

SWAN BOARD MEETING MINUTES

December 15, 2023, 9:30 a.m.

Homewood Public Library

17917 Dixie Hwy

Homewood, IL 60430

1. Call to Order, Roll Call

President Cottrill called the meeting to order at 9:32 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Jennifer Cottrill
- c. Sam Johnson
- d. Dorothy Koll
- e. Colleen Waltman
- f. Anna Wassenaar - virtual

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director
Ginny Blake, SWAN Business Manager
Scott Brandwein, SWAN Assistant Director

There was no public comment.

3. Action Item

Acceptance of the December 15, 2023, SWAN Board Meeting Agenda

Koll moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE DECEMBER 15, 2023, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Acceptance of the SWAN Financials, November 2023

Jarzemsky moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR NOVEMBER 1, 2023, THROUGH NOVEMBER 30, 2023, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR NOVEMBER 2023 AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Blazek, Cottrill, Jarzemsky, Johnson, Koll, Waltman, Wassenaar

5. Action Item

Acceptance of the November 17, 2023, SWAN Board Meeting Minutes

Blazek moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 17, 2023, SWAN BOARD MEETING MINIUTES AS PRESENTED

Motion carried by unanimous voice vote.

6. Action Item

Acceptance of the November 30, 2023, SWAN Finance Committee Meeting Minutes

Blazek moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 30, 2023, SWAN FINANCE MEETING MINUTES AS PRESENTED

Motion carried by unanimous voice vote.

7. Action Item

Acceptance of the December 7, 2023, SWAN Board Meeting Minutes

Blazek moved, seconded by Johnson that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE DECEMBER 7, 2023, SWAN BOARD MEETING MINUTES AS PRESENTED

Motion carried by unanimous vote.

8. Reports

a. Board President Report

Cottrill informed the full board that a legal opinion was sought regarding the SirsiDynix contract and BLUEcloud Mobile.

b. Executive Director Report

Skog gave an update on SWAN Activities: The Finance Committee met and reviewed the FY25 SWAN Budget. The FY23 audit continues to be delayed. Skog will continue to tour other facilities for the SWAN office headquarters.

c. **Operations Report**

Brandwein gave an overview of Operations as reported in the board packet.

d. **Treasurers Report**

None

e. **Board Calendar**

Reviewed

9. **Discussion Item**

SWAN FY25 budget & membership fees draft #2 was reviewed and suggested changes were made to incorporate into the next version at the January 19, 2024 board meeting.

Cottrill adjourned the meeting at 10:27 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jesse Blazek
Board Secretary