

SWAN Board Environmental Scan Task Force Minutes

May 17, 2024

Blue Island Public Library
2433 York Street
Blue Island, IL 60406-2011

Call to Order, Roll Call

The meeting was called to order at 11:16 a.m.

Present: Jesse Blazek, Anna Wassenaar, Jennifer Cottrill, Aaron Skog

Absent: none

Introduction of Visitors/Public Comment

None.

Discussion—SWAN environmental scan report from 2012

The structure of the 2012 environmental scan report is an agreed upon model for the report planned for 2024, with the exception of having a scoring established for ILS platform desired features. The goal is to have a written report ready for the September/October 2024 SWAN Board meeting.

Discussion—List of potential library consortia/systems to interview

The list of potential library consortia was shared with the task force, with a mix of library consortia recently migrated to ILS platforms not in use by SWAN, or recently migrated to Aspen Discovery and a different ILS than Symphony being in use. Some library consortia on the list have recently left an ILS platform recently have selected Symphony.

Discussion—Access to the Task Force SharePoint portal for task force members

The portal was set up for members of the task force, but access is problematic for Jesse Blazek and Anna Wassenaar.

Next Steps

Aaron will follow up with task force members Jesse and Anna to make sure access to the SharePoint portal is established. A task force/committee webpage on SWAN Support will be created. A survey/webform will be created for the task force to send to the list of library consortia.

Adjournment

The meeting adjourned at 10:57 a.m.

Task Force Member	Library	Office	Term Expires
Anna Wassenaar	Blue Island Public Library		July 1, 2025
Jesse Blazek	Palos Heights Public Library	Secretary	July 1, 2025
Jennifer Cottrill	Midlothian Public Library	President	July 1, 2026
