

SWAN Administrators' Quarterly Meeting Minutes

September 7, 2023

10:00 a.m. – 12 p.m.

Oak Brook Public Library

600 Oak Brook Road Oak Brook, IL 60523

Meeting recording: <https://www.youtube.com/watch?v=2TxH42y8qZQ>

1. Call to Order and Welcome

President Cottrill called the meeting to order at 10:00 a.m. Blazek, Cottrill, Johson, Koll, Wassenaar were present to establish a board quorum.

2. Public Comment

No public comment.

3. Introduction of New Library Directors and Visitors

Dennis Latimer – Head Librarian/Deputy Director - Elmwood Park Public Library

4. Action Item – Approval of the September 7th Quarterly meeting minutes

Bodewes (Thomas Ford Memorial Library) motioned, seconded by Jenkins (Green Hills Public Library District). Motion carried by unanimous vote.

5. Information Item – SWAN strategic planning process

Skog gave an overview of what the process has been in the past as we get ready to do again. Cottrill stated we do not have a plan at this time. A discussion on the Harwood Institute program ensued.

6. Information Item – Overview of SirsiDynix agreement with SWAN

Skog gave an overview of the SirsiDynix agreement with SWAN along with the option of considering an RFP in the near future. Discussion ensued.

7. Information Item – MessageBee future development

Brandwein reviewed the MessageBee Phase 2 development. A discussion ensued.

8. Discussion Item – EBSCO group-purchase year 3 usage metrics

Montolin gave a brief overview of our year 3 analysis of our EBSCO usage statistics.

9. Announcements and Questions

Cottrill adjourned the meeting at 12:02 p.m.

10. Next Quarterly meeting: December 7, 2023

Minutes Prepared by Ginny Blake

Respectfully Submitted,
