

SWAN BOARD MEETING MINUTES

October 20, 2023, 9:30 a.m.
Acorn Public Library District
15624 South Central Avenue
Oak Forest, IL 60452-3204

1. Call to Order, Roll Call

President Cottrill called the meeting to order at 9:30 a.m. The following Board members were present to establish a quorum.

- a. Jennifer Cottrill
- b. Tim Jarzemsky
- c. Dorothy Koll
- d. Colleen Waltman

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director
Ginny Blake, SWAN Business Manager
Scott Brandwein, SWAN Assistant Director

There was no public comment.

3. Action Item

Acceptance of the October 20, 2023, SWAN Board Meeting Agenda

Waltman moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE OCTOBER 20, 2023, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Acceptance of the SWAN Financials, September 2023

Jarzemsky moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR SEPTMEBER 1, 2023 THROUGH SEPTEMBER 30, 2023, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR SEPTEMBER 2023 AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Cottrill, Jarzemsky, Koll, Waltman

5. **Action Item**

Acceptance of the September 15, 2023, SWAN Board Meeting Minutes

Two minor corrections to minutes were made after discussion.

Waltman moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE SEPTEMBER 15, 2023, SWAN BOARD MEETING MINIUTES AS PRESENTED

Motion carried by unanimous voice vote

6. **Reports**

a. **Board President Report**

None

b. **Executive Director Report**

Skog gave an update on SWAN Activities. Brandwein and Skog will be meeting with Prairie State College to discuss ending SWAN membership. Skog summarized the Consortia Special Interest Group meeting he attended.

c. **Operations Report**

Brandwein reviewed the Operations Report. The "Go Live" date for Addison Public Library will be November 14th. SWAN welcomed Laurie Casiano as the new Network Administrator. SWAN will be canceling many of the "office hours" meetings next year due to low attendance by member library personnel. The SWAN management team is looking at a retreat for SWAN staff for problem solving and team building for next year with the possibility of an in-service day. The discussion on auto renewals continues at the user and advisory groups.

d. **Treasurers Report**

None

e. **Board Calendar**

7. **Action Item**

Approve the revised LIMRiCC intergovernmental agreement for administrative amendments

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE REVISED LIMRiCC INTERGOVERNMENTAL AGREEMENT FOR ADMINSTRATIVE AMENDMENTS

Koll moved, seconded by Waltman that it be

Motion carried by unanimous voice vote.

8. Action Item

Approve the revised LIMRiCC intergovernmental agreement for administrative amendments

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE REVISED LIMRiCC
INTERGOVERNMENTAL AGREEMENT FOR ADMINSTRATIVE AMENDMENTS

Jarzemsky moved, seconded by Koll that it be

Motion carried by unanimous voice vote.

9. Action Item

Approve the revised LIMRiCC intergovernmental agreement

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE REVISED LIMRiCC
INTERGOVERNMENTAL AGREEMENT

Koll moved, seconded by Waltman that it be

Motion carried by unanimous voice vote.

10. Adjournment

Cottrill adjourned the meeting at 10:57 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jesse Blazek

Board Secretary