

# SWAN BOARD MEETING MINUTES

June 21, 2024, 9:30 a.m.  
Midlothian Public Library  
14701 South Kenton Avenue  
Midlothian, IL 60445-2575

## 1. Call to Order, Roll Call

President Cottrill called the meeting to order at 9:31 a.m. The following Board members were present to establish a quorum.

- a. Jesse Blazek
- b. Jennifer Cottrill
- c. Tim Jarzemsky
- d. Dorothy Koll

## 2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director  
Ginny Blake, SWAN Business Manager  
Scott Brandwein, SWAN Assistant Director  
Zach Musil, Tinley Park Public Library Director

There was no public comment.

## 3. Action Item

Acceptance of the June 21, 2024, SWAN Board Meeting Agenda

Blazek moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE JUNE 21, 2024, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

## 4. Action Item

Acceptance of the SWAN Financials, May 2024

Jarzemsky moved, seconded by Blazek that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR MAY 1, 2024, THROUGH MAY 31, 2024, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR APRIL 2024 AS PRESENTED

Motion carried by roll call vote with the following results:

Ayes: Blazek, Cottrill, Jarzemsky, Koll

5. **Action Item**

Acceptance of the May 17, 2024, SWAN Board Meeting Minutes

Koll moved, seconded by Jarzemsky that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MAY 2024, SWAN BOARD MEETING  
MINIUTES AS PRESENTED

Motion carried by unanimous voice vote.

6. **Action Item**

Acceptance of the May 17, 2024, SWAN Environmental Scan Task Force Meeting Minutes

Blazek moved, seconded by Koll that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MAY2024, SWAN ENVIRONMENTAL  
SCAN TASK FORCE MEETING MINUTES

Motion carried by unanimous voice vote.

7. **Reports**

a. **Board President Report**

Cottrill reviewed the self-evaluation process for Skog. A thank you to Tim Jarzemsky and Dorothy Koll for their part on the SWAN Board.

b. **Executive Director Report**

Skog informed the board the termination of Laurie Casiano, SWAN Network Administrator, and the resignation of Claudia Nickson, Bibliographic Consultant. SWAN plans to replace Claudia's position now and in the fall for Laurie. Skog gave a brief update on the Expo sessions. The SWAN EBSCO new group deal fell short but will move forward with the RAILS EBSCO flagship package with 50 member libraries. Discussion ensued about Aspen Discovery accessibility and the cost of an official VPAT.

**Operations Report**

Skog gave an overview of Operations as reported in the board packet.

c. **Treasurers Report**

None

d. **Board Calendar**

The FY25 board meeting locations will be discussed at the July board meeting.

8. **Action item**

Cancel the scheduled August 16, 2024 board meeting

The board approved the cancellation of an August board meeting.

Motion carried by unanimous voice vote

Cottrill adjourned the meeting at 10:42 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

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Jesse Blazek  
Board Secretary