



SWAN Circulation Advisory Group Agenda

Wednesday, July 19th, 2023, 9:30 AM – 11:00 PM

Zoom Link

<https://swanlibrariesnet.zoom.us/j/88316291155?pwd=MkZabHVsTjYvaXloWUx6OGpZSDltdz09>

Register on L2

<https://librarylearning.org/event/2023-07-19/swan-circulation-advisory>

Chairs

- Crystal Vela, Chair, SWAN
- Samantha Dietel, co-chair, SWAN

- I. Welcome and Introductions
- II. Mentor Program Update
- III. 5 Open Seats
 - a. Vacant seat
 - b. Sandra Leyva
 - c. Victoria Muraiti
 - d. Peggy Tomzik
 - e. Pam Kamin
- IV. Reporting Login for MessageBee
- V. Circulation Policy
- VI. Reports and frequency- Vickie
- VII. How are you protecting your patron's privacy?
- VIII. Patron verification requests- Helen
- IX. SWAN Expo development Activity

- X. Homework
 - a. Brainstorming on Best Practices
- XI. Other topics/agenda building.

Next Meeting: Wednesday, November 15th, 2023, 9:30-11:00

<https://librarylearning.org/event/2023-11-15/swan-circulation-advisory>