

SWAN Board Environmental Scan Task Force Minutes

June 21, 2024

Midlothian Public Library

Call to Order, Roll Call

The meeting was called to order at 10:47 a.m.

Present: Jesse Blazek, Jennifer Cottrill, Aaron Skog

Absent: Anna Wassenaar

Introduction of Visitors/Public Comment

None.

Discussion—Task force survey for library systems & consortia

The draft survey was reviewed and additional question wording were selected. The use of Microsoft Forms allows for additional work in between meetings.

Our timeline for upcoming work is the following:

- September 2024: customer interviews
- October & November 2024: vendor interviews
- December Quarterly: presentation by SirsiDynix

Next Steps

The survey/webform will be created for the task force to send to the list of library consortia.

Adjournment

The meeting adjourned at 11:04 a.m.

Task Force Member	Library	Office	Term Expires
Anna Wassenaar	Blue Island Public Library		July 1, 2025
Jesse Blazek	Palos Heights Public Library	Secretary	July 1, 2025
Jennifer Cottrill	Midlothian Public Library	President	July 1, 2026
