



**SWAN ADMINISTRATORS'
& DIRECTORS'
QUARTERLY MEETING**

Meeting Packet

March 7, 2024

10:00 A.M.



SWAN Administrators' & Directors' Quarterly Meeting

March 7, 2024

10:00 a.m. – 12:00 p.m.

Oak Brook Public Library

600 Oak Brook Road, Oak Brook, IL 60523

Please register in advance for access to the Zoom live stream:

<https://swanlibraries-net.zoom.us/meeting/register/tZEgdu-prTwjGtL6oPUXBfgjs4vF-ONsdAE3>

Agenda

1. Call to Order and Welcome
2. Public Comment
3. Introduction of New Library Directors
4. Action Item – Approval of the December 7, 2023 Quarterly meeting minutes (pgs. 3-4)
5. Information Item—Board election for 2024
6. Information Item-- EBSCO group-purchase renewal for 2024 (pgs. 5-11)
7. Action Item – Approval of the fiscal year 2025 budget & membership fees (pgs. 12-37)
8. Action Item—Amend fiscal year 2024 budget for single sign-on project expense (p.38)
9. Information Item—SWAN platform survey results (pgs. 39-48)
10. Information Item—Introduction to new SWAN consulting arrangement
11. Announcements and Questions
12. Next meeting: June 6, 2024

Member Comment after each agenda item. The Quarterly Meeting will be live streamed via Zoom.

SWAN Administrators' Quarterly Meeting Minutes

December 7, 2023

10:00 a.m. – 12 p.m.

Oak Brook Public Library

600 Oak Brook Road Oak Brook, IL 60523

Meeting recording: <https://www.youtube.com/watch?v=2TxH42y8qZQ>

1. Call to Order and Welcome

President Cottrill called the meeting to order at 10:00 a.m. Blazek, Cottrill, Johson, Koll, Waltman, Wassenaar were present to establish a board quorum.

2. Public Comment

No public comment.

3. Introduction of New Library Directors and Visitors

None

4. Action Item – Approval of the December 7, 2024, Quarterly meeting minutes

Weseloh (West Chicago Public Library) motioned, seconded by Hovanec (LaGrange Public Library). Motion carried by unanimous vote.

5. Information Item – Future of the SWAN mobile app

Skog gave an overview of the BLUEcloud mobile app outage that occurred on or around November 26th. SirsiDynix will be issuing a credit of to be applied to the 2024 annual renewal invoice. Tara Wood gave an overview of future mobile app priorities. The recommendation is Aspen LIDA. An overview of Aspen LIDA along with patron experiences, staff administration and implementation. Skog reviewed the LIDA costs. A question and answer ensued.

6. Information Item – Membership satisfaction survey

Skog gave an overview of the membership Satisfaction Survey. This will be sent to the 100 library directors.

7. Information Item – Overview of SWAN & OCLC services: recent advances & innovations

An overview of SWAN & OCLC services was conducted by Skog, Brandwein & Helen Pinder.

8. Information Item – Reports on projects

Brandwein gave an overview of SWAN projects.

9. Information Item – Next year’s SWAN budget & timeline

Skog gave an overview of the upcoming SWAN Budget and timeline.

10. Information Item – Illinois State Library Advisory Committee (ISLAC) update

An update was given by Ted Bodewes.

11. Announcements and Questions

12. Next meeting: March 7, 2024

Cottrill ended the meeting at 11:59 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

EBSCO Database Package renewal 2024-2025

The pricing for the renewal of the group-purchase for EBSCO online subscription databases is now finalized for public libraries participating in the SWAN arrangement. Currently, 84 libraries participate in the purchase which is now in its 5th annual renewal.

The renewal 3.0% cost increase is applied to the single invoice received by SWAN. This year we have Addison Public Library joining the group-purchase. This group purchase is negotiated with RAILS and EBSCO with SWAN staff involvement, and we typically do not have a final invoice until April.

The SWAN EBSCO group-purchase cost sharing arrangement is divided into 4 participating library groups called “quartiles.” The goal of the cost sharing is to allow as many public libraries as possible in SWAN to participate in the group-purchase, which means some libraries are forgoing a full percentage discount so that other libraries can receive a larger discount. The discounts for the libraries for this year are as follows.

EBSCO Quartile Group	Year 5
Group 1 discount	69.00%
Group 2 discount	44.00%
Group 3 discount	40.00%
Group 4 discount	34.00%

This group-purchase for the RAILS EBSCO package would have cost:

RAILS EBSCO “group B” price for 84 SWAN libraries	\$884,910
SWAN group-purchase price	\$476,035
Total savings	\$408,874

Renewal Timeline

February 23, 2024	Libraries opt-out decision
April 22, 2024	Database selection form will open
May 10, 2024	Database selection form is closed
May 30, 2024	SWAN order details are due to RAILS
June 30, 2024	Updated EBSCO links sent to libraries
July 1, 2024	Updated EBSCO selections are live

Member Library Responsibilities

- Read over the [SWAN support documentation](#) on the EBSCO database packages
- Determine if your library will continue to participate in the year-5 renewal
- This is a “passive renewal” so if your library decides to remain in the group-purchase, you will not have to notify SWAN
- Libraries that wish to opt-out must inform [SWAN via the online form](#) by February 24, 2024
- Please contact SWAN E-Resources Consultant Olivia Montolin to discuss options for about the group-purchase:

Olivia Montolin
Consultant, Electronic Resources
olivia@swanlibraries.net
630-326-7104

SWAN Staff Responsibilities

- Provide database selection period for the library renewal
- Provide centralized management and configuration of databases, including links for remote access use
- Act as centralized point-of-contact for sales and contract renewal
- Hold the EBSCO license on behalf of the public library membership
- Provide centralized support and troubleshooting – through SWAN help/ticket system. SWAN works with EBSCO.
- Provide instructional support through documentation and online tutorials, accessible from the SWAN patron website
- Provide online training for library staff in use of resources, including targeted resources to assist library staff in collection development, reference, and readers advisory (working in collaboration with SWAN member library experts)
- Provide training and support in reporting statistics; consortium-wide statistical analysis
- Continue collaboration with RAILS and the Illinois State Library to expand access to electronic resources with significant cost savings
- If you have questions, please utilize the [SWAN Support site help system](#).

Group purchase formula explainer

The steps to create the purchase pricing per library is outlined below and is followed each year during the renewal process.

1. Update public library tax information using data used within SWAN membership fee formula
2. Update RAILS EBSCO group B purchase cost per library (pricing based on library service population)
3. Sort column "EBSCO Full Price as Percentage of Tax Revenue Budget" high to low
 - a. This will determine a library's ability in a given year to participate in the purchase
4. Divide participating libraries into 4 equal size groups
 - a. 84 libraries break into 4 groups with 22 libraries in group 1 and the others with 21 libraries
5. Determine if Quartile discounts for each group on RAILS package B full price will sum up to the amount of the invoice SWAN will receive from RAILS for the group purchase
 - a. Adjust discounts for each group by the same amount
 - b. Discounts percentages may utilize one or two decimal places depending on the sum total
6. Sort chart by library name
7. Hide columns that complicate fee chart presentation
 - a. Suggested columns
 - i. Public Library Tax Revenue Total 2021
 - ii. EBSCO FY25 Pricing: RAILS Group B Package with 3% increase
 - iii. EBSCO Full Price as Percentage of Tax Revenue Budget
 - iv. % Increase / (Decrease)
 - v. Savings overall
8. If sum total for the group purchase falls short of the quoted RAILS invoice, SWAN will make up the purchase price difference
9. If a library withdraws from the purchase, repeat above steps
 - a. If the groups cannot be evenly divided, set Group 1 and Group 2 to have more participants
 - b. Quartile discounts will need to be adjusted as the total price for the package purchase will not be reduced when a library exits the deal

SWAN EBSCO Group-purchase discount pricing year-5 renewal:

Estimated fees for FY25

Based on 85 participants 3.0% increase on renewal price

Library Name	Public Library Tax Revenue Total 2021	EBSCO FY24 Pricing: RAILS Group B Package		EBSCO FY25 Pricing: RAILS Group B Package with 3% increase
Acorn Public Library District	\$ 1,166,234.24	\$ 14,493	\$	14,928
Addison Public Library	\$ 5,599,387.03	\$ 19,195	\$	19,771
Alsip-Merrionette Park Public Library District	\$ 2,974,431.00	\$ 9,762	\$	10,055
Batavia Public Library District	\$ 4,578,320.14	\$ 9,762	\$	10,055
Bedford Park Public Library District	\$ 1,534,992.80	\$ 3,300	\$	3,399
Beecher Community Library District	\$ 332,740.51	\$ 5,753	\$	5,926
Bellwood Public Library	\$ 1,750,523.64	\$ 9,762	\$	10,055
Bensenville Community Public Library District	\$ 1,680,326.81	\$ 9,762	\$	10,055
Berkeley Public Library	\$ 451,558.71	\$ 5,753	\$	5,926
Berwyn Public Library	\$ 3,439,563.27	\$ 19,195	\$	19,771
Bloomington Public Library	\$ 2,996,267.24	\$ 9,762	\$	10,055
Bridgeview Public Library	\$ 1,117,542.82	\$ 9,762	\$	10,055
Broadview Public Library District	\$ 1,260,470.05	\$ 5,753	\$	5,926
Brookfield Public Library	\$ 2,433,019.96	\$ 9,762	\$	10,055
Calumet City Public Library	\$ 1,574,684.51	\$ 14,071	\$	14,493
Carol Stream Public Library	\$ 3,502,379.11	\$ 14,071	\$	14,493
Chicago Heights Public Library	\$ 820,168.93	\$ 14,071	\$	14,493
Cicero Public Library	\$ 1,878,062.08	\$ 26,466	\$	27,260
Clarendon Hills Public Library	\$ 816,940.66	\$ 5,753	\$	5,926
Crestwood Public Library District	\$ 617,609.73	\$ 5,753	\$	5,926
Crete Public Library District	\$ 1,862,000.88	\$ 9,762	\$	10,055
Dolton Public Library District	\$ 977,094.05	\$ 9,762	\$	10,055
Downers Grove Public Library	\$ 5,869,456.88	\$ 14,071	\$	14,493
Eisenhower Public Library District	\$ 4,048,762.43	\$ 9,762	\$	10,055
Elmwood Park Public Library	\$ 1,698,150.61	\$ 9,762	\$	10,055
Evergreen Park Public Library	\$ 1,315,346.52	\$ 9,762	\$	10,055
Flossmoor Public Library	\$ 1,439,855.84	\$ 5,753	\$	5,926
Forest Park Public Library	\$ 2,001,577.95	\$ 9,762	\$	10,055
Frankfort Public Library District	\$ 2,629,473.04	\$ 14,071	\$	14,493
Franklin Park Public Library District	\$ 1,823,075.35	\$ 9,762	\$	10,055
Geneva Public Library District	\$ 5,371,330.73	\$ 14,071	\$	14,493
Glen Ellyn Public Library	\$ 4,710,924.74	\$ 9,762	\$	10,055
Glenside Public Library District	\$ 3,381,390.44	\$ 15,981	\$	16,461
Grande Prairie Public Library District	\$ 1,533,267.14	\$ 14,071	\$	14,493
Green Hills Public Library District	\$ 2,547,527.85	\$ 14,071	\$	14,493
Harvey Public Library District	\$ 985,803.01	\$ 9,762	\$	10,055
Hillside Public Library	\$ 1,460,082.85	\$ 5,753	\$	5,926
Hinsdale Public Library	\$ 3,100,922.96	\$ 9,762	\$	10,055
Hodgkins Public Library District	\$ 685,337.37	\$ 3,300	\$	3,399
Homewood Public Library District	\$ 2,452,878.73	\$ 9,762	\$	10,055
Indian Prairie Public Library District	\$ 3,891,335.28	\$ 14,071	\$	14,493
Itasca Community Library	\$ 1,671,464.19	\$ 5,753	\$	5,926
Justice Public Library District	\$ 154,987.45	\$ 9,762	\$	10,055
Kaneville Public Library District	\$ 90,087.33	\$ 3,300	\$	3,399
LaGrange Park Public Library District	\$ 1,839,937.97	\$ 9,762	\$	10,055
Lansing Public Library	\$ 2,840,555.58	\$ 9,762	\$	10,055
Lyons Public Library	\$ 735,618.69	\$ 9,762	\$	10,055
Markham Public Library	\$ 682,138.82	\$ 9,762	\$	10,055
Matteson Area Public Library District	\$ 2,734,733.96	\$ 9,762	\$	10,055
Maywood Public Library District	\$ 1,399,493.91	\$ 9,762	\$	10,055
McCook Public Library District	\$ 480,160.66	\$ 3,300	\$	3,399

SWAN EBSCO Group-purchase discount pricing year-5 renewal:

Estimated fees for FY25

Based on 85 participants 3.0% increase on renewal price

Library Name	Public Library Tax Revenue Total 2021	EBSCO FY24 Pricing: RAILS Group B Package		EBSCO FY25 Pricing: RAILS Group B Package with 3% increase
Melrose Park Public Library	\$ 979,806.22	\$ 9,762	\$	10,055
Messenger Public Library of North Aurora	\$ 1,949,599.16	\$ 9,762	\$	10,055
Midlothian Public Library	\$ 1,354,724.53	\$ 9,762	\$	10,055
Nancy L. McConathy Public Library District	\$ 341,052.43	\$ 9,762	\$	10,055
North Riverside Public Library District	\$ 1,097,685.66	\$ 5,753	\$	5,926
Oak Brook Public Library	\$ 1,142,808.00	\$ 5,753	\$	5,926
Oak Lawn Public Library	\$ 5,279,076.68	\$ 19,195	\$	19,771
Oak Park Public Library	\$ 9,945,372.10	\$ 19,195	\$	19,771
Palos Heights Public Library	\$ 1,771,174.47	\$ 9,762	\$	10,055
Palos Park Public Library	\$ 500,671.23	\$ 3,300	\$	3,399
Park Forest Public Library	\$ 1,891,805.31	\$ 9,762	\$	10,055
Prairie Trails Public Library District	\$ 2,039,650.27	\$ 14,071	\$	14,493
Richton Park Public Library District	\$ 954,025.06	\$ 9,762	\$	10,055
River Forest Public Library	\$ 1,427,021.25	\$ 9,762	\$	10,055
River Grove Public Library District	\$ 491,254.24	\$ 9,762	\$	10,055
Riverside Public Library	\$ 1,310,107.53	\$ 5,753	\$	5,926
Roselle Public Library District	\$ 2,186,223.10	\$ 11,089	\$	11,421
Schiller Park Public Library	\$ 1,238,753.29	\$ 9,762	\$	10,055
South Holland Public Library	\$ 2,313,987.74	\$ 9,762	\$	10,055
St Charles Public Library District	\$ 8,174,462.80	\$ 19,195	\$	19,771
Stickney-Forest View Public Library District	\$ 1,204,954.38	\$ 9,762	\$	10,055
Sugar Grove Public Library District	\$ 691,278.64	\$ 9,762	\$	10,055
Summit Public Library District	\$ 162,920.00	\$ 9,762	\$	10,055
Thomas Ford Memorial Library	\$ 1,565,914.78	\$ 9,762	\$	10,055
Thornton Public Library	\$ 161,018.80	\$ 3,300	\$	3,399
Tinley Park Public Library	\$ 5,622,231.51	\$ 19,195	\$	19,771
University Park Public Library District	\$ 585,905.35	\$ 5,753	\$	5,926
Villa Park Public Library	\$ 2,353,033.56	\$ 9,762	\$	10,055
Warrenville Public Library District	\$ 1,864,357.45	\$ 11,089	\$	11,421
West Chicago Public Library District	\$ 2,470,197.10	\$ 9,762	\$	10,055
Westchester Public Library	\$ 1,362,299.68	\$ 9,762	\$	10,055
William Leonard Public Library District	\$ 241,671.21	\$ 5,753	\$	5,926
Wood Dale Public Library District	\$ 2,662,532.62	\$ 9,762	\$	10,055
Worth Public Library District	\$ 846,067.82	\$ 9,762	\$	10,055
		\$ 868,898	\$	894,965
			\$	478,197
			\$	416,768

SWAN EBSCO Group-purchase discount pricing year-5 renewal:

Estimated fees for FY25

Based on 85 participants 3.0% increase on renewal price

EBSCO Full Price as Percentage of Tax Revenue Budget	Price Quartile Group for Year- 5	Price Quartile Group for Year-4	Price Quartile Discount (% changes each year depending)	Group Purchase Discount	SWAN FY25 Group- Purchase Price (Year-5)	Prior year	Increase / (Decrease)
1.28%	Group 1	Group 1	30.50%	69.50%	\$4,553	\$4,384	\$169
0.35%	Group 4	Group 4	65.50%	34.50%	\$12,950	\$0	\$12,950
0.34%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.22%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.22%	Group 4	Group 4	65.50%	34.50%	\$2,226	\$2,153	\$73
1.78%	Group 1	Group 1	30.50%	69.50%	\$1,807	\$1,740	\$67
0.57%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.60%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
1.31%	Group 1	Group 1	30.50%	69.50%	\$1,807	\$1,740	\$67
0.57%	Group 3	Group 3	59.50%	40.50%	\$11,764	\$11,373	\$391
0.34%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.90%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.47%	Group 3	Group 3	59.50%	40.50%	\$3,526	\$3,409	\$117
0.41%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.92%	Group 1	Group 1	30.50%	69.50%	\$4,420	\$4,256	\$164
0.41%	Group 4	Group 4	65.50%	34.50%	\$9,493	\$9,181	\$312
1.77%	Group 1	Group 1	30.50%	69.50%	\$4,420	\$4,256	\$164
1.45%	Group 1	Group 1	30.50%	69.50%	\$8,314	\$8,006	\$308
0.73%	Group 2	Group 2	55.50%	44.50%	\$3,289	\$3,179	\$110
0.96%	Group 2	Group 2	55.50%	44.50%	\$3,289	\$3,179	\$110
0.54%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
1.03%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
0.25%	Group 4	Group 4	65.50%	34.50%	\$9,493	\$9,181	\$312
0.25%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.59%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.76%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.41%	Group 3	Group 3	59.50%	40.50%	\$3,526	\$3,409	\$117
0.50%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.55%	Group 3	Group 3	59.50%	40.50%	\$8,623	\$8,337	\$286
0.55%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.27%	Group 4	Group 4	65.50%	34.50%	\$9,493	\$9,181	\$312
0.21%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.49%	Group 3	Group 3	59.50%	40.50%	\$9,794	\$9,469	\$325
0.95%	Group 1	Group 1	30.50%	69.50%	\$4,420	\$4,256	\$164
0.57%	Group 3	Group 3	59.50%	40.50%	\$8,623	\$8,337	\$286
1.02%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.41%	Group 4	Group 4	65.50%	34.50%	\$3,881	\$3,754	\$127
0.32%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.50%	Group 3	Group 3	59.50%	40.50%	\$2,022	\$1,955	\$67
0.41%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.37%	Group 4	Group 4	65.50%	34.50%	\$9,493	\$9,181	\$312
0.35%	Group 4	Group 4	65.50%	34.50%	\$3,881	\$3,754	\$127
6.49%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
3.77%	Group 1	Group 1	30.50%	69.50%	\$1,037	\$998	\$38
0.55%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.35%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
1.37%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
1.47%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
0.37%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.72%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.71%	Group 2	Group 2	55.50%	44.50%	\$1,886	\$1,823	\$63

SWAN EBSCO Group-purchase discount pricing year-5 renewal:
Estimated fees for FY25

Based on 85 participants 3.0% increase on renewal price

EBSCO Full Price as Percentage of Tax Revenue Budget	Price Quartile Group for Year- 5	Price Quartile Group for Year-4	Price Quartile Discount (% changes each year depending)	Group Purchase Discount	SWAN FY25 Group- Purchase Price (Year-5)	Prior year	Increase / (Decrease)
1.03%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.52%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.74%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
2.95%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
0.54%	Group 3	Group 3	59.50%	40.50%	\$3,526	\$3,409	\$117
0.52%	Group 3	Group 3	59.50%	40.50%	\$3,526	\$3,409	\$117
0.37%	Group 4	Group 4	65.50%	34.50%	\$12,950	\$12,525	\$425
0.20%	Group 4	Group 4	65.50%	34.50%	\$12,950	\$12,525	\$425
0.57%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.68%	Group 2	Group 2	55.50%	44.50%	\$1,886	\$1,823	\$63
0.53%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.71%	Group 2	Group 2	55.50%	44.50%	\$8,044	\$7,774	\$269
1.05%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
0.70%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
2.05%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
0.45%	Group 3	Group 3	59.50%	40.50%	\$3,526	\$3,409	\$117
0.52%	Group 3	Group 3	59.50%	40.50%	\$6,796	\$6,570	\$226
0.81%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
0.43%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.24%	Group 4	Group 4	65.50%	34.50%	\$12,950	\$12,525	\$425
0.83%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
1.45%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
6.17%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114
0.64%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
2.11%	Group 1	Group 1	30.50%	69.50%	\$1,037	\$998	\$38
0.35%	Group 4	Group 4	65.50%	34.50%	\$12,950	\$12,525	\$425
1.01%	Group 1	Group 1	30.50%	69.50%	\$1,807	\$1,740	\$67
0.43%	Group 3	Group 3	59.50%	40.50%	\$5,983	\$5,784	\$199
0.61%	Group 2	Group 2	55.50%	44.50%	\$6,339	\$6,126	\$212
0.41%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
0.74%	Group 2	Group 2	55.50%	44.50%	\$5,581	\$5,394	\$187
2.45%	Group 1	Group 1	30.50%	69.50%	\$1,807	\$1,740	\$67
0.38%	Group 4	Group 4	65.50%	34.50%	\$6,586	\$6,370	\$216
1.19%	Group 1	Group 1	30.50%	69.50%	\$3,067	\$2,953	\$114

Group purchase total: \$478,197

EBSCO/RAILS invoice (Addison participates + 3% increase): \$477,519

Over/(Under): \$678

SWAN Budget Information & Guidelines

Fiscal Year 2025 (July 1, 2024 – June 30, 2025)

Introduction

The SWAN budget is introduced to the SWAN Board at its November meeting, with scheduled input from library directors at a February Committee of the Whole meeting, and concluding with a membership approval at the March SWAN Quarterly meeting.

Budget Highlights

Improving Membership Support

The SWAN helpdesk ticketing system has been in use for over 10 years and is ready for replacement. We have conducted research into a new platform for libraries to use for submitting inquiries or requesting support from SWAN. A new helpdesk system will assist library staff via a web interface that will use automated tools suggesting help based FAQ we build into the platform, which will speed up problem resolution. Library staff will be able to see their library's requests for SWAN support and track the resolution online. The new system will also include a "customer relationship management," or CRM, which will be used to organize member libraries in its usage of 3rd party tools SWAN integrated with, e.g., CollectionHQ, RFID, etc., and include library personnel as part of the CRM. This expense will be part of the #5470 Support Services budget.

Security & Performance Improvements

This budget reflects changes to SWAN infrastructure, with a goal to improved security and performance. The 2021 IT security audit recommended the addition of a "manage, detect, and respond" system, which we have contracted with Arctic Wolf for our independent security monitoring. We recommend adding to the IT infrastructure the use of a single sign-on solution, otherwise known as an SSO. This service will reduce the multiple logins utilized by SWAN for library staff into a single login and password. Once in place, the SSO will serve as the authentication mechanism for SWAN's future ILS staff client. These vendor provided and supported environments offer improved performance and resolution of issues, as well as shifting the burden and liability of information security and hardening of servers to our preferred contracted vendors, away from SWAN. Much of this work was completed in the prior fiscal year, and this budget reduces or eliminates expenses associated with the prior self-hosting. The budget sets expenses with Pantheon hosting of SWAN Support for three years fixed cost.

Addition of Addison Public Library & exit of Prairie State College

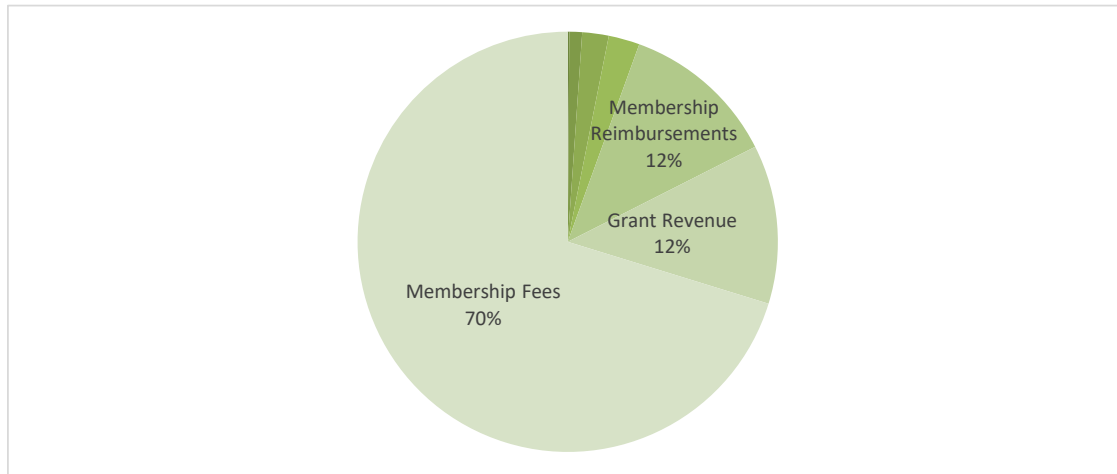
Addison Public Library was approved for full membership in SWAN, and the library went live on SWAN in November 2023. This budget includes the addition of the library for a full year from a revenue and expense standpoint. The exit of Prairie State College from SWAN subtracts its membership fee revenue to the consortia within this budget, which is more than offset with the addition of Addison's fees to SWAN revenue.

Addison Public Library		
Revenue - Membership Fee	\$	70,367
Expenses (licensing add-ons)	\$	27,410
Net	\$	42,957
Prairie State College		
Revenue - Membership Fee	\$	18,333

SWAN 50th Anniversary

SWAN was founded as a service in 1974 and 2024 will be its 50th year anniversary. The Expo event in August 2024 should include a celebration of this achievement.

Revenue



Membership Fees

4010 SWAN Full Membership Fees \$2,871,727

SWAN assesses membership fees based on academic, school, special, and public library. The formulas used for each are detailed on the SWAN support site under About > Board > Budget & Fees. Membership fee revenue includes Addison Public Library. SWAN's FY25 membership fees are based on the 2021 tax year, and the variations of the tax revenue and debt service per library will result in individual library fee changes.

4011 SWAN Internet Access Membership Fees \$3,700

The Internet Access level service for school libraries continues through this fiscal year with 10 schools participating with partner SWAN member public libraries.

Membership Reimbursements

4110	Member One-Time Project Receipts	\$0
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This budget line would be used if a library needed to reimburse SWAN for one-time expenses incurred. For example, if the RAILS Catalog Grant were no longer available, a library joining SWAN would pay SWAN for the one-time expenses for the vendor expenses. No one-time projects are anticipated for this budget.

4190	Member Group Purchase Receipts	\$491,375
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Libraries that reimburse SWAN for group purchases are indicated in this budget line. EBSCO database group-purchase revenue collected from public libraries year 5. Additional group purchases such as Comics Plus from Library Pass are included in this revenue line.

Reimbursements

4220	Reimbursement Losses for Resource Sharing	\$50,000
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Revenue associated with reimbursement for ILL or reciprocal borrowing with libraries outside of the SWAN consortium, e.g. Chicago Public Library.

4230	Collection Agency Fees	\$0
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SWAN may collect a modest fee for administering services within the Unique Management collection of unpaid reciprocal borrower invoices. This budget no longer includes the revenue.

4240	E-commerce transactions	\$43,000
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Payments made through the Aspen Discovery catalog by library users will be recorded as revenue and then distributed back to member libraries as an expense off-set in this budget.

4250	Deaccession transactions	\$5,000
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Revenue collected from deaccession of SWAN equipment or furniture.

Grant Revenue

4310	RAILS Support to SWAN	\$500,616
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RAILS provides support to SWAN through an annual grant to support regional resource sharing. The grant amount to SWAN is divided equally between all public libraries and is indicated as a discount off SWAN membership fees. The funding from RAILS is based on a formula which divides a grant \$2.25 million between six entities known as LLSAPs.

4320 Other Grant Revenue

Revenue received as part of the addition of a new library to SWAN will be recorded in this budget line. No joining libraries are planned for this budget year.

Registration & Event Receipts

Any revenue collected as part of the SWAN Expo are recorded in this budget line. This includes vendor table fees or libraries invoices for the event to offset event catering. This budget includes the annual conference event.

Investment & Interest

SWAN interest income is generated from a Money Market account with interest rates adjusting based on financial markets. The rates over the past year have been steadily increasing, and this budget anticipates a higher yield than last year's budget.

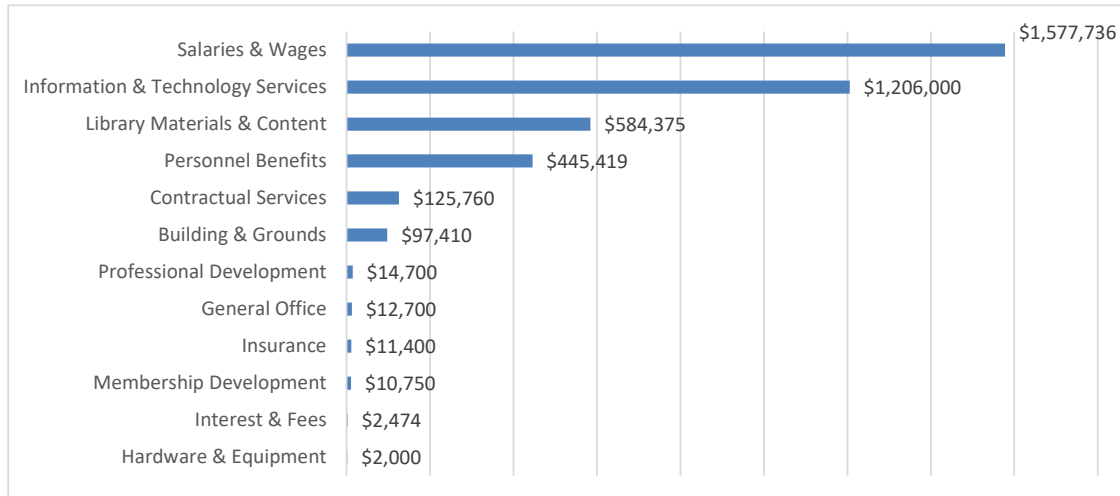
4520 Investment Income

SWAN currently is a member of IMET. Should the organization decide to invest, the annual income would be recorded in this budget revenue line.

Reserve Fund Transfer

The reserve fund for SWAN is tracked on the monthly finance report as unrestricted funds. The use of the excess operating fund is recommended for one-time expenses for the consortia, such as the addition of a new service that has one-time setup fees. This budget plans for an indentify service provider to achieve single sign-on across SWAN's web-based platforms, which has a one-time expense.

Expenses



Salaries & Wages

5000 Salaries & Wages \$1,577,736

SWAN has left positions unfilled and eliminated a position to remain flexible within the strategic plan. This year that this budget line is increased 2.0%, the first increase in 5 years.

Personnel Benefits

5021 Social Security Taxes \$120,700

Payroll taxes and fringe benefits-- employer's share only. Social Security taxes (FICA). The lower expense is due to position attrition.

5022 State Unemployment Insurance \$0

Organization pays unemployment directly should it be required.

5023 Worker's Compensation \$4,719

Organization insurance provided by insurance vendor.

5024 Retirement Benefits \$143,700

SWAN provides its employees a 401a retirement plan through ICMA-RC. The organization does not provide a defined benefit plan or participate in Illinois Municipal Retirement Fund (IMRF).

5025 Health, Dental, Life And Disability Insurance \$174,800

Employee health insurance is provided by LIMRiCC Purchase of Health Insurance Program (PHIP). This budget reflects a reduction due to changes with employee benefit selections.

5026 Tuition Reimbursements \$1,100

Tuition reimbursement benefit for employees.

5085 Staff Wellness \$400

Benefit offered to SWAN employees for participation within the employee Wellness Plan which includes incentives for breaktimes for walking, pedometers, exercise, and healthy lifestyles. No change from the prior budget.

Building & Grounds

SWAN headquarters located at 800 Quail Ridge Drive in Westmont, Illinois includes expenses for the lease and operations of the headquarters.

5110	Rent/Lease	\$88,000
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SWAN signed a 7-year lease in 2016 for office space. The lease will end November 2024, so this budget reflects 6 months of the remaining lease and 6 months expense based on a smaller commercial space.

5120	Utilities	\$4,300
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Facility electricity and natural gas expenses are recorded in this line. Anticipated to be lower in FY25 based on square foot reduction of office space.

5130	Property Insurance	\$650
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Property and flood insurance covers office space furniture and equipment.

5140	Repairs & Maintenance	\$960
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Used for facility repairs including door fob security maintenance and repairs.

5150	Custodial Service & Supplies	\$3,500
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SWAN's cleaning service was changed for two days per week.

5190	Other Building Maintenance	\$0
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Used for alarms and security cameras related to facility expense.

Professional Development

SWAN's 2019-2023 five-year strategic plan places emphasis on delivering solutions to libraries using the talent of the SWAN employees. Prior budgets mixed the staff professional development and efforts to provide membership development. The new SWAN budget structure ensures expenses associated with each category are understood and budgeted appropriately, as they have at times made it difficult to understand mid-year expenses properly.

5210	Conference Travel	\$6,000
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SWAN staff attend various conferences annually such as ILA, COSUGI, ALA, or the COSUGI Consortia Special Interest Group meeting. This includes expenditures for overnight lodging, fares for airfare, planes, trains, taxicabs, auto rental, meals, etc. There is planned conference travel in this 'budget.

5220	Staff Meetings	\$900
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Expenses related to SWAN staff meetings, mostly food and a holiday luncheon, are recorded in this line.

5230	Staff Professional Development	\$4,000
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SWAN employees participate in presentations at ILA, ALA, COSUGI and other professional organization events. Attending the annual COSUGI conference is a must for SWAN staff as it allows the organization to plan for upcoming library software features and functions.

5240	Professional Association Membership Dues	\$2,500
SWAN employees participate in ALA, ILA, and COSUGI activities, often presenting at conferences. Individual		
5250	Educational Material	\$800
This budget reduces some of the online learning expenses for employees.		
5260	Online Learning	\$500
SWAN employee training and courses on best security practice, identifying and preventing phishing attempts, and training as required by law.		

Membership Development

This budget category focuses on providing professional development for the member libraries within SWAN. This includes SWAN staff consulting, leading meetings, and facilitating membership networking events.

5310	Travel Reimbursement	\$800
The SWAN organization has no vehicles and reimburses employees for mileage attending the 50+ membership meetings held annually. Travel expenses are reduced for the budget due to the pandemic, but some mileage reimbursement will occur.		
5320	Membership Meetings	\$0
Refreshments for the 50+ membership advisory and user group meetings held annually, such as coffee and donuts, or other activity supplies. Reduced to zero for the budget post-pandemic.		
5330	Library Professional Development	\$7,450
Subscription expenses for learning management system and online tutorial coursework. Library staff have the ability to complete interactive training and within the learning management system, complete courses to master skills in the software systems SWAN provides. Expenses include Articulate Storyline, and Inquisiq, which are components of SWAN's Learning Management System. The FY25 budget includes increased use of the learning management system, exceeding 500 simultaneous users.		
5350	Marketing & Promotional Material	\$0
Expenses related to printing library promotional material such as bookmarks or brochures.		
5399	Annual Conference	\$2,500
SWAN's annual conference, called SWAN Expo, supports speaker fees, honorarium, and travel expense for speakers. Costs associated with the facility and event are noted with the budget lines ending in "99" within this budget chart of accounts. The SWAN Expo will take place during SWAN's 50th anniversary.		

Information & Technology Services

This budget category includes technology expenses related to SWAN's resource sharing platform. The platform includes expenses related to the technology required to run the platform for library content within the consortium.

5420	Application Software Licensing	\$16,800
Expenses related to SWAN's support software application include employee tools to create videos, deploy client software, design presentations, run meetings, and create instructional material. Vendor licensing includes: Formsite (webform software subscription), SurveyMonkey (for ongoing usability Input), MailChimp for e-newsletter, Adobe Acrobat, Adobe Creative Suite, Asana, Articulate Storyline, LastPass, Microsoft Office O365, Microsoft Visio Pro O365, Panda Virus Protection & Patch Management, and MSI Package Installer.		
5430	Server Software Licensing	\$121,800
Expenses related to SWAN's support infrastructure including SSL Certificates for SWAN, domain subscription, SonicWALL Security licensing and subscription, Microsoft Active Directory, Microsoft Azure, and Microsoft Server licenses. This budget includes shift in expenses for SWAN hosting Aspen in Microsoft Azure as that service is helpdesk system hosting. The server licensing expenses related to SWAN's library services platform to run SirsiDynix Symphony and test systems. The FY25 budget introduces the single sign-on service at \$27,000 annually, which will simplify library staff access to SWAN's growing web-based platforms, as well as providing enhanced security through management of users with this identify service provider.		
5440	Library Services Platform	\$921,000
The heart of SWAN's resource sharing software platform expenses is recorded in this budget line, including expenses from SirsiDynix, OCLC, and EBSCO Discovery Services, and OpenAthens. For FY25, SirsiDynix expenses are budgeted for \$355,838, OCLC at \$318,343, and the Article Search integration through EBSCO Discovery Services and OpenAthens is \$118,740 total. Support from ByWater Solutions for SWAN's Aspen Discovery Services is \$102,350. SirsiDynix expenses no longer include a \$95,130 package for BLUEcloud Mobile. SWAN's SirsiDynix agreement sets a 1.9% escalation for the May 1, 2024 renewal. OCLC expenses for this budget are based on the prior year's total invoice and anticipates a 4% escalation. EBSCO expenses for OpenAthens and Discovery Service continue through FY25 with escalations capped at 2% and 1% respectively. ByWater Solutions support for the Aspen Library Discovery App (LiDA) is included at \$4,600.		
5450	Data Management Services	\$33,000
Expenses related to maintaining bibliographic and user data within the SWAN library services platform. This includes software provided to cataloging libraries to maintain bibliographic standards of the consortium. Vendors expenses include: ALA RDA Toolkit for Cataloging Libraries, WebDewey (OCLC negotiated directly with SWAN), and MARCIVE (ongoing authority updates). The National Change of Address (NCOA) is processed annually with Unique Management which updates the patron database address data at \$13,000 expense annually.		
5460	Information Subscription Service	\$75,700
SWAN's discovery platform includes multiple add-on services to add cover artwork and reading recommendations. Vendor expenses include: ProQuest Syndetic Solutions (book jackets, enhanced content), EBSCO Novelist Select (reviews content). The addition of Addison to SWAN increased Novelist Select licensing.		

5470 Subscription Support Services \$23,200

SWAN's support platform includes virtual meeting hosting for all governance and user groups, remote desktop assistance to library staff, and remote monitoring of systems for SWAN on-call staff. Expenses associated with this budget line include: Zoom virtual meeting platform, StatusCake (for site monitoring and alerting SWAN staff to outages), and the volume email service through SendGrid (patron notification plus library notification).

5480 Telecommunications \$14,500

Expenses associated with SWAN facility connection to the internet and phone support is unchanged with an office relocation.

5490 Group Purchases - Services \$700

SWAN will periodically arrange a software group purchase. Those expenses are recorded here if libraries are invoiced back for the expense, which would be recorded as revenue in the budget line 4190. The budget is supporting an ongoing Envisionware software group purchase for a self-check system, which has annual maintenance for support.

General Office

This category is primarily the expenses associated with running the organization's headquarters at 800 Quail Ridge Drive.

5510 Office Supplies \$2,200

Expenses associated with routine office work including paper, staff supplies, and anything costing less than \$5,000.

5520 Postage \$500

Expenses associated with shipping printed material are recorded in this line. SWAN staff make best attempts to control shipping costs through bringing printed material to membership events.

5550 Furniture \$10,000

If SWAN needs to add any training or collaboration furniture for the facility conference room or work areas, this is the budget and expense is recorded.

5599 Annual Conference Supplies \$0

All supply expenses associated with the annual conference SWAN Expo which include envelopes, paper, and presentations. SWAN Expo will take place this fiscal year.

Hardware & Equipment

SWAN utilizes a very light footprint for its headquarters, staff, and services to libraries.

5610 Equipment Rental/Maintenance \$0

All expenses associated with equipment leased at SWAN's office, including the single staff multi-use copier printer. This lease was discontinued in FY25.

5620 Hardware \$2,000

Expenses for this budget related to SWAN staff computer equipment, including repair and replacement.

5690	Group Purchases - Hardware	\$0
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Any pass-through purchases for equipment required for membership, such as firewall, commerce, or print solutions required by SWAN.

Insurance

SWAN organization insurance includes insuring the SWAN governing board, facility, and business for risk of crime, cybercrime, and flood.

5700	Insurance	\$11,400
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The SWAN organization insurance for directors and officers, cyber crime, and business owner's insurance.

Contractual Services

The SWAN organization contracts with various companies for services such as a law firm for legal opinions, accounting services, financial audit, payroll, and notification services for library users.

5810	Legal	\$1,500
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SWAN utilizes legal services with Klein, Thorpe, Jenkins for various activities and inquiries as they arise during the year.

5820	Accounting	\$19,160
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Expenses associated with activities include SWAN annual audit, and the accounting service with Lauterbach & Amen.

5830	Consulting	\$5,000
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Expenses for vendor consulting for facilitation, strategic planning, or other one-time services are recorded in this budget line. This budget includes one-time expenses for paid software development to ByWater Solutions for prioritizing Aspen LiDA feature requests from SWAN.

5840	Payroll Service Fees	\$4,500
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Expenses for the payroll service provided through Paylocity.

5850	Contractual Agreements	\$0
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Expenses for one-time costs within the fiscal year for adding member libraries to the consortium are recorded in this line. These expenses would be offset by the revenue line 4320 Other Grant Revenue. The addition of Addison Public Library to SWAN and the one-time expenses are recorded in this budget line.

5860	Notification & Collection	\$86,700
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This budget includes the new service for all 100 member libraries to have email and SMS messages enhanced and sent through the MessageBee service provided by Unique Management at an annual cost of \$80,286. All 100 library notifications sent via automated phone calls are also provided through MessageBee. SWAN has also contracted with a Unique Management to print all user notices at \$5,064 annually.

5870	Recruitment	\$0
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Costs for personnel search, advertising of an open position at SWAN.

5899 Annual Conference Facility Contract \$8,900
SWAN Expo at Moraine Valley Community College Business and Conference Center has a one-day cost for the location plus food provided for the event. This budget has included the facility rental at the Business and Conference Center, but reduced the number of room space required.

Library Materials & Content

SWAN's chart of accounts includes budget lines for the organization to provide content to libraries—be it print, electronic, or as a group purchase pass-through.

5910 Print Materials \$0
This line is intended to supplement printing services for promotional material or print collections supplied to member libraries.

5920 Reimbursement for Resource Sharing \$50,000
Expenses related to the SWAN member libraries centralized reimbursement of unreturned material. The expenses in this line are offset by revenue in the 4220 Reimbursement Losses for Resource Sharing line.

5930 Group Purchases - Content \$0
This line's purpose is for online content provided to all libraries as part of SWAN's membership fees. It may include eBook content, online databases subscriptions, or other e-content.

5940 E-commerce payment transactions \$43,000
Expenses related to the Aspen Discovery online payments through PayPal. Library payments will be collected in the revenue budget line 4240 and quarterly reconciliation and payments back to the libraries are recorded in this budget line.

5990 Group Purchases - Electronic Resources \$491,375
SWAN negotiated group purchase for online subscriptions through EBSCO anticipates a 3% increase for FY25 plus the participation of Addison Public Library. The associated revenue offset in the revenue 4190 budget line.

Interest & Fees

6010 Bank Fees \$2,424
Expenses associated with bank fees for stopping checks or other services are recorded in this line. The banking service for lock box deposits is included in this budget line.

6020 Merchant Account Fees \$50
SWAN subscribes to ProPay as part of the BLUEcloud Commerce required for online Enterprise payments. SWAN pays \$40 annually, as do all member libraries within the ProPay service.

6030 Interest Payment \$0
Expenses for any loan or debt service payments would be recorded in this line. SWAN currently has no expenses for this line.

6099	Annual Conference Merchant Fees	\$0
Expenses associated with any online transaction fees for processing annual conference SWAN Expo online payments are recorded in this line.		

Asset Management

6110	Depreciation	\$2,322
For proprietary funds and government-wide financial statements only. Depreciation charges are intended to allocate the cost of a fixed asset over the estimated useful life of the unit in a systematic and rational manner using the straight-line method. The number of physical assets depreciated has fallen dramatically since SWAN moved to an infrastructure-as-a-service model and no longer needs to purchase servers over \$5,000. Two expenses are in their final years of depreciation.		
6120	(Gain)/Loss on Asset Disposal	\$0
6130	Vacation Expense	\$0
Per GASB, Vacation Expense is the account created to segregate the amount of the expense incurred by SWAN for the current years' addition or subtraction to the balance of earned but unused staff vacation time. This expense from budget in prior years was deemed no longer required for SWAN.		

SWAN Budget Summary

SWAN Budget	FY23 Actual	FY24 Budget	FY25 Budget (draft)	Change from FY24 to FY25
4000 Membership Fees	\$3,005,080	\$3,071,672	\$2,875,427	(\$196,245)
4100 Membership Reimbursements	\$461,888	\$443,223	\$491,375	\$48,152
4200 Reimbursements	\$82,053	\$108,680	\$98,000	(\$10,680)
4300 Grant Revenue	\$527,381	\$515,012	\$500,616	(\$14,396)
4400 Registration & Event Receipts	\$3,330	\$3,400	\$5,000	\$1,600
4500 Investment & Interest	\$43,477	\$20,800	\$83,328	\$62,528
4600 Reserve Fund Transfer	(\$90,000)	\$73,800	\$40,000	(\$33,800)
Total Revenue	\$4,033,209	\$4,236,587	\$4,093,746	(\$142,841)
5000 Salaries & Wages	\$1,410,447	\$1,546,800	\$1,577,736	\$30,936
5020 Personnel Benefits	\$409,369	\$457,700	\$445,419	(\$12,281)
5100 Building & Grounds	\$132,506	\$129,510	\$97,410	(\$32,100)
5200 Professional Development	\$13,410	\$16,700	\$14,700	(\$2,000)
5300 Membership Development	\$6,549	\$7,370	\$10,750	\$3,380
5400 Information & Technology Services	\$1,254,335	\$1,268,800	\$1,206,000	(\$62,800)
5500 General Office	\$2,819	\$2,700	\$12,700	\$10,000
5600 Hardware & Equipment	\$11,150	\$6,300	\$2,000	(\$4,300)
5700 Insurance	\$14,042	\$11,500	\$11,400	(\$100)
5800 Contractual Services	\$75,219	\$216,984	\$125,760	(\$91,224)
5900 Library Materials & Content	\$523,208	\$565,251	\$584,375	\$19,124
6000 Interest & Fees	\$1,659	\$4,050	\$2,474	(\$1,576)
Total Operating Expenses	\$3,854,714	\$4,233,665	\$4,090,724	(\$142,941)
6100 Asset Management	\$0	\$2,322	\$2,322	\$0
Excess of revenues over (under) estimated expenses	\$243,000	\$0	\$0	

Revenue & Expense Budget		FY23 Actual	FY24 Budget	FY25 Budget (draft)	Change from FY24 to FY25
Revenue					
4000	Membership Fees				
4010	SWAN Full Membership Fees	\$2,999,622	\$3,067,972	\$2,871,727	(\$196,245)
4011	SWAN Internet Access Membership Fees	\$5,459	\$3,700	\$3,700	\$0
4100	Membership Reimbursements				
4110	Member One-Time Project Receipts	\$0	\$0	\$0	\$0
4190	Member Group Purchase Receipts	\$461,888	\$443,223	\$491,375	\$48,152
4200	Reimbursements				
4220	Reimbursement Losses for Resource Sharing	\$39,234	\$63,000	\$50,000	(\$13,000)
4230	Collection Agency Fees		\$0	\$0	\$0
4240	E-commerce transactions	\$42,819	\$45,680	\$43,000	(\$2,680)
4250	Deaccession transactions			\$5,000	
4300	Grant Revenue				
4310	RAILS Support to SWAN	\$527,381	\$498,388	\$500,616	\$2,228
4320	Other Grant Revenue	\$0	\$16,624	\$0	(\$16,624)
4400	Registration & Event Receipts				
4499	Annual Conference Receipts	\$3,330	\$3,400	\$5,000	\$1,600
4500	Investment & Interest				
4510	Interest Income	\$43,477	\$20,800	\$83,328	\$62,528
4520	Investment Income		\$0	\$0	\$0
4600	Reserve Fund Transfer	\$0	\$73,800	\$40,000	(\$33,800)
Total Revenue		\$4,123,209	\$4,236,587	\$4,093,746	(\$142,841)
Expenses					
5000	Salaries & Wages	\$1,410,447	\$1,546,800	\$1,577,736	\$30,936
5020	Personnel Benefits				
5021	Social Security Taxes	\$104,110	\$118,400	\$120,700	\$2,300
5022	State Unemployment Insurance	\$0	\$0	\$0	\$0
5023	Worker's Compensation	\$5,416	\$4,500	\$4,719	\$219
5024	Retirement Benefits	\$132,609	\$140,900	\$143,700	\$2,800
5025	Health, Dental, Life And Disability Insurance	\$166,664	\$192,400	\$174,800	(\$17,600)
5026	Tuition Reimbursements	\$0	\$1,100	\$1,100	\$0
5085	Staff Wellness	\$570	\$400	\$400	\$0
5100	Building & Grounds				
5110	Rent/Lease	\$118,953	\$117,300	\$88,000	(\$29,300)
5120	Utilities	\$8,545	\$6,700	\$4,300	(\$2,400)
5130	Property Insurance	\$803	\$650	\$650	\$0
5140	Repairs & Maintenance	\$890	\$860	\$960	\$100
5150	Custodial Service & Supplies	\$3,315	\$4,000	\$3,500	(\$500)
5190	Other Building Maintenance	\$0	\$0	\$0	\$0

Revenue & Expense Budget		FY23 Actual	FY24 Budget	FY25 Budget (draft)	Change from FY24 to FY25
5200	Professional Development				
5210	Conference Travel	\$942	\$6,000	\$6,000	\$0
5220	Staff Meetings	\$932	\$900	\$900	\$0
5230	Staff Professional Development	\$9,483	\$4,000	\$4,000	\$0
5240	Professional Association Membership Dues	\$1,553	\$2,500	\$2,500	\$0
5250	Educational Material	\$0	\$800	\$800	\$0
5260	Online Learning	\$500	\$2,500	\$500	(\$2,000)
5300	Membership Development				
5310	Travel Reimbursement	\$771	\$800	\$800	\$0
5320	Membership Meetings		\$0	\$0	\$0
5330	Library Professional Development	\$5,764	\$6,570	\$7,450	\$880
5350	Marketing & Promotional Material	\$15	\$0	\$0	\$0
5399	Annual Conference	\$0	\$0	\$2,500	\$2,500
5400	Information & Technology Services				
5420	Application Software Licensing	\$16,785	\$18,000	\$16,800	(\$1,200)
5430	Server Software Licensing	\$101,365	\$105,200	\$121,800	\$16,600
5440	Library Services Platform	\$1,011,986	\$1,016,300	\$921,000	(\$95,300)
5450	Data Management Services	\$28,866	\$33,000	\$33,000	\$0
5460	Information Subscription Service	\$73,693	\$75,000	\$75,700	\$700
5470	Subscription Support Services	\$9,237	\$6,800	\$23,200	\$16,400
5480	Telecommunications	\$12,403	\$14,500	\$14,500	\$0
5490	Group Purchases - Services	\$23,762	\$600	\$700	\$100
5500	General Office				
5510	Office Supplies	\$1,792	\$2,200	\$2,200	\$0
5520	Postage	\$1,008	\$500	\$500	\$0
5550	Furniture	\$0	\$0	\$10,000	\$10,000
5599	Annual Conference Supplies	\$19	\$0	\$0	\$0
5600	Hardware & Equipment				
5610	Equipment Rental/Maintenance	\$1,660	\$1,000	\$0	(\$1,000)
5620	Hardware	\$8,392	\$4,200	\$2,000	(\$2,200)
5690	Group Purchases - Hardware	\$1,098	\$1,100	\$0	(\$1,100)
5700	Insurance	\$14,042	\$11,500	\$11,400	(\$100)
5800	Contractual Services				
5810	Legal	\$258	\$1,500	\$1,500	\$0
5820	Accounting	\$19,735	\$19,160	\$19,160	\$0
5830	Consulting	\$7,470	\$75,000	\$5,000	(\$70,000)
5840	Payroll Service Fees	\$4,468	\$3,600	\$4,500	\$900
5850	Contractual Agreements		\$16,624	\$0	(\$16,624)
5860	Notification & Collection	\$33,556	\$92,200	\$86,700	(\$5,500)
5870	Recruitment	\$1,599	\$0	\$0	\$0
5899	Annual Conference Facility Contract	\$8,133	\$8,900	\$8,900	\$0
5900	Library Materials & Content				
5910	Print Materials	\$0	\$5,300	\$0	(\$5,300)
5920	Reimbursement for Resource Sharing	\$39,766	\$63,000	\$50,000	(\$13,000)
5930	Group Purchases - Content	\$0	\$0	\$0	\$0

		FY23	FY24	FY25	Change
		Actual	Budget	Budget	from FY24
Revenue & Expense Budget				(draft)	to FY25
5940	E-commerce payment transactions	\$41,020	\$45,680	\$43,000	(\$2,680)
5990	Group Purchases - Electronic Resources	\$442,423	\$451,271	\$491,375	\$40,104
6000	Interest & Fees				
6010	Bank Fees	\$1,614	\$3,700	\$2,424	(\$1,276)
6020	Merchant Account Fees	\$45	\$50	\$50	\$0
6030	Interest Payment	\$0	\$0	\$0	\$0
6099	Annual Conference Merchant Fees		\$300	\$0	(\$300)
Subtotal Expenses		\$3,878,476	\$4,234,265	\$4,091,424	(\$142,841)
6100	Asset Management				
6110	Depreciation	\$0	\$2,322	\$2,322	\$0
6120	(Gain)/Loss on Asset Disposal	\$0			
6130	Vacation Expense	\$0			
6140	Miscellaneous Expense	\$1,733			
Total Expenses		\$3,880,209	\$4,236,587	\$4,093,746	(\$142,841)
Total Revenue (from above)		\$4,123,209	\$4,236,587	\$4,093,746	
Excess of revenues over (under) estimated expenses		\$243,000	\$0	\$0	

SWAN Reserves Plan: Updated for FY25 Budget

Capital Expenditures (anything over \$5,000)	FY24	FY25	FY26
	July 2023-June 2024	July 2023-June 2025	July 2023-June 2026
Prior Year Balance: End of fiscal year, final audit, see "Unrestricted" on Balance Sheet	\$2,656,635	\$2,600,427	\$2,560,427
Reserves collected & Impact Fee	\$17,592	\$0	
Strategic planning consultant	(\$36,000)		
Website development consultant	(\$37,800)		
Single Sign On: Identity service provider one-time		(\$35,000)	
Funds for SWAN office relocation		(\$5,000)	
Funds for SWAN staff computer replacement			(\$45,000)
Future ILS Migration Budget (\$465,740)			
Total	\$2,600,427	\$2,560,427	\$2,515,427
Maintain 4 months operating in reserve (policy)	(\$1,412,196)	(\$1,364,582)	(\$1,432,811)
Over/(Under) Reserve Policy	\$1,188,231	\$1,195,845	\$1,082,616
Operating Budget (5% increases each year after FY24)	\$4,236,587.36	\$4,093,746.37	\$4,298,433.69
Months operating in reserve	7.37	7.51	7.02

Chart 1: SWAN Membership Fees
Fiscal Year 2025: July 1, 2024 - June 30, 2025
For approval

SWAN Library	Fee	State LLSAP Grant Discount	SWAN Fee Total	Prior Year Fee	Increase/ (Decrease)
Acorn Public Library District	\$ 27,591	(\$5,215)	\$ 22,376	\$ 23,208	(\$832)
Addison Public Library	\$ 65,502	(\$5,215)	\$ 60,288		
Alsip-Merrionette Park Public Library District	\$ 42,899	(\$5,215)	\$ 37,684	\$ 35,038	\$2,646
Batavia Public Library District	\$ 56,710	(\$5,215)	\$ 51,495	\$ 47,752	\$3,743
Bedford Park Public Library District	\$ 30,504	(\$5,215)	\$ 25,289	\$ 26,518	(\$1,229)
Beecher Community Library District	\$ 20,151	(\$5,215)	\$ 14,936	\$ 15,715	(\$779)
Bellwood Public Library	\$ 32,360	(\$5,215)	\$ 27,145	\$ 29,256	(\$2,111)
Bensenville Community Public Library District	\$ 31,755	(\$5,215)	\$ 26,540	\$ 28,258	(\$1,717)
Bensenville Elementary School District #2	\$ 17,500		\$ 17,500	\$ 17,500	\$0
Berkeley Public Library	\$ 21,174	(\$5,215)	\$ 15,959	\$ 16,520	(\$561)
Berwyn Public Library	\$ 46,904	(\$5,215)	\$ 41,689	\$ 45,882	(\$4,193)
Bloomington Public Library	\$ 43,087	(\$5,215)	\$ 37,872	\$ 41,808	(\$3,936)
Blue Island Public Library	\$ 28,250	(\$5,215)	\$ 23,036	\$ 24,324	(\$1,289)
Bridgeview Public Library	\$ 26,909	(\$5,215)	\$ 21,694	\$ 23,448	(\$1,754)
Broadview Public Library District	\$ 28,140	(\$5,215)	\$ 22,925	\$ 24,090	(\$1,165)
Calumet City Public Library	\$ 30,845	(\$5,215)	\$ 25,631	\$ 26,047	(\$417)
Calumet Park Public Library	\$ 18,870	(\$5,215)	\$ 13,655	\$ 14,256	(\$601)
Carol Stream Public Library	\$ 47,445	(\$5,215)	\$ 42,230	\$ 46,543	(\$4,313)
Chicago Heights Public Library	\$ 24,348	(\$5,215)	\$ 19,133	\$ 20,505	(\$1,372)
Chicago Ridge Public Library	\$ 29,427	(\$5,215)	\$ 24,212	\$ 26,280	(\$2,068)
Cicero Public Library	\$ 33,458	(\$5,215)	\$ 28,243	\$ 29,885	(\$1,642)
Clarendon Hills Public Library	\$ 24,320	(\$5,215)	\$ 19,106	\$ 20,332	(\$1,227)
Crestwood Public Library District	\$ 22,604	(\$5,215)	\$ 17,389	\$ 18,195	(\$806)
Crete Public Library District	\$ 33,319	(\$5,215)	\$ 28,105	\$ 30,071	(\$1,966)
Dolton Public Library District	\$ 25,699	(\$5,215)	\$ 20,485	\$ 23,148	(\$2,664)
Downers Grove Public Library	\$ 67,828	(\$5,215)	\$ 62,613	\$ 66,830	(\$4,217)
Eisenhower Public Library District	\$ 52,150	(\$5,215)	\$ 46,935	\$ 49,546	(\$2,611)
Elmwood Park Public Library	\$ 31,909	(\$5,215)	\$ 26,694	\$ 28,570	(\$1,876)
Evergreen Park Public Library	\$ 28,612	(\$5,215)	\$ 23,397	\$ 24,507	(\$1,110)
Flossmoor Public Library	\$ 29,684	(\$5,215)	\$ 24,470	\$ 26,009	(\$1,539)
Forest Park Public Library	\$ 34,521	(\$5,215)	\$ 29,307	\$ 31,160	(\$1,853)
Frankfort Public Library District	\$ 39,928	(\$5,215)	\$ 34,713	\$ 36,855	(\$2,141)
Franklin Park Public Library District	\$ 32,984	(\$5,215)	\$ 27,769	\$ 32,092	(\$4,323)
Geneva Public Library District	\$ 63,538	(\$5,215)	\$ 58,324	\$ 63,808	(\$5,484)
Glen Ellyn Public Library	\$ 57,852	(\$5,215)	\$ 52,637	\$ 54,044	(\$1,407)
Glenside Public Library District	\$ 46,403	(\$5,215)	\$ 41,188	\$ 44,226	(\$3,038)
Glenwood-Lynwood Public Library District	\$ 30,589	(\$5,215)	\$ 25,375	\$ 26,412	(\$1,037)
Grande Prairie Public Library District	\$ 30,489	(\$5,215)	\$ 25,274	\$ 27,174	(\$1,900)
Green Hills Public Library District	\$ 39,223	(\$5,215)	\$ 34,008	\$ 35,863	(\$1,855)
Harvey Public Library District	\$ 25,774	(\$5,215)	\$ 20,560	\$ 20,715	(\$155)
Hillside Public Library	\$ 29,858	(\$5,215)	\$ 24,644	\$ 25,482	(\$838)
Hinsdale Public Library	\$ 43,988	(\$5,215)	\$ 38,773	\$ 41,273	(\$2,500)
Hodgkins Public Library District	\$ 23,187	(\$5,215)	\$ 17,972	\$ 18,418	(\$446)
Homewood Public Library District	\$ 38,408	(\$5,215)	\$ 33,193	\$ 33,968	(\$775)
Indian Prairie Public Library District	\$ 50,794	(\$5,215)	\$ 45,579	\$ 49,335	(\$3,755)
Itasca Community Library	\$ 31,679	(\$5,215)	\$ 26,464	\$ 27,948	(\$1,484)
Justice Public Library District	\$ 18,620	(\$5,215)	\$ 13,405	\$ 15,742	(\$2,336)
Kaneville Public Library District	\$ 18,061	(\$5,215)	\$ 12,847	\$ 13,457	(\$611)
La Grange Public Library	\$ 40,249	(\$5,215)	\$ 35,034	\$ 36,938	(\$1,904)
LaGrange Park Public Library District	\$ 33,129	(\$5,215)	\$ 27,915	\$ 29,595	(\$1,680)
Lansing Public Library	\$ 41,746	(\$5,215)	\$ 36,531	\$ 35,454	\$1,078
Linda Sokol Francis Brookfield Library	\$ 38,237	(\$5,215)	\$ 33,022	\$ 35,175	(\$2,153)
Lyons Public Library	\$ 23,620	(\$5,215)	\$ 18,405	\$ 19,331	(\$925)
Markham Public Library	\$ 23,160	(\$5,215)	\$ 17,945	\$ 19,017	(\$1,072)
Matteson Area Public Library District	\$ 40,835	(\$5,215)	\$ 35,620	\$ 35,891	(\$271)

Chart 1: SWAN Membership Fees
Fiscal Year 2025: July 1, 2024 - June 30, 2025
For approval

SWAN Library	Fee	State LLSAP Grant Discount	SWAN Fee Total	Prior Year Fee	Increase/ (Decrease)
Maywood Public Library District	\$ 29,337	(\$5,215)	\$ 24,122	\$ 24,935	(\$813)
McCook Public Library District	\$ 21,420	(\$5,215)	\$ 16,206	\$ 16,894	(\$688)
Melrose Park Public Library	\$ 25,723	(\$5,215)	\$ 20,508	\$ 23,219	(\$2,711)
Messenger Public Library of North Aurora	\$ 34,074	(\$5,215)	\$ 28,859	\$ 30,532	(\$1,673)
Midlothian Public Library	\$ 28,951	(\$5,215)	\$ 23,737	\$ 24,967	(\$1,230)
Morton Arboretum	\$ 12,500		\$ 12,500	\$ 12,500	\$0
Nancy L. McConathy Public Library District	\$ 20,222	(\$5,215)	\$ 15,008	\$ 15,073	(\$66)
National University of Health Sciences	\$ 11,000		\$ 11,000	\$ 11,000	\$0
North Riverside Public Library District	\$ 26,738	(\$5,215)	\$ 21,523	\$ 22,697	(\$1,174)
Northlake Public Library District	\$ 36,078	(\$5,215)	\$ 30,863	\$ 31,963	(\$1,100)
Oak Brook Public Library	\$ 27,126	(\$5,215)	\$ 21,912	\$ 22,195	(\$283)
Oak Lawn Public Library	\$ 62,744	(\$5,215)	\$ 57,529	\$ 66,263	(\$8,733)
Oak Park Public Library	\$ 102,926	(\$5,215)	\$ 97,711	\$ 104,951	(\$7,240)
Palos Heights Public Library	\$ 32,537	(\$5,215)	\$ 27,323	\$ 28,619	(\$1,297)
Palos Park Public Library	\$ 21,597	(\$5,215)	\$ 16,382	\$ 17,265	(\$883)
Park Forest Public Library	\$ 33,576	(\$5,215)	\$ 28,361	\$ 28,705	(\$343)
Prairie Trails Public Library District	\$ 34,849	(\$5,215)	\$ 29,634	\$ 31,537	(\$1,903)
Richton Park Public Library District	\$ 25,501	(\$5,215)	\$ 20,286	\$ 21,516	(\$1,230)
River Forest Public Library	\$ 29,574	(\$5,215)	\$ 24,359	\$ 25,367	(\$1,008)
River Grove Public Library District	\$ 21,516	(\$5,215)	\$ 16,301	\$ 17,085	(\$784)
Riverdale Public Library District	\$ 21,692	(\$5,215)	\$ 16,478	\$ 16,988	(\$510)
Riverside Public Library	\$ 28,567	(\$5,215)	\$ 23,352	\$ 23,672	(\$319)
Roselle Public Library District	\$ 36,111	(\$5,215)	\$ 30,897	\$ 33,191	(\$2,295)
Schiller Park Public Library	\$ 27,953	(\$5,215)	\$ 22,738	\$ 23,219	(\$481)
South Holland Public Library	\$ 37,212	(\$5,215)	\$ 31,997	\$ 33,469	(\$1,472)
St Charles Public Library District	\$ 87,676	(\$5,215)	\$ 82,462	\$ 90,844	(\$8,383)
Steger-South Chicago Heights Public Library District	\$ 19,987	(\$5,215)	\$ 14,773	\$ 16,689	(\$1,917)
Stickney-Forest View Public Library District	\$ 27,662	(\$5,215)	\$ 22,447	\$ 23,399	(\$952)
Sugar Grove Public Library District	\$ 23,238	(\$5,215)	\$ 18,024	\$ 19,049	(\$1,026)
Summit Public Library District	\$ 18,689	(\$5,215)	\$ 13,474	\$ 15,995	(\$2,521)
Theosophical Society in America	\$ 12,500		\$ 12,500	\$ 12,500	\$0
Thomas Ford Memorial Library	\$ 30,770	(\$5,215)	\$ 25,555	\$ 26,834	(\$1,279)
Thornton Public Library	\$ 18,672	(\$5,215)	\$ 13,457	\$ 14,141	(\$683)
Tinley Park Public Library	\$ 65,699	(\$5,215)	\$ 60,484	\$ 67,112	(\$6,628)
Town and Country Public Library District	\$ 29,962	(\$5,215)	\$ 24,747	\$ 26,086	(\$1,339)
University Park Public Library District	\$ 22,331	(\$5,215)	\$ 17,116	\$ 18,324	(\$1,208)
Villa Park Public Library	\$ 37,548	(\$5,215)	\$ 32,333	\$ 34,063	(\$1,730)
Warrenville Public Library District	\$ 33,340	(\$5,215)	\$ 28,125	\$ 29,922	(\$1,797)
West Chicago Public Library District	\$ 38,557	(\$5,215)	\$ 33,342	\$ 34,935	(\$1,593)
Westchester Public Library	\$ 29,016	(\$5,215)	\$ 23,802	\$ 25,416	(\$1,614)
Westmont Public Library	\$ 35,274	(\$5,215)	\$ 30,060	\$ 32,041	(\$1,981)
William Leonard Public Library District	\$ 19,367	(\$5,215)	\$ 14,152	\$ 14,911	(\$760)
Wood Dale Public Library District	\$ 40,213	(\$5,215)	\$ 34,998	\$ 37,227	(\$2,229)
Woodridge Public Library	\$ 50,922	(\$5,215)	\$ 45,707	\$ 50,561	(\$4,855)
Worth Public Library District	\$ 24,571	(\$5,215)	\$ 19,356	\$ 20,473	(\$1,116)

Chart 2: Public Library County Tax Payments

Library Name	Cook County Treasurer Tax Year 2021	DuPage County Treasurer Tax Year 2021	Kane County Treasurer Tax Year 2021	Will County County Treasurer Tax Year 2021	Total Tax Revenue Issued	Bond Amount 2021 (Removed)	Public Library Tax Revenue Total 2021	Prior year Tax Revenue	Tax revenue change
Addison Public Library		\$5,599,387.03			\$5,599,387.03	\$0.00	\$5,599,387.03		
Acorn Public Library District	\$1,226,894.24				\$1,226,894.24	(\$30,118.00)	\$1,196,776.24	\$1,132,815.46	\$63,960.78
Alsip-Merrionette Park Public Library District	\$2,974,431.00				\$2,974,431.00	\$0.00	\$2,974,431.00	\$2,289,177.65	\$685,253.35
Batavia Public Library District			\$4,578,320.14		\$4,578,320.14	\$0.00	\$4,578,320.14	\$4,450,320.62	\$127,999.52
Bedford Park Public Library District	\$1,534,992.80				\$1,534,992.80	\$0.00	\$1,534,992.80	\$1,498,557.55	\$36,435.25
Beecher Community Library District				\$332,740.51	\$332,740.51	\$0.00	\$332,740.51	\$325,254.21	\$7,486.30
Bellwood Public Library	\$1,750,523.64				\$1,750,523.64	\$0.00	\$1,750,523.64	\$1,691,236.69	\$59,286.95
Bensenville Community Public Library District		\$1,680,326.81			\$1,680,326.81	\$0.00	\$1,680,326.81	\$1,653,420.34	\$26,906.47
Berkeley Public Library	\$451,558.71				\$451,558.71	\$0.00	\$451,558.71	\$428,056.13	\$23,502.58
Berwyn Public Library	\$3,439,563.27				\$3,439,563.27	\$0.00	\$3,439,563.27	\$3,410,831.43	\$28,731.84
Bloomington Public Library		\$2,996,267.24			\$2,996,267.24	\$0.00	\$2,996,267.24	\$2,987,569.24	\$8,698.00
Blue Island Public Library	\$1,273,323.40				\$1,273,323.40	\$0.00	\$1,273,323.40	\$1,211,695.42	\$61,627.98
Bridgeview Public Library	\$1,374,392.82				\$1,374,392.82	(\$256,850.00)	\$1,117,542.82	\$1,113,734.02	\$3,808.80
Broadview Public Library District	\$1,527,100.05				\$1,527,100.05	(\$266,630.00)	\$1,260,470.05	\$1,207,305.00	\$53,165.05
Brookfield Public Library	\$2,433,019.96				\$2,433,019.96	\$0.00	\$2,433,019.96	\$2,371,295.73	\$61,724.23
Calumet City Public Library	\$1,574,684.51				\$1,574,684.51	\$0.00	\$1,574,684.51	\$1,415,537.13	\$159,147.38
Calumet Park Public Library	\$183,956.23				\$183,956.23	\$0.00	\$183,956.23	\$175,035.62	\$8,920.61
Carol Stream Public Library		\$3,736,840.11			\$3,736,840.11	(\$234,461.00)	\$3,502,379.11	\$3,475,895.05	\$26,484.06
Chicago Heights Public Library	\$820,168.93				\$820,168.93	\$0.00	\$820,168.93	\$807,359.88	\$12,809.05
Chicago Ridge Public Library	\$1,409,974.31				\$1,409,974.31	\$0.00	\$1,409,974.31	\$1,397,328.89	\$12,645.42
Cicero Public Library	\$1,878,062.08				\$1,878,062.08	\$0.00	\$1,878,062.08	\$1,799,723.56	\$78,338.52
Clarendon Hills Public Library		\$816,940.66			\$816,940.66	\$0.00	\$816,940.66	\$815,176.15	\$1,764.51
Crestwood Public Library District	\$617,609.73				\$617,609.73	\$0.00	\$617,609.73	\$581,245.17	\$36,364.56
Crete Public Library District				\$1,862,000.88	\$1,862,000.88	\$0.00	\$1,862,000.88	\$1,826,089.32	\$35,911.56
Dolton Public Library District	\$977,094.05				\$977,094.05	\$0.00	\$977,094.05	\$940,527.84	\$36,566.21
Downers Grove Public Library		\$5,869,456.88			\$5,869,456.88	\$0.00	\$5,869,456.88	\$5,598,950.24	\$270,506.64
Eisenhower Public Library District	\$4,719,073.43				\$4,719,073.43	(\$670,311.00)	\$4,048,762.43	\$3,908,687.62	\$140,074.81
Elmwood Park Public Library	\$1,698,150.61				\$1,698,150.61	\$0.00	\$1,698,150.61	\$1,684,963.66	\$13,186.95
Evergreen Park Public Library	\$1,315,346.52				\$1,315,346.52	\$0.00	\$1,315,346.52	\$1,239,583.22	\$75,763.30
Flossmoor Public Library	\$1,439,855.84				\$1,439,855.84	\$0.00	\$1,439,855.84	\$1,396,546.50	\$43,309.34
Forest Park Public Library	\$2,001,577.95				\$2,001,577.95	\$0.00	\$2,001,577.95	\$1,944,941.92	\$56,636.03
Frankfort Public Library District	\$34,082.90			\$2,595,390.14	\$2,629,473.04	\$0.00	\$2,629,473.04	\$2,545,526.22	\$83,946.82
Franklin Park Public Library District	\$1,823,075.35				\$1,823,075.35	\$0.00	\$1,823,075.35	\$1,960,586.07	(\$137,510.72)
Geneva Public Library District			\$6,936,601.99		\$6,936,601.99	(\$1,565,271.26)	\$5,371,330.73	\$5,235,726.01	\$135,604.72
Glen Ellyn Public Library		\$4,710,924.74			\$4,710,924.74	\$0.00	\$4,710,924.74	\$4,585,351.81	\$125,572.93
Glenside Public Library District		\$3,749,530.46			\$3,749,530.46	(\$368,140.02)	\$3,381,390.44	\$3,316,339.26	\$65,051.18
Glenwood-Lynwood Public Library District	\$1,999,876.58				\$1,999,876.58	(\$454,912.50)	\$1,544,964.08	\$1,051,207.76	\$493,756.32
Grande Prairie Public Library District	\$1,533,267.14				\$1,533,267.14	\$0.00	\$1,533,267.14	\$1,385,190.06	\$148,077.08
Green Hills Public Library District	\$2,927,527.85				\$2,927,527.85	(\$380,000.00)	\$2,547,527.85	\$2,469,816.18	\$77,711.67
Harvey Public Library District	\$985,803.01				\$985,803.01	\$0.00	\$985,803.01	\$992,946.44	(\$7,143.43)
Hillside Public Library	\$1,460,082.85				\$1,460,082.85	\$0.00	\$1,460,082.85	\$1,414,855.87	\$45,226.98
Hinsdale Public Library	\$441,009.20	\$2,907,025.76			\$3,348,034.96	(\$247,112.00)	\$3,100,922.96	\$3,023,678.35	\$77,244.61
Hodgkins Public Library District	\$685,337.37				\$685,337.37	\$0.00	\$685,337.37	\$627,356.45	\$57,980.92
Homewood Public Library District	\$2,452,878.73				\$2,452,878.73	\$0.00	\$2,452,878.73	\$2,233,924.23	\$218,954.50
Indian Prairie Public Library District	\$253,344.91	\$3,637,990.37			\$3,891,335.28	\$0.00	\$3,891,335.28	\$3,899,061.25	(\$7,725.97)

Chart 2: Public Library County Tax Payments

Library Name	Cook County Treasurer Tax Year 2021	DuPage County Treasurer Tax Year 2021	Kane County Treasurer Tax Year 2021	Will County County Treasurer Tax Year 2021	Total Tax Revenue Issued	Bond Amount 2021 (Removed)	Public Library Tax Revenue Total 2021	Prior year Tax Revenue	Tax revenue change
Itasca Community Library		\$1,671,464.19			\$1,671,464.19	\$0.00	\$1,671,464.19	\$1,609,303.49	\$62,160.70
Justice Public Library District	\$154,987.45				\$154,987.45	\$0.00	\$154,987.45	\$331,419.53	(\$176,432.08)
Kaneville Public Library District			\$90,087.33		\$90,087.33	\$0.00	\$90,087.33	\$88,170.07	\$1,917.26
La Grange Public Library	\$3,289,757.16				\$3,289,757.16	(\$623,050.00)	\$2,666,707.16	\$2,582,684.51	\$84,022.65
LaGrange Park Public Library District	\$1,995,662.97				\$1,995,662.97	(\$155,725.00)	\$1,839,937.97	\$1,795,531.54	\$44,406.43
Lansing Public Library	\$3,026,455.58				\$3,026,455.58	(\$185,900.00)	\$2,840,555.58	\$2,508,249.66	\$332,305.92
Lyons Public Library	\$750,618.69				\$750,618.69	(\$15,000.00)	\$735,618.69	\$705,244.73	\$30,373.96
Markham Public Library	\$775,288.82				\$775,288.82	(\$93,150.00)	\$682,138.82	\$680,694.71	\$1,444.11
Matteson Area Public Library District	\$2,734,733.96				\$2,734,733.96	\$0.00	\$2,734,733.96	\$2,378,085.29	\$356,648.67
Maywood Public Library District	\$1,399,493.91				\$1,399,493.91	\$0.00	\$1,399,493.91	\$1,327,959.64	\$71,534.27
McCook Public Library District	\$644,195.66				\$644,195.66	(\$164,035.00)	\$480,160.66	\$460,589.59	\$19,571.07
Melrose Park Public Library	\$979,806.22				\$979,806.22	\$0.00	\$979,806.22	\$991,611.52	(\$11,805.30)
Messenger Public Library of North Aurora			\$1,949,599.16		\$1,949,599.16	\$0.00	\$1,949,599.16	\$1,878,630.86	\$70,968.30
Midlothian Public Library	\$1,566,794.03				\$1,566,794.03	(\$212,069.50)	\$1,354,724.53	\$1,349,925.11	\$4,799.42
Nancy L. McConathy Public Library District	\$340,178.66			\$873.77	\$341,052.43	\$0.00	\$341,052.43	\$327,770.29	\$13,282.14
North Riverside Public Library District	\$1,097,685.66				\$1,097,685.66	\$0.00	\$1,097,685.66	\$1,058,330.10	\$39,355.56
Northlake Public Library District	\$2,878,046.76				\$2,878,046.76	(\$695,725.00)	\$2,182,321.76	\$2,029,719.68	\$152,602.08
Oak Brook Public Library		\$1,142,808.00			\$1,142,808.00	\$0.00	\$1,142,808.00	\$1,075,680.00	\$67,128.00
Oak Lawn Public Library	\$5,608,676.68				\$5,608,676.68	(\$329,600.00)	\$5,279,076.68	\$5,153,164.58	\$125,912.10
Oak Park Public Library	\$9,945,372.10				\$9,945,372.10	\$0.00	\$9,945,372.10	\$8,595,978.01	\$1,349,394.09
Palos Heights Public Library	\$1,771,174.47				\$1,771,174.47	\$0.00	\$1,771,174.47	\$1,664,947.49	\$106,226.98
Palos Park Public Library	\$500,671.23				\$500,671.23	\$0.00	\$500,671.23	\$488,824.99	\$11,846.24
Park Forest Public Library	\$1,560,890.68			\$330,914.63	\$1,891,805.31	\$0.00	\$1,891,805.31	\$1,808,220.61	\$83,584.70
Prairie Trails Public Library District	\$2,039,650.27				\$2,039,650.27	\$0.00	\$2,039,650.27	\$1,981,947.73	\$57,702.54
Richton Park Public Library District	\$1,373,025.06				\$1,373,025.06	(\$419,000.00)	\$954,025.06	\$957,801.61	(\$3,776.55)
River Forest Public Library	\$1,427,021.25				\$1,427,021.25	\$0.00	\$1,427,021.25	\$1,381,379.61	\$45,641.64
River Grove Public Library District	\$491,254.24				\$491,254.24	\$0.00	\$491,254.24	\$473,956.66	\$17,297.58
Riverdale Public Library District	\$511,752.87				\$511,752.87	\$0.00	\$511,752.87	\$454,008.62	\$57,744.25
Riverside Public Library	\$1,310,107.53				\$1,310,107.53	\$0.00	\$1,310,107.53	\$1,275,063.99	\$35,043.54
Roselle Public Library District	\$235,845.04	\$1,950,378.06			\$2,186,223.10	\$0.00	\$2,186,223.10	\$2,153,254.40	\$32,968.70
Schiller Park Public Library	\$1,238,753.29				\$1,238,753.29	\$0.00	\$1,238,753.29	\$1,164,583.73	\$74,169.56
South Holland Public Library	\$2,313,987.74				\$2,313,987.74	\$0.00	\$2,313,987.74	\$2,232,072.80	\$81,914.94
St Charles Public Library District		\$558,824.16	\$7,615,638.64		\$8,174,462.80	\$0.00	\$8,174,462.80	\$7,992,665.71	\$181,797.09
Steger-South Chicago Heights Public Library District	\$283,539.06			\$146,402.24	\$429,941.30	(\$116,200.68)	\$313,740.62	\$430,988.71	(\$117,248.09)
Stickney-Forest View Public Library District	\$1,344,504.38				\$1,344,504.38	(\$139,550.00)	\$1,204,954.38	\$1,137,048.34	\$67,906.04
Sugar Grove Public Library District			\$1,503,678.64		\$1,503,678.64	(\$812,400.00)	\$691,278.64	\$678,795.40	\$12,483.24
Summit Public Library District	\$702,699.50				\$702,699.50	(\$539,779.50)	\$162,920.00	\$400,691.83	(\$237,771.83)
Thomas Ford Memorial Library	\$1,807,514.78				\$1,807,514.78	(\$241,600.00)	\$1,565,914.78	\$1,528,467.58	\$37,447.20
Thornton Public Library	\$161,018.80				\$161,018.80	\$0.00	\$161,018.80	\$155,510.84	\$5,507.96
Tinley Park Public Library	\$4,800,296.44			\$1,358,335.07	\$6,158,631.51	(\$536,400.00)	\$5,622,231.51	\$5,662,120.13	(\$39,888.62)
Town and Country Public Library District			\$1,472,117.92		\$1,472,117.92	\$0.00	\$1,472,117.92	\$1,429,303.46	\$42,814.46
University Park Public Library District	\$12,541.84			\$573,363.51	\$585,905.35	\$0.00	\$585,905.35	\$581,109.30	\$4,796.05
Villa Park Public Library		\$3,193,083.56			\$3,193,083.56	(\$840,050.00)	\$2,353,033.56	\$2,306,404.33	\$46,629.23
Warrenville Public Library District		\$2,033,809.45			\$2,033,809.45	(\$169,452.00)	\$1,864,357.45	\$1,818,095.07	\$46,262.38
West Chicago Public Library District		\$2,470,197.10			\$2,470,197.10	\$0.00	\$2,470,197.10	\$2,375,062.43	\$95,134.67

Chart 2: Public Library County Tax Payments

Library Name	Cook County Treasurer Tax Year 2021	DuPage County Treasurer Tax Year 2021	Kane County Treasurer Tax Year 2021	Will County County Treasurer Tax Year 2021	Total Tax Revenue Issued	Bond Amount 2021 (Removed)	Public Library Tax Revenue Total 2021	Prior year Tax Revenue	Tax revenue change
Westchester Public Library	\$1,362,299.68				\$1,362,299.68	\$0.00	\$1,362,299.68	\$1,332,520.96	\$29,778.72
Westmont Public Library		\$2,089,032.98			\$2,089,032.98	\$0.00	\$2,089,032.98	\$2,038,918.02	\$50,114.96
William Leonard Public Library District	\$241,671.21				\$241,671.21	\$0.00	\$241,671.21	\$253,079.79	(\$11,408.58)
Wood Dale Public Library District		\$2,662,532.62			\$2,662,532.62	\$0.00	\$2,662,532.62	\$2,591,295.10	\$71,237.52
Woodridge Public Library		\$3,655,693.42		\$250,436.40	\$3,906,129.82	\$0.00	\$3,906,129.82	\$3,877,085.33	\$29,044.49
Worth Public Library District	\$846,067.82				\$846,067.82	\$0.00	\$846,067.82	\$834,332.82	\$11,735.00

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY25 Fee Formula (2021)	Annual Debt Service 2022	Annual Debt Service 2023	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
Addison Public Library	\$ -							
Acorn Public Library District	\$ 30,118	\$ 30,278.00	\$ 30,398.00	\$ 30,478.00	\$ 29,518.00	\$ 29,558.00	\$ 29,483.00	\$ 29,365.00
Alsip-Merrionette Park Public Library District	\$ -							
Batavia Public Library District	\$ -							
Bedford Park Public Library District	\$ -							
Beecher Community Library District	\$ -							
Bellwood Public Library	\$ -							
Bensenville Community Public Library District	\$ -							
Berkeley Public Library	\$ -							
Berwyn Public Library	\$ -							
Bloomington Public Library	\$ -							
Blue Island Public Library	\$ -							
Bridgeview Public Library	\$ 256,850	\$ 253,650.00	\$ 255,250.00	\$ 258,650.00	\$ 256,750.00	\$ 254,700.00	\$ 257,500.00	
Broadview Public Library District	\$ 266,630	\$ 267,455.00	\$ 267,872.50	\$ 268,172.50	\$ 272,842.50	\$ 272,252.50	\$ 270,652.50	\$ 268,902.50
Brookfield Public Library	\$ -							
Calumet City Public Library	\$ -							
Calumet Park Public Library	\$ -							
Carol Stream Public Library	\$ 234,461	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	
Chicago Heights Public Library	\$ -							
Chicago Ridge Public Library	\$ -							
Cicero Public Library	\$ -							
Clarendon Hills Public Library	\$ -							
Crestwood Public Library District	\$ -							
Crete Public Library District	\$ -							
Dolton Public Library District	\$ -							
Downers Grove Public Library	\$ -							
Eisenhower Public Library District	\$ 670,311	\$ 670,671.00	\$ 672,103.00	\$ 693,519.00	\$ 669,144.00	\$ 667,968.00	\$ 671,616.00	
Elmwood Park Public Library	\$ -							
Evergreen Park Public Library	\$ -							
Flossmoor Public Library	\$ -							
Forest Park Public Library	\$ -							
Frankfort Public Library District	\$ -							
Franklin Park Public Library District	\$ -							
Geneva Public Library District	\$ 1,565,271	\$ 1,576,546.26	\$ 1,580,946.26	\$ 1,588,471.26	\$ 1,598,821.26	\$ 1,599,921.26	\$ 1,606,646.26	\$ 1,610,821.26
Glen Ellyn Public Library	\$ -							
Glenside Public Library District	\$ 368,140	\$ 372,115.02	\$ 365,565.02	\$ 368,595.02	\$ 365,987.52	\$ 362,918.77	\$ 374,015.63	\$ 359,140.63
Glenwood-Lynwood Public Library District	\$ 454,913	\$ 450,612.50	\$ 455,375.00	\$ 453,825.00	\$ 455,225.00	\$ 451,025.00	\$ 456,425.00	\$ 451,025.00
Grande Prairie Public Library District	\$ -							
Green Hills Public Library District	\$ 380,000	\$ 390,000.00	\$ 405,000.00	\$ 150,000.00				
Harvey Public Library District	\$ -							
Hillside Public Library	\$ -							
Hinsdale Public Library	\$ 247,112	\$ 252,912.00	\$ 268,512.00	\$ 268,712.00	\$ 283,812.00	\$ 293,114.00	\$ 296,816.00	
Hodgkins Public Library District	\$ -							
Homewood Public Library District	\$ -							
Indian Prairie Public Library District	\$ -							
Itasca Community Library	\$ -							
Justice Public Library District	\$ -							
Kaneville Public Library District	\$ -							

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY25 Fee Formula (2021)	Annual Debt Service 2022	Annual Debt Service 2023	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
La Grange Public Library	\$ 623,050	\$ 626,550.00	\$ 624,750.00	\$ 612,750.00				
LaGrange Park Public Library District	\$ 155,725	\$ 151,525.00	\$ 147,150.00	\$ 152,438.00				
Lansing Public Library	\$ 185,900	\$ 183,700.00						
Lyons Public Library	\$ 15,000	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Markham Public Library	\$ 93,150	\$ 93,150.00	\$ 1,320,075.00	\$ 27,000.00	\$ 613,500.00			
Matteson Area Public Library District	\$ -							
Maywood Public Library District	\$ -							
McCook Public Library District	\$ 164,035	\$ 162,285.00						
Melrose Park Public Library	\$ -							
Messenger Public Library of North Aurora	\$ -							
Midlothian Public Library	\$ 212,070	\$ 239,294.50	\$ 245,802.50	\$ 251,907.50	\$ 252,607.50	\$ 247,974.50	\$ 193,095.50	\$ 189,236.00
Nancy L. McConathy Public Library District	\$ -							
North Riverside Public Library District	\$ -							
Northlake Public Library District	\$ 695,725	\$ 722,425.00	\$ 722,775.00	\$ 714,150.00				
Oak Brook Public Library	\$ -							
Oak Lawn Public Library	\$ 329,600							
Oak Park Public Library	\$ -							
Palos Heights Public Library	\$ -							
Palos Park Public Library	\$ -							
Park Forest Public Library	\$ -							
Prairie Trails Public Library District	\$ -							
Richton Park Public Library District	\$ 419,000	\$ 421,162.50	\$ 423,050.00	\$ 418,900.00	\$ 419,600.00	\$ 423,400.00	\$ 420,000.00	\$ 421,200.00
River Forest Public Library	\$ -							
River Grove Public Library District	\$ -							
Riverdale Public Library District	\$ -							
Riverside Public Library	\$ -							
Roselle Public Library District	\$ -							
Schiller Park Public Library	\$ -							
South Holland Public Library	\$ -							
St Charles Public Library District	\$ -							
Steger-South Chicago Heights Public Library District	\$ 116,201							
Stickney-Forest View Public Library District	\$ 139,550	\$ 142,150.00	\$ 139,650.00	\$ 142,150.00	\$ 143,250.00	\$ 144,200.00		
Sugar Grove Public Library District	\$ 812,400	\$ 839,450.00						
Summit Public Library District	\$ 539,780	\$ 315,487.00						
Thomas Ford Memorial Library	\$ 241,600	\$ 239,200.00	\$ 239,200.00	\$ 236,600.00	\$ 233,800.00	\$ 230,800.00	\$ 232,600.00	\$ 234,000.00
Thornton Public Library	\$ -							
Tinley Park Public Library	\$ 536,400							
Town and Country Public Library District	\$ -							
University Park Public Library District	\$ -							
Villa Park Public Library	\$ 840,050	\$ 842,250.00	\$ 833,650.00	\$ 834,650.00	\$ 834,850.00	\$ 839,250.00	\$ 834,850.00	\$ 834,550.00
Warrenville Public Library District	\$ 169,452	\$166,666.00	\$168,830.25	\$170,895.00	\$167,875.25	\$171,741.00	\$173,507.25	\$175,174.00
West Chicago Public Library District	\$ -							
Westchester Public Library	\$ -							
Westmont Public Library	\$ -							
William Leonard Public Library District	\$ -							
Wood Dale Public Library District	\$ -							
Woodridge Public Library	\$ -							

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY25 Fee Formula (2021)	Annual Debt Service 2022	Annual Debt Service 2023	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
Worth Public Library District	\$ -							

Chart 4: Academic, School, Special Library Fees

Academic Libraries

- 1) Student Population, rounded to nearest 1,000 * 2 [Fall 2020 IBHE profile]
- 2) Title Count rounded to nearest 1,000 / 3

	Population	Item Count	Pop Fee	Item/Title Fee	FY25 Total
National University of Health Sciences	523	27,441	\$ 2,000	\$ 9,000	\$ 11,000

School Libraries

- 1) Student Population, rounded to nearest 1000 * 5 [2021-2022 Illinois Report Card data]
- 2) Building Location/Branch Fee \$2,500 per building

	Population	Buildings	Pop Fee	Building Fee	FY25 Total
Bensenville School District #2	1,976	3	\$ 10,000	\$ 7,500	\$ 17,500

Special Libraries

- 1) Title Fee (Tier 1 <10,000 \$7,500; Tier 2 <40,000 \$10,000; Tier 3 > 40,000 \$12,500)
- 2) Building Location/Branch Fee \$2,500 per building

	Buildings	Title Count	Building Fee	Title Fee	FY25 Total
Morton Arboretum	1	23,577	\$ 2,500	\$ 10,000	\$ 12,500
The Theosophical Society in America	1	29,116	\$ 2,500	\$ 10,000	\$ 12,500

Date: March 7, 2024
To: SWAN Membership Directors & Administrators
From: Aaron Skog, Executive Director
Re: FY24 Budget revision requested



The addition of the single sign-on service will require the current fiscal year 2024 budget to be amended to accommodate the one-time costs and monthly expenses through June 30, 2024.

The single sign-on service will not increase the current FY24 membership fees approved. The additional expenses through June 30, 2024 will be paid using SWAN reserve funds.

#5430 Server Software Licensing	\$18,000
Ping one-time setup costs	\$35,000
Ping annual subscription	\$26,890
Total budget for Server Software Licensing	\$79,890

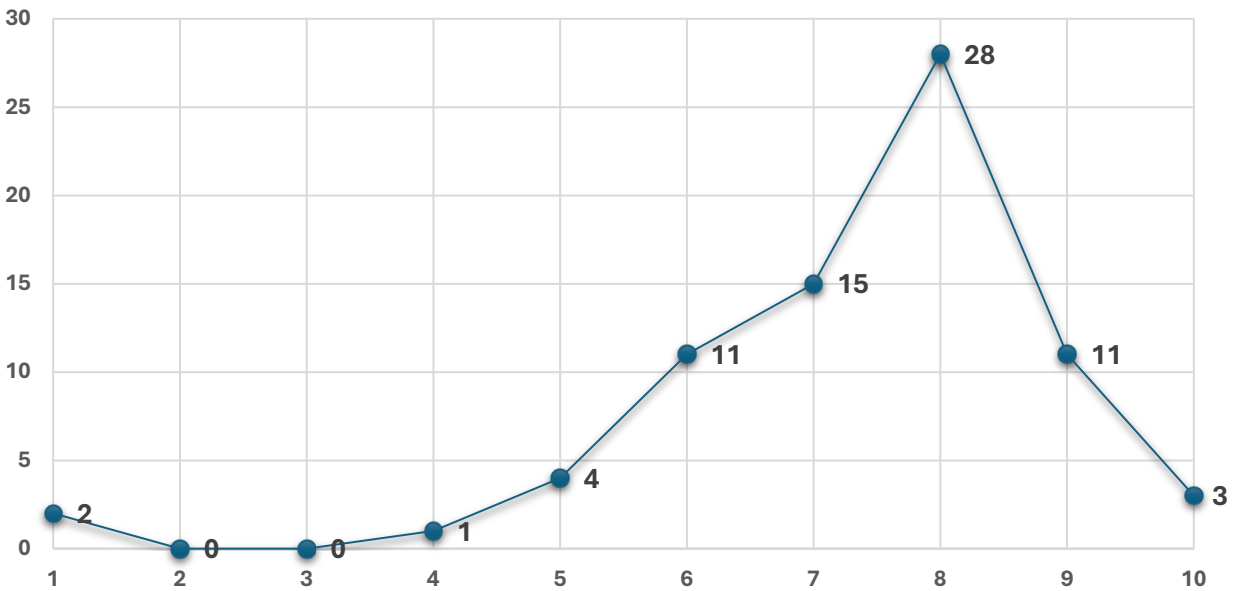
Proposed budget vote

RESOLVED, THE SWAN FISCAL YEAR 2024 BUDGET LINE #5430 SERVER SOFTWARE LICENSING WILL BE INCREASED FROM \$18,000 TO \$79,890 FOR THE IMPLEMENTATION OF SINGLE SIGN-ON SERVICES TO BE COMPLETED BY JUNE 30, 2024.

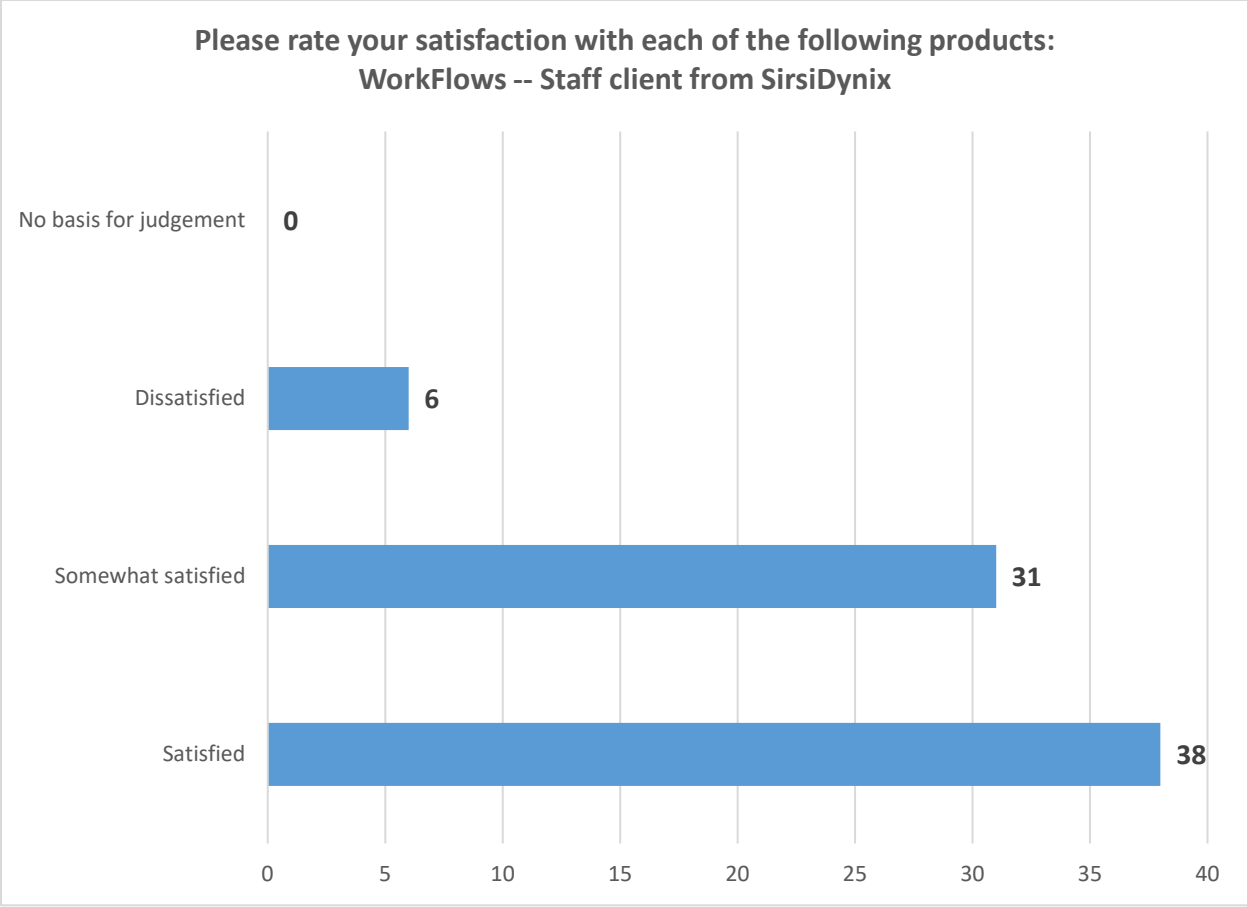
Membership Satisfaction with SWAN Platform

Aaron Skog, SWAN Executive Director
Compiled results & analysis
2/11/24

Considering your overall experience with the above platforms, how well do the currently provided products meet the needs of your library?
Rank 1 to 10 -- Rank 1 Not well, Rank 10 Extremely well



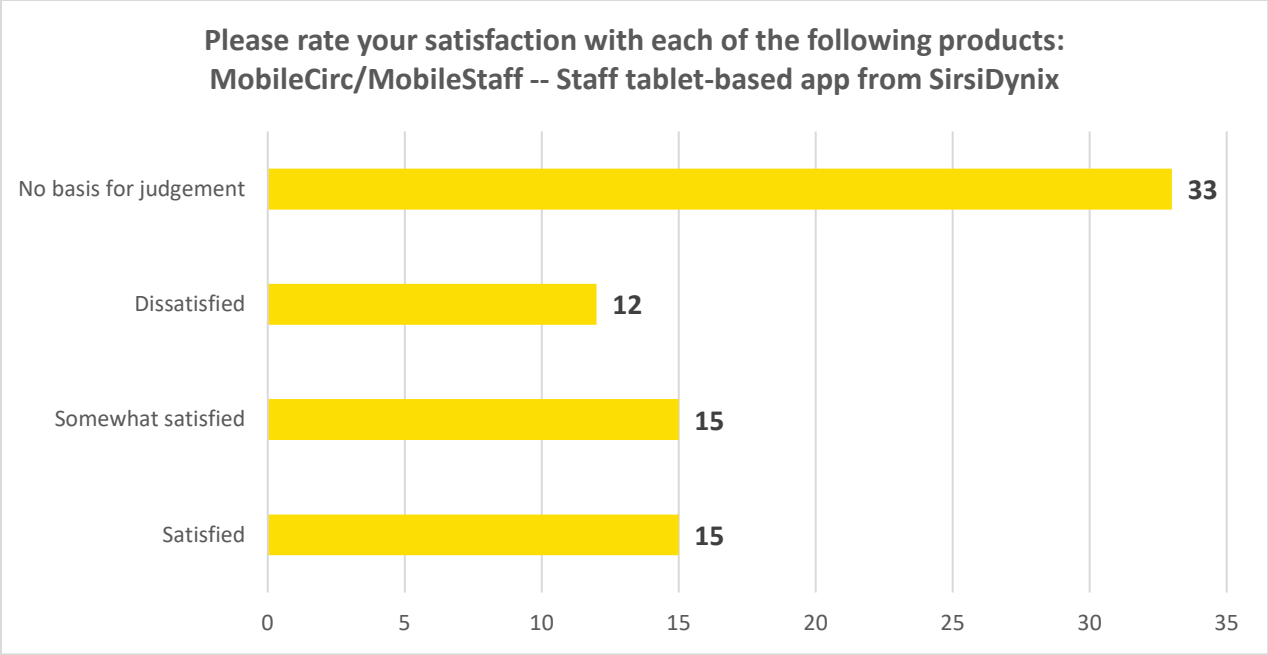
Considering your overall experience with the above platforms, how well do the currently provided products meet the needs of your library? : Rank 1 to 10 -- Rank 1 Not well, Rank 10 Extremely well	Membership Ranking Counts	% of total
1	2	3%
2	0	0%
3	0	0%
4	1	1%
5	4	5%
6	11	15%
7	15	20%
8	28	37%
9	11	15%
10	3	4%
	75	100%



Please rate your satisfaction with each of the following products: WorkFlows -- Staff client from SirsiDynix	Response Counts	% of total
Satisfied	38	51%
Somewhat satisfied	31	41%
Dissatisfied	6	8%
No basis for judgement	0	0%
	75	

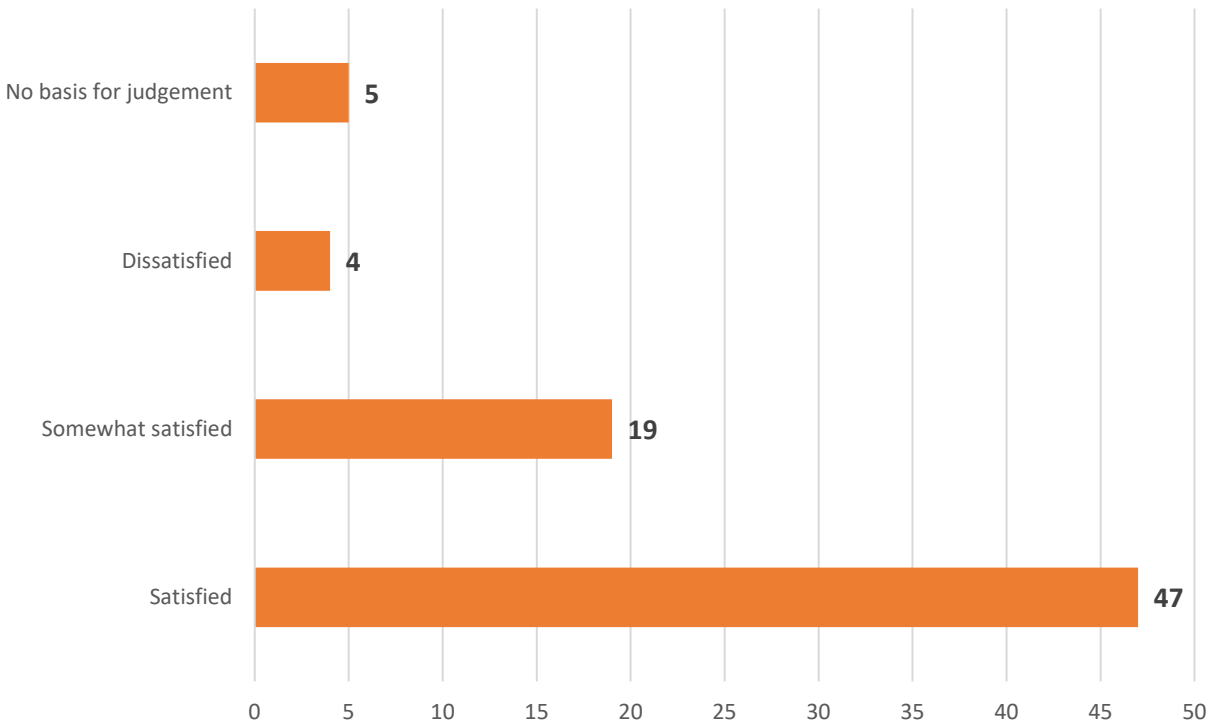


Please rate your satisfaction with each of the following products: BLUEcloud Analytics -- Data analysis and reporting from SirsiDynix	Response Counts	% of total
Satisfied	33	44%
Somewhat satisfied	32	43%
Dissatisfied	7	9%
No basis for judgement	3	4%
	75	

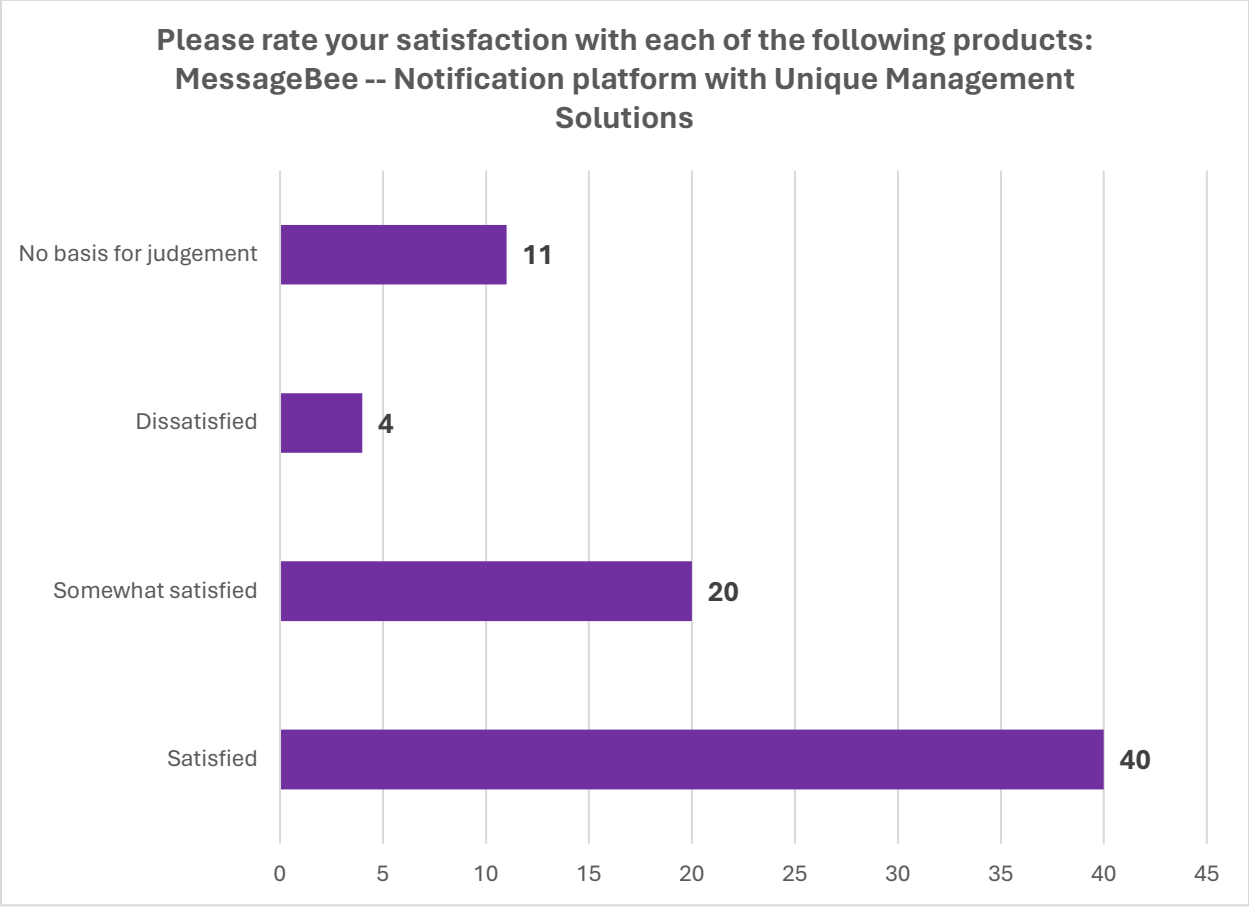


Please rate your satisfaction with each of the following products: MobileCirc/MobileStaff -- Staff tablet-based app from SirsiDynix	Response Counts	% of total
Satisfied	15	20%
Somewhat satisfied	15	20%
Dissatisfied	12	16%
No basis for judgement	33	44%
	75	

Please rate your satisfaction with each of the following products:
**Aspen Discovery -- SWAN OPAC supported and developed with ByWater
Solutions**



Please rate your satisfaction with each of the following products: Aspen Discovery -- SWAN OPAC supported and developed with ByWater Solutions	Response Counts	% of total
Satisfied	47	63%
Somewhat satisfied	19	25%
Dissatisfied	4	5%
No basis for judgement	5	7%
	75	



Please rate your satisfaction with each of the following products: MessageBee -- Notification platform with Unique Management Solutions	Response Counts	% of total
Satisfied	40	53%
Somewhat satisfied	20	27%
Dissatisfied	4	5%
No basis for judgement	11	15%
	75	



Please rate your satisfaction with each of the following products: WorldShare ILL & WorldCat Discovery -- OCLC group-services for Illinois libraries, managed by SWAN	Response Counts	% of total
Satisfied	56	75%
Somewhat satisfied	8	11%
Dissatisfied	1	1%
No basis for judgement	10	13%
	75	

Participating Libraries
Acorn Public Library District
Bellwood Public Library
Bensenville Community Public Library District
Bensenville Elementary School District #2
Berkeley Public Library
Bloomington Public Library
Blue Island Public Library
Bridgeview Public Library
Broadview Public Library District
Calumet City Public Library
Carol Stream Public Library
Chicago Heights Public Library
Chicago Ridge Public Library
Clarendon Hills Public Library
Crestwood Public Library District
Dolton Public Library District
Downers Grove Public Library
Eisenhower Public Library District
Elmwood Park Public Library
Evergreen Park Public Library
Flossmoor Public Library
Frankfort Public Library District
Franklin Park Public Library District
Geneva Public Library District
Glen Ellyn Public Library
Glenside Public Library District
Glenwood-Lynwood Public Library District
Green Hills Public Library District
Hillside Public Library
Hinsdale Public Library
Homewood Public Library District
Indian Prairie Public Library District
Itasca Community Library
Justice Public Library District
Kaneville Public Library District
La Grange Park Public Library District
LaGrange Public Library
Lansing Public Library

Linda Sokol Francis Brookfield Library
Lyons Public Library
Markham Public Library
Matteson Area Public Library District
Maywood Public Library District
McCook Public Library District
Melrose Park Public Library
Messenger Public Library of North Aurora
Midlothian Public Library
National University of Health Sciences
North Riverside Public Library District
Northlake Public Library District
Oak Lawn Public Library
Oak Park Public Library
Palos Heights Public Library
Palos Park Public Library
Prairie State College
Prairie Trails Public Library District
Richton Park Public Library District
Riverdale Public Library District
Riverside Public Library
Roselle Public Library District
Saint Charles Public Library District
South Holland Public Library
Steger-South Chicago Heights Public Library District
Stickney Public Library
Theosophical Society in America
Thomas Ford Memorial Library
Thornton Public Library
Tinley Park Public Library
Town and Country Public Library District
Villa Park Public Library
Warrenville Public Library District
Westchester Public Library
Westmont Public Library
Wood Dale Public Library
Woodridge Public Library