IX. Reshelving location

X. Circulation Mentor program

XI. Around the Zoom meeting

XII. Next meeting: Wednesday, October 18, 2023 at 9:30 am