



SWAN Circulation User Group Agenda

Wednesday, February 21, 2024, 9:30 AM – 11:00 AM

Meeting Link:

<https://swanlibrariesnet.zoom.us/j/85911934445?pwd=Q1l3dGJvblllYZ0dKWmEwQ0o3VStsdz09>

[Register via zoom](#)

Co-Chairs:

- Peggy Tomzik, Chair, Eisenhower Public Library District
- Victoria Muraiti, River Forest Public Library

- I. Welcome and Introductions
- II. Welcoming new Circulation Managers or Supervisors
- III. Documentation reorganization project – Crystal Vela
- IV. Library Calendars – Crystal Vela
- V. Staff cards
- VI. Smelly items
- VII. Database signatures collection
- VIII. Delivery Videos on the RAILS website
- IX. SWAN's temporary digital cards
- X. Around the Zoom Meeting