



SWAN Fireside Chat

June 27, 2023

Agenda

- SWAN 'Alias Email' Audit
- MessageBee Update
- E-Resource & Resource Sharing Updates
- SWAN Expo Update
- Board Election Update
- Aspen update: Covers & Wikipedia Integration
- SWAN Decennial Act
- Upcoming meetings, training, announcements

Email Aliases & SWAN Communications



Email Aliases

Your library code@swanlibraries.net

- Alias addresses are used to deliver communications to member library staff
- News, system reports, and other statistics are delivered to Alias
- Library email addresses are associated with the Alias
- Departmental email is best!

What's Sent to your Alias Email?

- SWANcom – System Alerts/Updates
- The Current – Newsletter
- [Delivered & Helpful Reports](#)
- MessageBee Daily Digest
- Email Bounces (non-notice email)
- Monthly Library Snapshot
- Inactive Patron List
- Some WorkFlows Reports, etc.



Verification of Alias Recipients

- Open a support ticket (help@swanlibraries.net)
 - Library Directors/Delegates only, please
 - Support staff will verify current recipients and make requested adjustments
- Maximum of five email addresses
- Make use of departmental email/distribution groups
 - Less maintenance required if staff changes
 - Reach more than five email addresses
- SWAN recommends both Library Director and Circulation Manager are added to alias list at a minimum
- Sign up for SWANcom/The Current via [SWAN Support Site](#)

MessageBee Update

MessageBee
Email Go-Live



MessageBee Go-Live TODAY!



- Training Recording Available:
[MessageBee Rollout and Training](#)
- Office Hour
 - Wednesday, July 5 at 11:00AM

MessageBee Documentation

MessageBee documentation is now live and available!

June 27, 2023



MessageBee

[View](#) [Edit](#) [Outline](#) [Delete](#) [Add another](#) [Revisions](#)

The MessageBee platform handles patron notices and notifications via email, SMS text messaging, and phone.

[Login and Logout of MessageBee Portal](#)

Follow the directions below to login to the MessageBee portal

[Running Reports in MessageBee](#)

The reports and graphs area in the portal is where you can create a statistical report on your notice deliveries. You will apply the report filters to create a report.

[Meetings & Trainings](#) [Documentation](#) [Help](#) [About](#)

A		TOPICS	PLATFORMS
		Accounts & Logins	Aspen Discovery
		Acquisitions	KitKeeper
		Cataloging	MessageBee
		Circulation	MobileStaff
		Discovery & User Experience	All Platforms
		E-Resources	
		ILS Configuration	
		Interlibrary Loan (ILL)	
		Quarterly Billing	
		Reports & Statistics	
		Research & Pilot Services	
		Serials	
		Technology & IT	

[Modifying Templates in MessageBee](#)

For both your email and SMS notice templates you can edit your notice's message. In addition, you also have the ability in your email templates to edit the menu, and contact link, and the ability to display banners at the top and bottom of your templates.

[WorkFlows, SIP2, Aspen, and MessageBee Logins](#)

Library directors can access logins for WorkFlows, SIP2, and Aspen Administration and deliver them to staff.

[Processing Notice Errors in MessageBee](#)

MessageBee provides a few ways to process any errors that you may come across. The daily digest is sent to the library's aliased email. Also, you can log in to the MessageBee portal to see why a patron may not have received a message.

Notification schedule

- 6:00 am – Hold Cancellation/Expiration
- 8:30 am – Courtesy
- 9:00 am – Bills
- 11:00 am – Overdues
- 2:00 pm – Hold Pickup
- 5:00 pm – Hold Pickup Reminder

Other changes to expect

Autorenewal Notifications

Autorenewal notifications are not currently supported in our MessageBee configuration.

Autorenewals still take place.

Patrons can rely on Courtesy notices to know what is coming due.

MessageBee Report Digest



Sent daily to aliased emails.

Email stats will populate starting tomorrow, June 28th.

E-Resource & Resource Sharing Updates

EBSCO group purchase renewal

- Updated links will be sent to libraries by end of week
- New EBSCO selections will be live July 1

June 30

- Updated EBSCO links sent to libraries

July 1

- Updated EBSCO selections are live

Comics Plus

There's still time to subscribe!

Readers have unlimited, simultaneous access to digital comics, graphic novels, and manga.

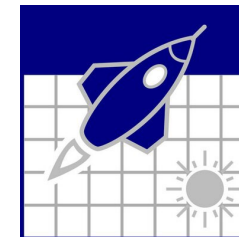
Details and pricing available on the SWAN Discounts page



COMICSPLUS[®]
POWERED BY LIBRARY
PASS

Resource Sharing Updates

- SWAN supported KitKeeper site discontinued ([News Post](#))
 - Patrons seem to prefer “available now” kits
 - Staff interface did not meet accessibility standards
- SWAN supported Beanstack site discontinued
 - Piloted as option for libraries without a recreational reader tracking app
- OCLC Accounts Expiring
 - Review your account expiration date
 - Open a support ticket if you receive an “account expired” login error



SWAN Expo

Plot Your Course

- **When:** Friday, August 18th, 2023
- **Where:** Moraine Valley
Community College Business &
Conference Center (Palos Hills)
- **Cost:** \$35/attendee
- Session Previews & Registration:
[SWAN Expo 2023](#)

SWAN Expo Roundtable Survey

Please consider taking our SWAN Expo Roundtable Survey to help us make these sessions as successful as possible.

[SWAN Expo Roundtable Topics Survey](#)

Board Election Update

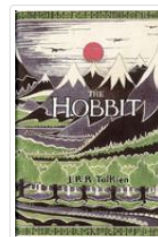


- Two seats on 7 member SWAN governing board
- Election e-ballot completed Friday, May 26th
- Elected representatives
 - Jennifer Cottrill, Library Director, Midlothian Public Library
 - Samantha Johnson, Executive Director, Roselle Public Library

Aspen Update: Covers

You can now see covers for individual records in search results, under "Show Editions".

This is a nice feature to find a specific cover or illustrator.




5) The hobbit, or, There and back again

Author Tolkien, J. R. R.
Series Lord of the rings
Thorndike Press large print basic
Chamwood library
Hobbit
More Series...
Language English
Appears on these lists Book Versus Movie (SHPL)
Classics - St. Charles Public Library
Explore the Classics - YOUTH
More Lists...

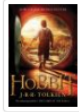
Book **On Shelf** [Place Hold](#)
[Show Editions](#)

Thomas Ford Memorial Library - Juvenile Stacks
J TOLKIEN
1 available
Where is it?

 **2007.** Houghton Mifflin
xix, 300 pages : illustrations (some color), map ; 23 cm

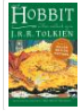
On Shelf [More Info](#)
Thomas Ford Memorial Library - Juvenile Stacks
[Place Hold](#)

J TOLKIEN
1 available
Where is it?

 **2012.** Mariner Books/Houghton Mifflin Harcourt
First Mariner Books edition.
300 pages : illustrations, maps ; 21 cm

On Shelf [More Info](#)
Thomas Ford Memorial Library - Stacks
[Place Hold](#)

SF TOLKEIN
1 available
Where is it?

 **[2001]** Houghton Mifflin
365 pages : illustrations, maps ; 24 cm

Available from another library [More Info](#)
[Place Hold](#)

Where is it?

Aspen Wikipedia Integration


Aspen can show author information from Wikipedia on author pages in the catalog.

You see these pages if you click on an author name. Note that the integration will not appear in search results.

Share your feedback in the SWAN Community Forums:
<https://forums.swanlibraries.net/t/wikipedia-integration-in-aspen/1450/9>

Catalog Home » Jon Klassen » Showing 1 - 20 of 49 Results

Jon Klassen



Jon Klassen (born November 29, 1981) is a Canadian writer and illustrator of children's books and an animator. He won both the American [Caldecott Medal](#) and the British [Kate Greenaway Medal](#) for children's book illustration, recognizing the 2012 picture book "This Is Not My Hat", which he also wrote. He is the first person to win both awards for the same work.

"This Is Not My Hat" is a companion to Klassen's preceding picture book, "I Want My Hat Back" (2011), which was his first as both writer and illustrator. Both books were on the [New York Times Best Seller list](#) for more than 40 weeks; by April 2014 one or the other had been translated into 22 languages and they had jointly surpassed one million worldwide sales. Both books were recommended for children ages 5+ by the Greenaway judges. Klassen's "hat" trilogy was completed with the publication of "We Found a Hat" (2016).
Provided by Wikipedia

Similar Authors

- Watt, Melanie, 1975-
- Barnett, Mac
- Pinkwater, Daniel Manus, 1941-
- Lionni, Leo, 1910-1999
- Rex, Adam
- Snicket, Lemony
- Brown, Peter, 1979-
- McKinnon, Heidi
- Sussman, Michael B.
- Hai, Hong, (Children's author)
- Robaard, Jemma
- Betton, Jen

Narrow Your Results

- Available Now At
- Format
- Fiction / Non-Fiction
- Audience
- Author
- Series
- Subject
- Language
- Awards
- Added In the Last
- Publication Year
- Library

Sort by Best Match Hide Covers Covers List Search Tools

1) **I want my hat back**

Author: Klassen, Jon
Series: Hat trilogy (Jon Klassen) volume 1
Weston Woods read-along CD
Language: English
Appears on these lists: Great Reads: Kindergarten thru 1st grade
National Picture Book Month - November 2022
OBD National Hat Day January 15 - YOUTH
OBD Social/Emotional Development - YOUTH

Book **On Shelf** Place Hold
Show Edition Where is it?

Audiobook CD **On Shelf** Place Hold
Show Edition Where is it?

Enabled on our main consortium catalog:
<https://catalog.swanlibraries.net>

Suggestions on what to include the Decennial Act Report

Aaron Skog, SWAN Executive Director

Decennial Act

RAILS requested Ancel Glink to provide guidance and sample report

June 27, 2023



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MEMORANDUM

To: Reaching Across Illinois Libraries (RAILS)
From: Julie Tappendorf, Ancel Glink
Subject: Compliance with the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*
Date: March 10, 2023

On June 10, 2022, Governor Pritzker signed the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.*, into law. This law requires all Illinois local governments that impose a tax (as defined in the Act and exempting municipalities and counties) to convene a committee to study and report on local government efficiency. There are certain actions that impacted local governments must take to take the first step in compliance with this law by no later than June 10, 2023.

Under this law, impacted local governments must:

1. Form a committee to study local efficiencies and meet for the first time no later than June 10, 2023.
2. Have the committee meet at least three times.
3. Prepare a written report with recommendations (if any) on efficiencies and increased accountability.
4. File the report with the county (or each county in which your local government is located).

WHO HAS TO COMPLY?

The Act applies to "all entities that levy taxes and are also units of local government, as defined in Section 1 of Article VII of the Illinois Constitution, except municipalities and counties." This definition clearly includes library districts, as they are units of local government that levy taxes.

A question has been raised whether municipal libraries organized under the Local Library Act (including village and city libraries) must also comply with the Act. Unfortunately, this is not quite as clear under the Act.

Some municipal libraries have been advised by the municipal attorney that they do not need to comply because they are exempt under the "municipalities" exemption. This interpretation seems difficult to justify, however, as "municipalities" are separate governmental entities organized under the Illinois Municipal Code, where municipal libraries are organized under the Local Library Act, with both government entities having separate governing bodies. Moreover, the Attorney

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Decennial Act

48 Public Library Districts in SWAN

Acorn Public Library District	LaGrange Park Public Library District
Alsip-Merrionette Park Public Library District	Matteson Area Public Library District
Batavia Public Library District	Maywood Public Library District
Bedford Park Public Library District	McCook Public Library District
Beecher Community Library District	Nancy L. McConathy Public Library District
Bensenville Community Public Library District	North Riverside Public Library District
Broadview Public Library District	Northlake Public Library District
Crestwood Public Library District	Prairie Trails Public Library District
Crete Public Library District	Richton Park Public Library District
Dolton Public Library District	River Grove Public Library District
Eisenhower Public Library District	Riverdale Public Library District
Frankfort Public Library District	Roselle Public Library District
Franklin Park Public Library District	Saint Charles Public Library District
Geneva Public Library District	Steger-South Chicago Heights Public Library District
Glenside Public Library District	Stickney-Forest View Public Library District
Glenwood-Lynwood Public Library District	Sugar Grove Public Library District
Grande Prairie Public Library District	Summit Public Library District
Green Hills Public Library District	Town and Country Public Library District
Harvey Public Library District	University Park Public Library District
Hodgkins Public Library District	Warrenville Public Library District
Homewood Public Library District	West Chicago Public Library District
Indian Prairie Public Library District	William Leonard Public Library District
Justice Public Library District	Wood Dale Public Library District
Kaneville Public Library District	Worth Public Library District

Decennial Act

Sample report

Section 6

VI. Intergovernmental Agreements

We partner with or have Intergovernmental Agreements with the following other governments
(list as many as you have):

Entity:

Services Offered:

Our Library's efficiency has increased through intergovernmental cooperation in the following ways
(list cost savings, avoiding duplicated services, etc.):

[SWAN statement on compliance with the Decennial Committee on Local Government Efficiency | SWAN Library Services \(swanlibraries.net\)](http://swanlibraries.net)

SWAN statement

- Discussion on Decennial Act
- Held at SWAN Quarterly
- June 1, 2023
- News post June 26, 2023

SWAN statement on Compliance with the Decennial Committee on Local Government Efficiency

Act, 50 ILCS 70/1 et seq. 50 ILCS 70/1 et seq. requires public library districts and other units of local government to form a committee to study local efficiencies

The new law requires library districts to issue a report within the guidelines set by the Act. It is recommended that as part of the report that district libraries list intergovernmental agreements and outline efficiencies and cost savings through participation.

SWAN is providing this information to member libraries to assist with their report, as SWAN is an agency of Illinois formed under the Intergovernmental Cooperation Act, and each member library has an approved [intergovernmental agreement](#) which effectively creates SWAN (known officially as System Wide Automated Network).

Library Districts in SWAN

Acorn Public Library District	LaGrange Park Public Library District
Alsip-Merrionette Park Public Library District	Matteson Area Public Library District
Batavia Public Library District	Maywood Public Library District
Bedford Park Public Library District	McCook Public Library District
Beecher Community Library District	Nancy L. McConathy Public Library District
Bensenville Community Public Library District	North Riverside Public Library District
Broadview Public Library District	Northlake Public Library District
Crestwood Public Library District	Prairie Trails Public Library District
Crete Public Library District	Richton Park Public Library District
Dolton Public Library District	River Grove Public Library District
Eisenhower Public Library District	Riverdale Public Library District
Frankfort Public Library District	Roselle Public Library District
Franklin Park Public Library District	Saint Charles Public Library District
Geneva Public Library District	Steger-South Chicago Heights Public Library District
Glenstone Public Library District	Stickney-Forest View Public Library District
Glenwood-Lynwood Public Library District	Sugar Grove Public Library District
Grande Prairie Public Library District	Summit Public Library District
Green Hills Public Library District	Town and Country Public Library District
Harvey Public Library District	University Park Public Library District
Hodgkins Public Library District	Warrenville Public Library District
Homewood Public Library District	West Chicago Public Library District
Indian Prairie Public Library District	William Leonard Public Library District
Justice Public Library District	Wood Dale Public Library District
Kaneville Public Library District	Worth Public Library District

Upcoming Meetings/Trainings & Announcements

Congratulations Hillside Public Library!

This photo of brothers Brad, Wayne, and Jaden was selected by ILA members as the 2022 Photo of the Year.



The brothers built their Magna-Tiles Tower in the newly renovated children's area at the Hillside Public Library. The photo was submitted by library director Amy Franco.

Each month, ILA staff reviews submissions and selects the winner of the monthly member photo contest, but the Illinois library community decides who should be named ILA Member Photo of the Year!

ILA Board of Directors Election 2023



DIRECTOR-AT-LARGE

Dawn Bussey – *Elected*
Glen Ellyn Public Library



TS302: LOCAL PRACTICES IN VIDEO CATALOGING

New Course Announcement

We have a new course in
the Local Practices
series!

391 users

974 course enrollments

264 active enrollments

We need to verify library affiliation
in L2.

Upcoming Meetings

SWAN Office Hours are events held with experts at SWAN for anyone that would like to ask questions and discuss in a virtual group setting.

We updated these events in L2 to allow for registration, which gives you the benefit of receiving email reminders.

- Monthly Office Hours

- MessageBee: 7/5 at 11:00 AM
- BLUEcloud Analytics: 7/5 at 2:00 PM
- Circulation/ILL/Outreach: 7/10 at 10:00 AM
- Circulation & Hold Map: 7/12 at 10:00 AM
- Cataloging: 7/12 at 2:00 PM
- Aspen Discovery: 7/19 at 1:00 PM
- BLUEcloud Staff: 7/26 at 10:00 AM

- Meetings

- Book Club Users: 7/12 at 9:30 AM
- Cataloging Advisory: 7/13 at 9:30 AM
- Circulation Advisory: 7/19 at 9:30 AM
- Discovery and User Experience Advisory (DUX): 7/27 at 1:30 PM

A vibrant beach scene featuring a colorful striped flip-flop with yellow straps on the left. In the center, a coconut sits on the sand with a small, light blue and white patterned umbrella stuck in it. In the foreground, a pair of blue-tinted sunglasses lies on the sand. The background shows a clear blue sky with light clouds and a glimpse of the ocean.

Happy Summer!

Next Fireside Chat:
Tuesday, July 25th at 11 AM
See L2 for Zoom details.