

SWAN Finance Committee Meeting

Agenda

November 21, 2024 3:00 pm

Zoom meeting
Join Zoom Meeting

<https://swanlibraries-net.zoom.us/j/81708933834?pwd=NDKhLyiEkiGECgVbxgqJCzmhd49wmb.1>

Meeting ID: 817 0893 3834

Passcode: 764901

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment
3. Discussion Item—RAILS LLSAP FY26 award grant to SWAN
4. Discussion Item—SWAN FY24 audit update
5. Discussion Item—SWAN FY26 budget & membership fees draft
6. Adjournment

SWAN Board Member	Library	Office	Term Expires
Samantha Johnson	Roselle Public Library District	Treasurer	July 1, 2026
Colleen Waltman	Homewood Public Library		July 1, 2025
Jesse Blazek	Palos Heights Public Library	Secretary	July 1, 2025

October 31, 2024

Aaron Skog
System Wide Automated Network
800 Quail Ridge Drive
Westmont, IL 60559

Dear Aaron,

I am delighted to inform you that SWAN's application for a RAILS LLSAP Support Grant for FY2026 has been approved.

The following services will continue for the period of July 1, 2025-June 30, 2026:

- Prospective new members eligible to apply for Catalog Membership Grants
- Use of RAILS meeting rooms and other public work and collaboration spaces
- Use of L2 (librarylearning.org) with an elevated level of permissions to create and manage events, as well as API access for event and directory data
- Opportunities for communication and collaboration among LLSAPs

You will also receive a financial award of \$501,394, as detailed in the attached support allocation summary. This award is contingent on the availability of state funding and will be distributed in quarterly payments beginning on July 1, 2025. We will follow up with a grant agreement shortly.

Your reporting requirement for FY2026 will be an annual report directly to RAILS, due on July 31, 2026. We will provide a template. If necessary, RAILS may request additional information of you throughout the year.

If you have any questions, please reach out to Anne Slaughter, RAILS Director of Technology Services, at anne.slaughter@railslibraries.org or 630-734-5127. Thank you for your commitment to resource sharing in Illinois libraries, and the excellent service you provide to your member libraries. We are pleased to partner with you in these efforts.

Sincerely,



Monica Harris, RAILS Executive Director

cc: Anne Slaughter, RAILS Director of Technology Services

Appendix C: FY2026 RAILS LLSAP Support Grant - Financial Support Allocations

Money Allocation Per Metric		% of Total
Collection Expenditures Per Capita	\$750,000	33%
Annual Fee as Percentage of Library Operating Budget	\$700,000	31%
Interlibrary Loan and Reciprocal Borrowing Transactions	\$400,000	18%
Multi-type (nonpublic) Membership	\$400,000	18%
Total	\$2,250,000	100%

Totals Per LLSAP	CE/Pop	AF/OE	ILL/RB	Multi-type	Total	% of Total
CCS	\$31,878	\$49,259	\$142,857	\$0	\$223,995	10.0%
Pinnacle	\$10,929	\$16,420	\$29,177	\$0	\$56,527	2.5%
PrairieCat	\$224,871	\$233,333	\$54,897	\$67,039	\$580,140	25.8%
RRLC	\$20,288	\$3,457	\$832	\$46,927	\$71,504	3.2%
RSA	\$284,971	\$214,321	\$64,635	\$252,514	\$816,441	36.3%
SWAN	\$177,062	\$183,210	\$107,602	\$33,520	\$501,394	22.3%
Total	\$750,000	\$700,000	\$400,000	\$400,000	\$2,250,000	100.0%

Collection Expenditures Per Capita					
Quartile	1	2	3	4	Total
Dollars per library	\$3,125	\$2,344	\$1,563	\$773	
Money Allocation	1	2	3	4	Total
Percent of Total	40%	30%	20%	10%	100%
Dollar Amount	\$300,000	\$225,000	\$150,000	\$75,000	\$750,000

CE/Pop	1	2	3	4	Total
CCS	0	2	8	19	29
Pinnacle	1	1	3	1	6
PrairieCat	32	34	21	16	103
RRLC	2	3	3	3	11
RSA	41	36	35	23	135
SWAN	20	20	26	35	101
Total	96	96	96	97	385

CE/Pop	1	2	3	4	Total
CCS	\$0	\$4,688	\$12,500	\$14,691	\$31,878
Pinnacle	\$3,125	\$2,344	\$4,688	\$773	\$10,929
PrairieCat	\$100,000	\$79,688	\$32,813	\$12,371	\$224,871
RRLC	\$6,250	\$7,031	\$4,688	\$2,320	\$20,288
RSA	\$128,125	\$84,375	\$54,688	\$17,784	\$284,971
SWAN	\$62,500	\$46,875	\$40,625	\$27,062	\$177,062
Total	\$300,000	\$225,000	\$150,000	\$75,000	\$750,000

LLSAP Annual Fee as Percentage of Library Operating Budget					
Quartile	1	2	3	4	Total
Dollars per library	\$3,457	\$2,593	\$1,728	\$864	
Money Allocation	1	2	3	4	Total
Percent of Total	40%	30%	20%	10%	100%
Dollar Amount	\$280,000	\$210,000	\$140,000	\$70,000	\$700,000

AF/OE	1	2	3	4	Total
CCS	1	9	7	12	29
Pinnacle	3	2	0	1	6
PrairieCat	36	26	17	14	93
RRLC	0	0	0	4	4
RSA	25	27	23	21	96
SWAN	16	17	34	29	96
Total	81	81	81	81	324

AF/OE	1	2	3	4	Total
CCS	\$3,457	\$23,333	\$12,099	\$10,370	\$49,259
Pinnacle	\$10,370	\$5,185	\$0	\$864	\$16,420
PrairieCat	\$124,444	\$67,407	\$29,383	\$12,099	\$233,333
RRLC	\$0	\$0	\$0	\$3,457	\$3,457
RSA	\$86,420	\$70,000	\$39,753	\$18,148	\$214,321
SWAN	\$55,309	\$44,074	\$58,765	\$25,062	\$183,210
Total	\$280,000	\$210,000	\$140,000	\$70,000	\$700,000

Total Interlibrary Loan and Reciprocal Borrowing Transactions

Money Allocation		\$400,000
ILL/RB	3-year Total	% of Total
CCS	9,217,329	35.71%
Pinnacle	1,882,568	7.29%
PrairieCat	3,542,010	13.72%
RRLC	53,663	0.21%
RSA	4,170,311	16.16%
SWAN	6,942,643	26.90%
Total	25,808,524	100.00%

ILL/RB	Total
CCS	\$142,857
Pinnacle	\$29,177
PrairieCat	\$54,897
RRLC	\$832
RSA	\$64,635
SWAN	\$107,602
Total	\$400,000

Multitype Membership Bonus

Dollars per library	Per year	\$2,234.64		
Money Allocation	Academic	School	Special	Total
Percent of Total	10.60%	84.90%	4.50%	100.00%
Dollar Amount	\$42,211	\$339,698	\$18,090	\$400,000

Multi-type	Academic	School	Special	Total
CCS	0.00%	0.00%	0.00%	0.00%
Pinnacle	0.00%	0.00%	0.00%	0.00%
PrairieCat	3.35%	13.41%	0.00%	16.76%
RRLC	0.00%	11.73%	0.00%	11.73%
RSA	3.35%	55.87%	3.91%	63.13%
SWAN	3.35%	1.68%	3.35%	8.38%
Total	10.06%	82.68%	7.26%	100.00%

Multi-type	Academic	School	Special	Total
CCS	\$0	\$0	\$0	\$0
Pinnacle	\$0	\$0	\$0	\$0
PrairieCat	\$13,408	\$53,631	\$0	\$67,039
RRLC	\$0	\$46,927	\$0	\$46,927
RSA	\$13,408	\$223,464	\$15,642	\$252,514
SWAN	\$13,408	\$6,704	\$13,408	\$33,520
Total	\$40,223	\$330,726	\$29,050	\$400,000

Date: November 21, 2024
To: SWAN Finance Committee
From: Aaron Skog, Executive Director
Re: FY26 Budget draft



The budget details are included for the committee, along with a fully updated membership fee chart with the most recent tax data.

New Expenses

The draft of the budget incorporates a new service for online patron registration. SWAN introduced this idea at the September Quarterly meeting, and this is our first opportunity to see how this service expense works within a SWAN budget.

Revenue

SWAN membership fees

The SWAN membership fee chart does show increases and decreases depending on the library. This is due to the fee formula. The fee chart amounts will change as this budget is refined.

The overall increase to membership fees is 4.0% with this budget draft. However, there are some savings we are exploring which will lower this increase, which I outline below.

RAILS LLSAP grant for FY26

The amount awarded to SWAN increased slightly from last year. The RAILS LLSAP grant is structured so that services used by the LLSAP from RAILS will be deducted. This means that the delivery of items to SWAN headquarters is deducted from the grant. I requested that the current one-day per week delivery be discontinued for the new office location so starting in FY26 there are no add-on service deductions from the grant award.

4510 Interest Income & 4520 Investment Income

The FY26 budget includes for the first time investment income from IMET (see 4520 Investment Income). It assumes the US economy continues to bring returns of 5% per month.

Expenses

5000 Staff salaries

The salary budget line is increased by 4% for FY26 which is not necessarily the set merit increase but allows for merit and salary adjustments.

5100 Buildings & Grounds: rent, utilities, property insurance, repairs, & services (5110, 5120, 5130, 5140, 5150, 5190)

The FY26 budget will have two months' rent free with the new office lease (July and August 2025) and 10 months of a new office lease. The new office does not use a gas furnace, so our utilities reflect an estimated electric service with ComEd. Custodial service is included in the lease, so this budget line is now zero.

5440 Library Services Platform

The online patron registration service expense is included in this budget line and is based on the budget quotation with Patron Point.

Aspen Discovery is currently hosted with ByWater Solutions under a three-year agreement which will be ending April 30, 2025. I will negotiate a new contract with ByWater Solutions, but for comparison I have obtained a hosting quote from an alternate hosting provider Grove For Libraries. For the moment, I have left the hosting expense with ByWater unchanged for this budget draft.

Our five-year SirsiDynix agreement will end on April 30, 2025 and this budget assumes SWAN will enter into a 1-year renewal with a 2% increase. I have initiated a conversation with our sales representative to obtain multi-year options as we wait for the conclusion of our Environmental Scan Task Force and recommendation to the SWAN Board. Last year, SWAN received a credit for the BLUEcloud Mobile outage, and the subscription was removed from our renewal maintenance agreement, along with eResource Central which was no longer needed.

OpenAthens and EBSCO Discovery Web Services (EDS) are leaving a three-year agreement and renewing for 1-year. We are researching the elimination of Novelist Select integration, which was included in the three-year agreement. Details on the Novelist Select integration are explained below.

OCLC group services for all SWAN members anticipate a 2.25% increase, which is the increase we received last year. This service is negotiated for Illinois libraries by the Illinois State Library, and SWAN is not permitted to negotiate its own contract with OCLC for those services.

5450 Data Management Services

Last month at the SWAN Board meeting we outlined the sunset of the MARCIVE service and recommended pursuing an equivalent service with Backstage Library Works. The good news is that additional negotiations with Backstage have resulted in lower costs.

	MARCIVE	Backstage Library Works	Backstage Library revised quote
On-demand Processing (priced per record)	\$0.06/record Approx. \$3,888/year	\$0.10/record Approx. \$6,480/year	\$0.10/record Approx. \$6,480/year
Update Service (Bi-annual)	\$4,253	\$8,570	\$8,570
New-Client Migration Fee (One-time cost)	N/A	\$12,500	\$5,000
Total	\$8,141	\$27,500 first year \$15,050 after	\$19,700 first year \$15,050 after

5460 Information Subscription Service

The ProQuest Syndetic Unbound service is estimated to renew on July 1, 2025 with a 3% increase. We could pursue a multi-year agreement with ProQuest to lock in a lower increase rate.

EBSCO Novelist Select is integrated into the Aspen Discovery catalog and provides additional content in the catalog for reading recommendations. It also plays a crucial role behind the scenes in Aspen with search results prioritizing titles of items in a series, e.g., Harry Potter. The EBSCO Novelist Select service is somewhat duplicated by new features of Syndetic Unbound, so we are internally investigating if the cancellation of the service would negatively impact search results for series titles. I have left this service at \$60,831 renewing in the budget, but I will bring a recommendation to the SWAN Board once we determine a path forward.

5480 Telecommunications

The budget includes the \$10,000 annual cost of a Comcast Business fiber internet connection for the new SWAN office, but we are investigating a lower cost option of Comcast copper connection with lower bandwidth. I will revise the budget for a lower figure once we determine the alternate rate.

5620 Hardware

The five-year cycle of laptops for SWAN employees is included in this expense line for FY26, but it is offset in the 4600 Reserves Funding so it has no impact on membership fees.

Revenue & Expense Budget		FY24 Actual	FY25 Budget	FY26 Budget draft	Change from FY25 to FY26
Revenue					
4000	Membership Fees				
4010	SWAN Full Membership Fees	\$3,088,292	\$2,871,727	\$2,998,481	\$126,754
4011	SWAN Internet Access Membership Fees	\$3,639	\$3,700	\$3,700	\$0
4100	Membership Reimbursements				
4110	Member One-Time Project Receipts	\$0	\$0	\$0	\$0
4190	Member Group Purchase Receipts	\$491,241	\$491,375	\$301,600	(\$189,775)
4200	Reimbursements				
4220	Reimbursement Losses for Resource Sharing	\$41,624	\$50,000	\$42,000	(\$8,000)
4230	Collection Agency Fees	\$0	\$0	\$0	\$0
4240	E-commerce transactions	\$45,729	\$43,000	\$43,400	\$400
4250	Deaccession transactions	\$0	\$5,000		
4300	Grant Revenue				
4310	RAILS Support to SWAN	\$499,038	\$500,616	\$501,394	\$778
4320	Other Grant Revenue	\$19,224	\$0	\$0	\$0
4400	Registration & Event Receipts				
4499	Annual Conference Receipts	\$6,260	\$5,000	\$6,260	\$1,260
4500	Investment & Interest				
4510	Interest Income	\$84,552	\$83,328	\$85,000	\$1,672
4520	Investment Income		\$0	\$21,000	\$21,000
4600	Reserves Funding	\$17,592	\$40,000	\$45,000	\$5,000
Total Revenue		\$4,297,191	\$4,093,746	\$4,047,835	(\$45,911)
Expenses					
5000	Salaries & Wages	\$1,451,934	\$1,577,736	\$1,639,608	\$61,872
5020	Personnel Benefits				
5021	Social Security Taxes	\$107,418	\$120,700	\$125,600	\$4,900
5022	State Unemployment Insurance	\$0	\$0	\$0	\$0
5023	Worker's Compensation	\$4,908	\$4,719	\$4,700	(\$19)
5024	Retirement Benefits	\$137,217	\$143,700	\$138,300	(\$5,400)
5025	Health, Dental, Life And Disability Insurance	\$178,582	\$174,800	\$178,600	\$3,800
5026	Tuition Reimbursements	\$0	\$1,100	\$1,100	\$0
5085	Staff Wellness	\$155	\$400	\$400	\$0
5100	Building & Grounds				
5110	Rent/Lease	\$131,461	\$88,000	\$41,800	(\$46,200)
5120	Utilities	\$5,501	\$4,300	\$3,800	(\$500)
5130	Property Insurance	\$642	\$650	\$642	(\$8)
5140	Repairs & Maintenance	\$1,465	\$960	\$960	\$0
5150	Custodial Service & Supplies	\$3,149	\$3,500	\$0	(\$3,500)
5190	Other Building Maintenance	\$0	\$0	\$0	\$0

Revenue & Expense Budget		FY24 Actual	FY25 Budget	FY26 Budget draft	Change from FY25 to FY26
5200	Professional Development				
5210	Conference Travel	\$5,089	\$6,000	\$10,000	\$4,000
5220	Staff Meetings	\$390	\$900	\$901	\$1
5230	Staff Professional Development	\$8,441	\$4,000	\$8,800	\$4,800
5240	Professional Association Membership Dues	\$1,361	\$2,500	\$2,500	\$0
5250	Educational Material	\$79	\$800	\$800	\$0
5260	Online Learning	\$668	\$500	\$2,500	\$2,000
5300	Membership Development				
5310	Travel Reimbursement	\$861	\$800	\$900	\$100
5320	Membership Meetings	\$160	\$0	\$0	\$0
5330	Library Professional Development	\$6,921	\$7,450	\$8,094	\$644
5350	Marketing & Promotional Material	\$0	\$0	\$0	\$0
5399	Annual Conference	\$0	\$2,500	\$2,500	\$0
5400	Information & Technology Services				
5420	Application Software Licensing	\$20,265	\$16,800	\$20,300	\$3,500
5430	Server Software Licensing	\$162,455	\$121,800	\$118,800	(\$3,000)
5440	Library Services Platform	\$830,443	\$921,000	\$993,100	\$72,100
5450	Data Management Services	\$28,777	\$33,000	\$37,600	\$4,600
5460	Information Subscription Service	\$19,971	\$75,700	\$81,300	\$5,600
5470	Subscription Support Services	\$5,590	\$23,200	\$33,800	\$10,600
5480	Telecommunications	\$13,191	\$14,500	\$14,500	\$0
5490	Group Purchases - Services	\$15,567	\$700	\$600	(\$100)
5410	Infrastructure Licensing	\$235			
5500	General Office				
5510	Office Supplies	\$3,292	\$2,200	\$3,300	\$1,100
5520	Postage	\$763	\$500	\$800	\$300
5550	Furniture	\$0	\$10,000	\$0	(\$10,000)
5599	Annual Conference Supplies	\$194	\$0	\$0	\$0
5600	Hardware & Equipment				
5610	Equipment Rental/Maintenance	\$956	\$0	\$0	\$0
5620	Hardware	\$0	\$2,000	\$45,000	\$43,000
5690	Group Purchases - Hardware	\$20,483	\$0	\$0	\$0
5700	Insurance	\$11,218	\$11,400	\$10,900	(\$500)
5800	Contractual Services				
5810	Legal	\$1,226	\$1,500	\$1,500	\$0
5820	Accounting	\$19,105	\$19,160	\$22,060	\$2,900
5830	Consulting	\$4,435	\$5,000	\$1,300	(\$3,700)
5840	Payroll Service Fees	\$4,557	\$4,500	\$4,600	\$100
5850	Contractual Agreements	\$21,624	\$0	\$0	\$0
5860	Notification & Collection	\$85,459	\$86,700	\$85,900	(\$800)
5870	Recruitment	\$0	\$0	\$0	\$0
5899	Annual Conference Facility Contract	\$8,936	\$8,900	\$8,900	\$0
5900	Library Materials & Content				
5910	Print Materials	\$0	\$0	\$0	\$0
5920	Reimbursement for Resource Sharing	\$41,685	\$50,000	\$42,000	(\$8,000)
5930	Group Purchases - Content	\$0	\$0	\$0	\$0

Revenue & Expense Budget		FY24 Actual	FY25 Budget	FY26 Budget draft	Change from FY25 to FY26
5940	E-commerce payment transactions	\$43,363	\$43,000	\$43,400	\$400
5990	Group Purchases - Electronic Resources	\$458,548	\$491,375	\$301,600	(\$189,775)
6000	Interest & Fees				
6010	Bank Fees	\$2,562	\$2,424	\$2,560	\$136
6020	Merchant Account Fees	\$871	\$50	\$50	\$0
6030	Interest Payment	\$0	\$0	\$0	\$0
6099	Annual Conference Merchant Fees	\$0	\$0	\$0	\$0
Subtotal Expenses		\$3,872,170	\$4,091,424	\$4,046,375	(\$45,049)
6100	Asset Management				
6110	Depreciation		\$2,322	\$1,460	(\$862)
6120	(Gain)/Loss on Asset Disposal				
6130	Vacation Expense				
6140	Miscellaneous Expense				
Total Expenses		\$3,872,170	\$4,093,746	\$4,047,835	(\$45,911)
Total Revenue (from above)		\$4,297,191	\$4,093,746	\$4,047,835	
Excess of revenues over (under) estimated expenses		\$425,021	\$0	\$0	

SWAN Reserves Plan: Updated for FY25 Budget

Capital Expenditures (anything over \$5,000)	FY24	FY25	FY26
	July 2023-June 2024	July 2023-June 2025	July 2023-June 2026
Prior Year Balance: End of fiscal year, final audit, see "Unrestricted" on Balance Sheet	\$2,656,635	\$2,600,427	\$2,560,427
Reserves collected & Impact Fee	\$17,592	\$0	
Strategic planning consultant	(\$36,000)		
Website development consultant	(\$37,800)		
Single Sign On: Identity service provider one-time		(\$35,000)	
Funds for SWAN office relocation		(\$5,000)	
Funds for SWAN staff computer replacement			(\$45,000)
Future ILS Migration Budget (\$465,740)			
Total	\$2,600,427	\$2,560,427	\$2,515,427
Maintain 4 months operating in reserve (policy)	(\$1,412,196)	(\$1,364,582)	(\$1,432,811)
Over/(Under) Reserve Policy	\$1,188,231	\$1,195,845	\$1,082,616
Operating Budget (5% increases each year after FY24)	\$4,236,587.36	\$4,093,746.37	\$4,298,433.69
Months operating in reserve	7.37	7.51	7.02

4010 SWAN Full Membership Fees

Any fees for services and materials LLSAP charges its member libraries are generally recorded as revenue in the proprietary fund. Full membership fees are recorded in this line.

	FY23	FY24	FY25	FY26	Notes
SWAN libraries: 100 membership fee total	\$2,999,659.00	\$3,032,788.86	\$2,871,727.22	\$2,998,481.38	Expenses not offset by passthrough revenue are paid through membership fee formula
Addison PL		\$35,183.50			
Glenside PLD					
Roselle PLD					
Warrenville PLD					
Total	\$2,999,659.00	\$3,067,972.36	\$2,871,727.22	\$2,998,481.38	\$126,754

4011 SWAN Internet Access Membership Fees

This revenue line is a breakout of the Fees for Services & Materials as defined in the Chart of Accounts

	FY23	FY24	FY25	FY26 Notes
Bremen High School District #228	\$606.50	\$606.50	\$606.50	\$606.50
Brookwood Element School District 167	\$606.50	\$606.50	\$606.50	\$606.50
Downers Grove North (and South) High School District	\$606.50	\$606.50	\$606.50	\$606.50
Kirby School District 140	\$606.50	\$606.50	\$606.50	\$606.50
Riverside Brookfield High School District #208	\$606.50	\$606.50	\$606.50	\$606.50
Reavis High School District #220	\$606.50	\$606.50	\$606.50	\$606.50
Total	\$3,639.00	\$3,639.00	\$3,639.00	\$3,639.00
Rounded	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00

4110 Member One-Time Project Receipts

Library reimbursement for one-time migration costs and/or reimbursement for event meals included in this budget line. Consist of amounts charged to a third party equal to a cost incurred from an external source on behalf of that third part. For example, if the LLSAP purchases an item or service for a member library and then bills the member library for the cost of the item or service.

	FY23	FY24	FY25	FY26 Notes
EMV devices purchased & billed back to libraries: SWAN buys 1 EMV per swipe, but all others will be a pass-through purchase Add-on licensing: using the SirsiDynix agreement, the add-on pricing is based on formulas for public, special, academic, and schools.	\$0.00			
Total	\$0.00	\$0.00	\$0.00	\$0.00
Rounded	\$0.00	\$0.00	\$0.00	\$0.00

4190 Member Group Purchase Receipts

	FY23	FY24	FY25	FY26	Notes
Book rental	\$10,000.00	\$0.00			
EMV chip reader for BLUEcloud Commerce		\$0.00			Do not use this line! Use 4110
Delivery label printers	\$10,200.00	\$0.00			Restick printers for libraries with SWAN serving as a passthrough
Unique Mgmt Curbside Communicator	\$5,280.00	\$0.00			11 libraries using Curbside will be invoiced directly by UMS
Remote Console for EnvisionWare Print and Self-Check Products Reimbursement	\$600.00	\$0.00			Libraries invoiced for this maint. See Group Purchase expense line.
ProPay Card Swipes reimbursement	\$800.00	\$800.00			Libraries continue to purchase \$80 magnetic swipes, expecting 10 sold in FY21
Comics Plus group purchase			\$13,907.48	\$15,316.98	FY26 based on 4 invoices from Library Pass
EBSCO e-content group purchase	\$429,006.00	\$442,423.00	\$477,468.00	\$286,282.50	FY26 invoice total from RAILS and total collected revenue
Total	\$445,886.00	\$443,223.00	\$491,375.48	\$301,599.48	
Rounded				\$301,600.00	

4220 Reimbursement Losses for Resource Sharing

Reimbursed losses from reciprocal borrowing and inter library loan. Chicago Public Library reimbursements would be recorded within this budget line.

	FY23	FY24	FY25	FY26 Notes
Revenue collected for lost material between member libraries is recorded here and is offset in budget line 5920	\$ 50,000.00	\$ 63,000.00	\$ 50,000.00	\$ 42,000.00 FY26 based on actual total for June 30, 2024 of \$41,623.71
Total	\$ 50,000.00	\$ 63,000.00	\$ 50,000.00	\$ 42,000.00

4230 Collection Agency Fees

Breakout line for Reimbursements: reciprocal borrowing and interlibrary loan loss collection agency fees.

	FY23	FY24	FY25	FY26	Notes
Fees collected associated with Unique Collection service	\$ -	\$ -	\$ -	\$ -	Note: the amount collected is not positive on the revenue anymore. The libraries stopped this during pandemic 2020-2021.
Total	\$ -	\$ -	\$ -	\$ -	

4310 RAILS Support to SWAN

Illinois funds provided through regional library system

	FY23	FY24	FY25	FY26	Notes
RAILS LLSAP support	\$527,381	\$498,388	\$500,616	\$501,394	
Total	\$527,381	\$498,388	\$500,616	\$501,394	

4320 Other Grant Revenue

Grants awarded to LLSAP that do not originate from a State or federal government source are classified as other grants. RAILS LLSAP Catalog Grant for one-time costs of adding new member libraries, and RAILS Continuing Education grant are recorded in this line. See offset expenses in line 5850 Contractual Agreements.

	FY23	FY24	FY25	FY26 Notes
				No libraries joining SWAN in FY25
CE Grant for Annual Event				
Addison Catalog Grant		\$16,624.00		
Glenside Catalog Grant				
Roselle Catalog Grant				
Warrenville Catalog Grant				
Total	\$0.00	\$16,624.00	\$0.00	\$0.00

4499 Annual Conference Receipts

Revenue collected as part of the annual membership event, including fees and donations.

	FY23	FY24	FY25	FY26 Notes
Fees paid for SWAN annual event through registration	\$12,000.00	\$3,330.00	\$5,000.00	\$5,001.00 Based on FY23 actual revenue
Total	\$12,000.00	\$3,330.00	\$5,000.00	\$5,001.00
Rounded	\$12,000	\$3,400	\$5,000	\$5,100

4600 Reserves revenue

Excess cash is tracked as a reserve fund balance each year, and use of reserves within the budget fiscal year will be recorded on this revenue budget line.

	FY23	FY24	FY25	FY26	Notes
Aspen Discovery 1 year support with ByWater Solutions	\$	-			Overlapping support for FY22
BLUEcloud Mobile					One-time cost of Mobile, plus year 1 subscription
Accounting service					One-time cost of Lauterbach setup, plus 6 mos service
Popular Book Title Rental					See budget line 5910 for expense
Laptop refresh					One-time refresh of employee laptops
EMV chipreader purchase					
Epson restick printer purchase	\$ 34,000.00				1 EMV per magnetic swipe, as promised in 2015
Strategic planning consultant	\$	36,000.00			
Consulting expense - website	\$	37,800.00			
Single Sign On one-time expenses			\$ 35,000.00		Expense based on SSO research
Office relocation expenses			\$ 5,000.00		
Online patron registration					one time expenses with vendor
Computer replacement cycle				\$ 45,000.00	
Total	\$ 34,000.00	\$ 73,800.00	\$ 40,000.00	\$ 45,000.00	

5000 Salaries & Wages

Salaries or wages paid to employees.

	FY23	FY24	FY25	FY26 Notes
Library Professionals				
Other Professionals				
Support Services				
Salaries & Wages	\$1,546,800	\$1,546,800	\$1,546,800	\$1,577,736
Merit increase			\$30,936	\$61,872 FY26 merit 4%
Total	\$1,546,800	\$1,546,800	\$1,577,736	\$1,639,608
Rounded	\$1,546,800	\$1,546,800	\$1,577,736	\$1,639,608

5021 FICA Expense

Payroll taxes and fringe benefits-- employer's share only. Social Security taxes (FICA).

	FY23	FY24	FY25	FY26	Notes
Social Security	\$118,330.20	\$118,330.20	\$118,330.20	\$120,700.00	October 2024 x 12 mos
			\$2,366.60	\$4,828.00	4% increase
Total	\$118,330.20	\$118,330.20	\$120,696.80	\$125,528.00	
Rounded	\$118,400	\$118,400	\$120,700	\$125,600	

5023 Worker's Compensation Insurance

Organization Worker's Compensation insurance

	FY23	FY24	FY25	FY26	Notes
Insurance broker vendor					HUB renewal Oct 1, 2024
	\$ 3,892.00	\$ 4,500.00	\$ 4,719.00	\$ 4,604.00	actual expense FY26
Total	\$3,892.00	\$4,500.00	\$4,719.00	\$4,604.00	
Rounded	\$3,900	\$4,500	\$4,800	\$4,700	

5024 Retirement Benefits

Payroll taxes and fringe benefits - employer's share only. Retirement benefits - IMRF contributions, pension, etc.

	FY23	FY24	FY25	FY26	Notes
Annual Fee	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
Retirement ICMA-RC Employer 9.75%	\$139,882.98	\$139,882.98	\$139,882.98	\$137,217.28	Based on FY24 actual numbers as of June 30, 2024
			\$2,797.66		
Total	\$140,883	\$140,883	\$143,681	\$138,217	
Rounded	\$140,900	\$140,900	\$143,700	\$138,300	

5025 Health, Dental, Life And Disability Insurance

Payroll taxes and fringe benefits-- employer's share only. Health, dental and life insurance

	FY23	FY24	FY25	FY26	Notes
Health Benefits	\$ 208,000.00	\$ 192,341.12	\$172,607.88	\$178,582.04	FY26 based on FY24 actual as of June 30, 2024
STD/LTD Insurance		\$ 2,012.16			Reliance Standard
NEW Personnel (estimate)		\$ 167.68			WIN insurance benefit
LIMRiCC Increase 2018					PPO increase 1% for 2018 open enrollment
LIMRiCC Increase 2021					Anticipated HMO, PPO increase for 2020 open enrollment
LIMRiCC increase 2022	\$ 20,800.00				FY22 3% increase for 6 months anticipated (Jan 2022 - June 2022). FY23 is a 10% increase
LIMRiCC increase 2023		\$ 19,234.11			FY24 increase based on 2023 open enrollment with LIMRiCC rates increasing 10%
LIMRiCC increase 2025					
Total	\$228,800.00	\$ 192,341.12	\$ 174,787.72	\$ 178,582.04	
Rounded	\$228,800	\$192,400	\$174,800	\$178,600	

5110 Rent/Lease

Rent/lease payments for use of property and buildings not owned.

	FY23	FY24	FY25	FY26	Notes
Rent	\$ 78,132	\$ 80,476	\$ 60,357	\$ 41,762	FY26 rent based on lease: abatement July & August
Lease Insurance	\$ 468	\$ 972	\$ 729		No longer applicable in FY26 lease
Operating Expense Charge	\$ 26,748	\$ 28,524	\$ 21,393		No longer applicable in FY26 lease
Real Estate Tax	\$ 7,812	\$ 7,320	\$ 5,490		No longer applicable in FY26 lease
Total	\$113,160.00	\$ 117,292	\$ 87,969	\$ 41,762	
Rounded	\$113,200	\$117,300	\$88,000	\$41,800	

5120 Utilities

Charges for electricity, heat and water, but not telephone charges.

	FY23	FY24	FY25	FY26 Notes
Electric			\$	3,750 ComEd monthly reduced by 50%
Gas				No gas in Harger lease
Estimate (combined)	\$ 5,675	\$ 6,674	\$ 4,273	
Total	\$5,675.00	\$6,673.65	\$4,272.53	\$3,750.00
Rounded	\$5,700	\$6,700	\$4,300	\$3,800

5130 Property Insurance

Insurance premiums for build and ground and all contents.

	FY23	FY24	FY25	FY26	Notes
Property insurance					
Flood: SWAN headquarters	\$ 650	\$ 650	\$ 650	642	FY26 based on actual premium renewal
Total	\$ 650.00	\$ 650.00	\$ 650.00	642.00	

5140 Repairs & Maintenance

Expenditures for lawn care, snow removal, maintenance supplies, other facility maintenance.

	FY23	FY24	FY25	FY26	Notes
Annual building alarm service	\$0	\$0			See #5380 Telecommunica tions
Security camera service subscription (Google Nest)	\$150	\$150	\$150	\$150	
Repairs (fob, etc.)			\$ 100.00	\$ 100.00	
Security system	\$ 710.00	\$ 710.00	\$ 710.00	\$ 710.00	Imperial maintenance subscription \$177/3 mos
Building supplies	\$ 850.00	\$ -			
Total	\$1,710.00	\$860.00	\$960.00	\$960.00	

5150 Custodial Service & Supplies

Includes costs for janitors and caretakers who are not employees, cleaning supplies, etc.

	FY23	FY24	FY25	FY26 Notes
Supplies		\$100	\$100	No longer needed with Harger office lease
Cleaning contract	\$3,200	\$3,900	\$3,315	
Annual floor waxing, carpet cleaning		\$0		
Total	\$3,200	\$4,000	\$3,415	\$0
Rounded	\$3,200	\$4,000	\$3,500	\$0

5190 Other Building Maintenance

**Discontinued:
use 5140**

Includes trash removal, exterminating, window washing, fire and alarm service.

	FY20	FY21	FY22	Notes
Annual building alarm service	\$0	\$0	Use 5140	
Security camera service subscription (Dropcam)	\$100	\$100	\$0 Use 5140	
Total	\$100	\$100	\$0	

5210 Conferenace Travel

Travel in support of staff professional development, conferences

	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	Notes
Conference travel	\$11,000	\$11,000	\$11,000	\$0	\$6,000	\$6,000	\$6,000	\$10,000	SWAN staff attend various conferences annually such as ILA, COSUGI, ALA, or the COSUGI Consortia Special Interest Group meeting. This includes expenditures for overnight lodging, fares for airfare, planes, trains, taxicabs, auto rental, meals.
Totals	\$11,000	\$11,000	\$11,000	\$0	\$6,000	\$6,000	\$6,000	\$10,000	

5230 Staff Professional Development

	FY20	FY21	FY22	FY23	FY24	FY25	FY26 Notes
Staff Professional Development	\$14,000		\$8,800	\$6,800	\$4,000	\$4,000	\$8,800 Budget at \$400/employee. This would include conference attendance registration fees for ILA, ALA, COSUGI, SLUI, Consortia SIG, Internet Librarian, Electronic Resources, among other conferences.
Totals	\$14,000	\$5,360	\$8,800	\$6,800	\$4,000	\$4,000	\$8,800
Rounded	\$14,000	\$5,400	\$8,800	\$6,800	\$4,000	\$4,000	\$8,800

5260 Online Learning

	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	Notes
Online Learning			\$4,500	\$3,500	\$3,500	\$2,500	\$500	\$2,500	FY25 based on actual expenses in FY23 Note: Learning Management System (LMS) goes under 5470 Support Services Subscription
Totals	\$0	\$0	\$4,500	\$3,500	\$3,500	\$2,500	\$500	\$2,500	

5310 Travel Reimbursement

Travel in support of consortium membership

	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	Notes
Travel	\$2,200	\$2,200	\$2,800	\$800	\$1,400	\$800	\$800	\$900	
Totals	\$2,200	\$2,200	\$2,800	\$800	\$1,400	\$800	\$800	\$900	

5320 Membership Meetings

	FY23	FY24	FY25	FY26 Notes
Membership Meetings	\$0	\$0	\$0	\$0
				Refreshments/supplies for member meetings (donuts, coffee, activity supplies, etc.)
Totals	\$0	\$0	\$0	\$0

5330 Library Professional Development

Expenses associated with learning and training of member library staff.

Budget line added FY23	FY23	FY24	FY25	FY26 Notes
Learning management system	\$2,500	\$4,620	\$5,500	\$5,844 Inquisiq system for library staff courses and certification up to 500 users based on 2023 renewal. For FY25 this is increasing due to usaged going over 500 simultaneous users.
Online training software - interactive tutorials (budget expense moved to this account in FY23 from 5420)	\$4,200	\$1,950	\$1,950	\$2,250 Articulate 360 ((Academic) SL-360-T Articulate 360 Team 1 Year Subscription (Included Articulate Storyline, Studio, Rise, Peek, Replay and A Content Library)
Totals	\$6,700	\$6,570	\$7,450	\$8,094
Rounded				\$8,100

5399 Annual Conference

Speaker fees, honorarium, travel expense for speakers.

	FY23	FY24	FY25	FY26 Notes
Annual Conference	\$2,500	\$0	\$2,500	\$2,500 Guest speakers for SWAN Expo
Totals	\$2,500	\$0	\$2,500	\$2,500

5410 Infrastructure Licensing						
<i>Cloud infrastructure licensing subscription, fees.</i>						Discontinued: move to 5430
Description	FY19	FY20	FY21	FY22	FY23	Notes
SSL Certificates for SWAN		\$475	\$656		\$0	Biennial subscription, FY21 is pro-rated 1 year
GoDaddy domain subscription	\$100.00	\$103	\$89			Website names for swanlibraries.net, 3-year subscription, pro-rated 1 year FY21
SonicWALL Security licensing and subscription for SWAN NSA3500	\$0.00	\$0	\$0			SWAN firewall in local RAILS data center
Microsoft Active Directory	\$541.80	\$558	\$558			SWAN staff network
Microsoft Azure	\$33,836.00	\$34,851	\$40,040	pay as you		SWAN ILS Servers 100% in Cloud environment. Includes 3 Symphony servers, virtualized firewall, backup system. FY21 has 10% added for possible test hosting of Aspen
Microsoft Server 2016	\$619.50	\$638	\$638			SWAN staff network
Infrastructure expense estimated total				\$42,000	\$0	
TOTAL	\$35,097.30	\$36,625.22	\$41,981.51	\$42,000.00	\$0.00	
ROUNDED	\$35,100	\$36,700	\$42,000	\$0	\$0	

5420 Application Software Licensing

Software used by organization employees for production of training, protection of devices, including security.

Description	FY23	FY24	FY25	FY26	Notes
5420 Budget amount for subscriptions to employee software for production of training, Microsoft Office, antivirus protection, plus password security.	\$20,519.61	\$17,954.00	\$16,785.00	\$20,264.81	FY26 based on actual FY24 expenses as of June 20, 2024
TOTAL	\$20,519.61	\$17,954.00	\$16,785.00	\$20,264.81	
ROUNDED	\$20,600.00	\$18,000.00	\$16,800.00	\$20,300.00	

5430 Server Infrastructure

Expenses associated with server and software-based infrastructure, which can include infra-structure-as-a-service, firewall support subscription, network infrastructure support.

Description	FY23	FY24	FY25	FY26	Notes
All Infrastructure and Server Licensing	\$17,940	\$17,940			
Managed Detection & Response (MDR)			\$29,455	\$29,455	Artic Wolf quoted \$29,455
Pantheon hosting SWAN Support site Drupal		\$7,375	\$7,375	\$7,375	Three year agreement with Pantheon for FY24, FY25, FY26
ByWater Aspen Hosting		\$13,750			Do not use. Use #5440 Library Services Platform budget line
Microsoft Azure: SWAN's primary infrastructure-as-a-service provider hosts all Symphony servers, Aspen Discovery, support websites, ticketing and mail list systems.	\$78,600	\$66,050	\$58,000	\$55,000	FY25 expense projected based on Sept 2024 monthly invoice and anticipated decommission of the Azure hosted OTRS ticketing system.
Identity Provider: Single sign on (SSO) subscription service			\$26,890	\$26,890	NEW: Based on quote from SSO research for annual cost for FY25.
Total	\$96,540.00	\$105,115.00	\$121,720.00	\$118,720.00	
Rounded	\$96,600.00	\$105,200.00	\$121,800.00	\$118,800.00	

5440 Library Services Platform

SWAN's Library Services Platform which includes resource sharing, access to e-resources, cataloging bibliographic resources, and resource sharing outside of the consortium (EBSCO, SirsiDynix, OCLC).

	FY23	FY24	FY25	FY26	Notes
Summer reading platform	\$5,000.00	\$4,995.00	\$0.00		Canceled in FY24.
KitKeeper - bookclub sharing	\$1,450	\$1,500	\$0.00		Canceled in FY24.
Aspen Discovery hosting	\$85,000	\$85,000	\$97,750.00	\$97,750.00	Based on ByWater hosting contact
Aspen LiDA			\$4,600.00	\$4,600.00	Annual cost
SirsiDynix Maintenance	\$445,380	\$432,380	\$439,733.01	\$358,690.58	Based on May 2024 invoice, assumed 1 year renewal
Addison PL MX		\$2,500	\$4,600.00		
BLUEcloud Mobile credit			(\$40,850.00)		
BLUEcloud Mobile removed			(\$71,930.00)		
eResource Central removed			(\$23,200.00)		
SirsiDynix MX Escalation		\$8,215	\$6,634.86	\$7,173.81	Estimated 2% increase
EBSCO Discovery Service Web Services Bundle	\$115,111.28	\$115,584.00	\$116,739.84	\$121,620.72	FY26 is one year agreement with estimated 2% increase
EDS Addison		\$1,250	\$2,000.00		
Proxy Service for Subscription database integration into Enterprise EDS: OpenAthens through EBSCO	\$54,537.73	\$62,765.00	\$64,020.30	\$67,842.24	FY26 is one year agreement with estimated 2% increase
OA Addison		\$1,250	\$2,500.00		
OCLC for all libraries	\$279,138	\$300,804	\$306,099.09	\$311,831.74	FY26 estimated 3% increase
OCLC annual increase (estimate)			\$12,243.96	\$7,016.21	FY25 based on estimated 2.25% escalation
Online patron registration				\$16,500.00	Patron Point estimate based on 30K registrations per year
Total	\$985,616.63	\$1,016,242.88	\$920,941.06	\$993,025.30	
Rounded	\$985,700	\$1,016,300	\$921,000	\$993,100	

5450 Data Management Services

All software expenses associated with the maintenance of the Library Services Platform data, which can include patron, bibliographic, authority, or otherwise.

	FY23	FY24	FY25	FY26	Notes
Susbscription for Cataloging Libraries	\$3,800	\$3,800	\$3,800	\$3,323	ALA RDA Toolkit for Cataloging Libraries
Access control for Cataloging Libraries	\$3,600	\$3,600	\$3,600	\$3,710	WebDewey (OCLC negotiated directly with SWAN)
Ongoing ILS catalog authority updates	\$10,100	\$10,100	\$10,100	\$15,050	Backstage Library Works service for FY26 based on quotation
Ongoing ILS user database address updates	\$13,000	\$13,000	\$13,000	\$13,000	FY25 based on quote for all users, lower than FY24 for partial geotagging.
ArcGIS software license		\$2,500	\$2,500	\$2,500	The ERSI quote is \$2500 for 1 year for 5 users (lowest level)
Total	\$30,500.00	\$33,000.00	\$33,000.00	\$37,582.88	
Rounded	\$30,500	\$33,000	\$33,000	\$37,600	

5460 Information Subscription Service

Content subscription in support of the library services platform.

	FY23	FY24	FY25	FY26	Notes
Proquest Syndetic Solutions (book jackets, enhanced content)	\$18,000	\$18,120	\$19,032	\$20,360	FY26 based on July 2024 invoice with 3% estimated escalation
EBSCO Novelist Select (reviews content)	\$59,000	\$55,534	\$56,089	\$60,831	FY26 based on June 2024 invoice with 3% estimated escalation
Novelist Glenside					
Novelist Roselle					
Novelist Warrenville					
Novelist Addison		\$1,250	\$500		
Noun Project	\$40	\$40	\$40	\$40	SWAN staff "Icons for everything" subscription
Total	\$77,040.00	\$74,943.96	\$75,661.18	\$81,231.11	
Rounded	\$77,100	\$75,000	\$75,700	\$81,300	

5470 Support Services Subscription

Expenses associated with support platform including remote desktop assistance to library staff, online training, and remote monitoring of systems for on-call staff.

	FY23	FY24	FY25	FY26	Notes
Remote assistance subscription - Remote control software for membership support	\$1,386.00	\$0.00	\$0.00	\$0.00	Canceled in FY24 with Zoom subscription replacement
Virtual meeting platform - Live streaming of SWAN presentations for membership	\$1,260.00	\$1,799.10	\$1,799.10	\$3,262.03	Zoom subscription locked in 3 years FY25, FY26, FY27
StatusCake subscription (site monitoring)	\$246.00	\$250.00	\$250.00		3rd party tool for monitoring consortia services such as Enterprise, Web Services, etc. that notifies SWAN staff if they fail.
SendGrid Volume Email Service - services for all email sent from various Azure servers & services	\$4,800.00	\$1,079.40	\$1,079.40		FY24 reduction in email volume with transition to MessageBee anticipated SendGrid Pro 100K service 100,000 emails at \$89.95/month
Helpdesk system: ticketing, customer service manager, knowledge base		\$3,600.00	\$20,000.00	\$30,520.00	FY26 actual expense of 1 year contact with Halo ITSM
Total	\$7,692.00	\$6,728.50	\$23,128.50	\$33,782.03	
Rounded	\$7,700	\$6,800	\$23,200	\$33,800	

5480 Telecommunications

Expenses associated with SWAN facility connection to the internet and phone support.

	FY23	FY24	FY25	FY26	Notes
Alarm line					See Fob System below
Conference call service					FY21, no longer needed
Phone service (Microsoft Domestic Calling Plan/Teams 25 users)	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	
Comcast Business (150 mb)	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	FY23 new Comcast contract signed, lowering expense
Fob System Maint (Imperial)					DO NOT USE; Record in #5170
Hunt group - SWAN support phone system	\$600.00	\$600.00	\$600.00	\$600.00	Grasshopper service for FY24 is just under \$50/month
Total	\$14,500.00	\$14,500.00	\$14,500.00	\$14,500.00	
Rounded	\$14,500	\$14,500	\$14,500	\$14,500	

5490 Group Purchases - Services

Breakout line for Contractual Services: see Revenue line #4200 Group Purchase Receipts for expense reimbursements.

	FY23	FY24	FY25	FY26	Notes
UMS Curbside Communicator	\$ 5,280.00		\$ 5.49		Ended with FY24
Remote Console for EnvisionWare	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	Libraries invoiced for this
Print and Self-Check Products [Was #5310 in FY16]					maint. See revenue line #4200 Group Purchase Receipts for reimbursements
Total	\$ 5,880.00	\$ 600.00	\$ 605.49	\$ 600.00	
Rounded	\$5,900	\$600	\$700	\$600	

5510 Office Supplies

Paper, office supplies, such as pencils, paper clips, etc. and equipment costing less than \$5,000.

	FY23	FY24	FY25	FY26	FY19 Notes
Office Supplies	\$1,500.00	\$2,121.91	\$1,800.00	\$3,300.00	FY26 based on actual expenses end of FY24 June 30, 2024
Total	\$1,500.00	\$2,121.91	\$1,800.00	\$3,300.00	
Rounded	\$1,500	\$2,200	\$1,800	\$3,300	

5520 Postage

Stamps, postage machine refills, overnight express, UPS, parcel insurance, etc.

	FY23	FY24	FY25	FY26	Notes
USPS postage	\$600.00	\$496.92	\$500.00	\$760.00	FY25 based on actual expenses YTD.
Printed notices (see Notifications & Collections)					
Shipping printed PR materials					SWAN office infrequently uses UPS, FedEx, or USPS to ship PR material.
TOTAL	\$600.00	\$496.92	\$500.00	\$760.00	
Rounded	\$600	\$500	\$500	\$800	

5550 Furniture

Expenses associated with facility furniture, tables, chairs, etc.

	FY23	FY24	FY25	FY26	Notes
Laptop Cart Furniture	\$0.00	\$0.00	\$0.00		Repurpose the staff laptops into a cart for library training, include laptop "travel gear"
Furniture for office space			\$5,000.00		FY25 expenses for office relocation
Total	\$0.00	\$0.00	\$5,000.00	\$0.00	
Rounded	\$0	\$0	\$5,000	\$0	

5610 Equipment Rental/Maintenance

Payments made for use of equipment, computers, copy machines, etc., which are neither owned nor part of a lease-purchase agreement.

	FY23	FY24	FY25	FY26	Notes
Copier (lease)	\$2,700.00	\$0.00	\$0.00		FY24 will end copier lease & service
Copier maintenance Copier cost per page	\$1,000.00	\$1,000.00	\$0.00		This is the proper account, not #5400
Total	\$3,700.00	\$1,000.00	\$0.00	\$0.00	
Rounded	\$3,700	\$1,000	\$0	\$0	

5620 Hardware

Expenses related to employee hardware, laptops, copmuters, and devices required.

	FY23	FY24	FY25	FY26	Notes
Delivery restick printers	\$34,000.00		\$0.00		
Laptop just in case	\$1,500.00				
Peripherals for SWAN staff laptops	\$1,000				
Tablet/Mobile testing hardware	\$1,000				
RFID equipment for inventory research & testing	\$500.00				
Synology Network Storage	\$2,000.00				
Self-check equipment					
Network switch for Facility					
Staff Laptops		\$4,161.85	\$2,000.00	\$45,000.00	FY26 purchase based on FY21 laptop purchase
EMV chip reader for BLUEcloud Commerce		\$	-		SWAN buys 1 EMV per deployed library, take out of reserves (when it happens)
Total	\$40,000.00	\$4,161.85	\$2,000.00	\$45,000.00	
Rounded	\$40,000	\$4,200	\$2,000	\$45,000	

5690 Group Purchases - Hardware

Expenses for any devices, hardware, printers for membership as a passthrough with revenue offset.

	FY23	FY24	FY25	FY26	Notes
ProPay Card Swipes	\$ 800.00	\$ -	\$ -	\$ -	See #4075 Group Purchase Reimbursement Revenue, by purchasing libraries
Restick printers	\$ 10,200.00	\$ -	\$ -	\$ -	Delivery label routing hardware, one-time group purchase expense. Estimated \$340 printer x 30 libraries resold
Library emergency fund	\$ 1,100.00	\$ 1,100.00	\$ -	\$ -	Replacement hardware for libraries in need, rebill at later date
EMV chip reader for BLUEcloud Commerce		\$ -	\$ -	\$ -	SWAN buys 1 EMV per deployed library, take out of reserves (when it happens)
Total	\$ 12,100.00	\$ 1,100.00	\$ -	\$ -	

5700 Insurance

Insurance premiums for bonding, errors and omissions, personal and director's liability, umbrella packages, etc.

	FY23	FY24	FY25	FY26 Notes
Travelers: D&O, Crime, Cyber	\$6,938.00	\$7,100.00	\$6,805.00	\$6,191.00 FY26 based on 2024 renewal
Hartford: Business Owners	\$3,700.00	\$4,362.00	\$4,516.00	\$4,692.00 FY26 based on 2024 renewal
Travelers: liability	\$437.00		\$0.00	Do not put Flood Insurance here, that is in #5160 Property Insurance
Total	\$11,075.00	\$11,462.00	\$11,321.00	\$10,883.00
Rounded	\$11,100	\$11,500	\$11,400	\$10,900

5820 Accounting

Fees for audits, outside services for bookkeeping and payroll processing, etc.

	FY23	FY24	FY25	FY26	Notes
Auditor	\$6,800.00	\$7,100.00	\$7,100.00	\$10,000.00	Engagement with Lauterbach 2 years: \$10,000 FY26 and \$10, 500 FY27
Accounting Service with Vendor Accounting Software Subscription	\$12,100.00	\$12,060.00	\$12,060.00	\$12,060.00	FY24 is \$1,005 per month Do not record here if used. Lauterbach provides software.
Total	\$18,900.00	\$19,160.00	\$19,160.00	\$22,060.00	

5830 Consulting

Fees paid to professionals outside of LLSAP for services other than legal or accounting, such as computer consultants, independent library consultants, or appraisers.

	FY23	FY24	FY25	FY26 Notes
HR Source membership Management Association (position analysis & benchmarking)		\$1,191.75		\$1,260.00 FY26 membership based on 2024 renewal
Website consulting		\$37,800.00		Based on quote from Planeteria - this one-time expense should be considered as a reserve fund revenue offset
Strategic Planning Consultant		\$36,000.00		FY24 expense for consulting based on Sept 2018 expense for strategic planning
Security consulting - virtual Chief Information Security Officer (vCISO) or required consulting	\$ 19,200.00			Expenses for chief information security officer, known as vCISO service.
Aspen LiDA development			\$ 5,000.00	Do not user: see #5440 Library Services Platform
Total	\$19,200.00	\$74,991.75	\$5,000.00	\$1,260.00
Rounded		\$75,000	\$5,000	\$1,300

5840 Payroll Services

Breakout line for Contractual Staff budget: payroll service fees, costs associated with reporting requirements.

	FY23	FY24	FY25	FY26	Notes
Paylocity	\$4,800.00	\$3,600.00	\$4,468.00	\$4,556.81	FY26 based on FY24 actual as of June 20, 2024
Total	\$4,800.00	\$3,600.00	\$4,468.00	\$4,556.81	
Rounded	\$4,800	\$3,600	\$4,500	\$4,600	

5850 Contractual Agreements

Contractual agreements with systems, member libraries and other cooperatives -- one-time expenses associated with the addition of new member libraries which are LLSAP grant funded are recorded here.

	FY23	FY24	FY25	FY26	Notes
Addison add-on one time expense		\$16,624.00			Note: Grant Expenses offset by Revenue #4050
Total	\$0.00	\$16,624.00	\$0.00	\$0.00	

5860 Notification & Collection

Services to libraries for the purposes of patron notification

	FY24	FY25	FY26	Notes
UMS voice notification	\$9,000.00	\$0.00		FY24 \$750/mo under the lower contractual threshold 10K notifications, but could go up to \$1295/mo if activity increases
Curbside Communicator	\$480.00	\$480.00	\$0.00	SWAN has its own instance of Communicator for testing and support for libraries
Unique Management Services Collection	\$350.00	\$350.00	\$350.00	
Unique Management Printed Notices	\$5,160.00	\$5,064.00	\$4,703.04	As of FY23 only bills are being printed. No longer printing overdues for 1st and 2nd notices. For FY26 the average invoice is \$422 per month.
UMS Printed Notice Annual Fee	\$500.00	\$500.00	\$500.00	
MessageBee 100 libraries	\$76,686.00	\$80,286.00	\$80,286.00	FY25 based on monthly invoices of \$6,690.50 for SMS and email notices.
Total	\$92,176.00	\$86,680.00	\$85,839.04	
Rounded	\$92,200	\$86,700	\$85,900	

5899 Annual Conference Facility Contract

Contracted expenses associated with the annual membership event.

	FY23	FY24	FY25	FY26	Notes
Facility rental	\$3,300	\$3,300	\$3,300	\$12,069	FY26 based on 2024 invoice
Food	\$5,600	\$5,600	\$5,886		
Total	\$8,900	\$8,900	\$9,186	\$12,069	
Rounded				\$12,100	

5910 Print Materials

	FY23	FY24	FY25	FY26 Notes
PR Material outside printing		\$300.00	\$0.00	
B&T Rental Copies	\$5,000.00	\$5,000.00	\$0.00	The R&D for centralized ordering
Total	\$5,000.00	\$5,300.00	\$0.00	\$0.00

5920 Reimbursement for Resource Sharing

	FY23	FY24	FY25	FY26 Notes
Unreturned material reimbursement	\$ 50,000.00	\$ 63,000.00	\$ 50,000.00	\$ 42,000.00 (This cell copies the revenue amount)
Total	\$50,000.00	\$63,000.00	\$50,000.00	\$42,000.00

5930 Group Purchases - Content

	FY23	FY24	FY25	FY26 Notes
Group book order	\$10,000.00	\$0.00	\$0.00	\$0.00 Pass-through expense based on if SWAN centralized order for material and billed participating libraries.
Total	\$10,000.00	\$0.00	\$0.00	\$0.00

5990 Group Purchase - Electronic Resources

	FY23	FY24	FY25	FY26 Notes
Comics Plus			\$13,907.48	\$15,316.98 Group purchase offset by #4190 revenue line
EBSCO group purchase	\$429,006.00	\$442,423.00	\$477,468.00	\$286,282.50
EBSCO escalation		\$8,848.46		
Total	\$429,006.00	\$451,271.46	\$491,375.48	\$301,599.48
Rounded				\$301,600

6010 Bank Fees

Includes, but is not limited to, bank charges, printed checks, cash shortages and overages, lost books and equipment, allowable interlibrary loan charges (including photocopying charges), and film rentals

	FY23	FY24	FY25	FY26 Notes
Bank lockbox fee	\$2,700.00	\$2,700.00	\$2,424.00	\$2,560.00 FY26 based on YTD expenses as of June 30, 2024
Bank fees, charges	\$2,000.00	\$1,000.00		
Various GL refunds, late fees				
Total	\$4,700.00	\$3,700.00	\$2,424.00	\$2,560.00

6110 Depreciation

For proprietary funds and government-wide financial statements only. Depreciation charges are intended to allocate the cost of a fixed asset over the estimated useful life of the unit in a systematic and rational manner using the straight-line method.

	Date of Purchase/First Service	Years to Depreciate	Cost	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Standby natural gas generator (SWAN funded 125 Tower Drive backup generator)	9/08	25	\$36,500.50	\$1,460.02	\$1,460.02	\$1,460.02	\$1,460.02	\$1,460.02	\$1,460.02	\$1,460.02
HP Proreliant DL380 G6 server	6/10	5	\$5,504.02							
Dell servers PE R910	2/13	5	\$37,000.00							
Vmware tier B back-up servers & ethernet hardware	2/13	5	\$14,628.00							
Dell EqualLogic PS4100XV Virtualized iSCSI , Drives-Server	2/13	5	\$33,200.00							
PROCESSORS AND VM SUPPORT (Enterprise Level License and and Enterprise Foundation)	2/13	5	\$18,324.00							
Innovative Server Migration (Sun/Solaris to Intel/Linux)	2/13	5	\$56,500.00							
SirsiDynix Migration - Telephone Messaging Software and Project Management and Consulting Fees	5/5/2015	5	\$9,430.00	\$1,886.04	\$1,571.50	\$0.00	\$0.00	\$0.00		\$0.00
SirsiDynix Migration - Innovative Exit Services	5/5/2015	5	\$14,910.00	\$2,982.00	\$2,485.00	\$0.00	\$0.00	\$0.00		
SirsiDynix Migration - NCOA Clean-Up for Migration	5/21/2015	5	\$11,057.34	\$2,211.47	\$1,842.84	\$0.00	\$0.00	\$0.00		\$0.00
SirsiDynix Migration - Installation Service Fees (First Data Test Load) and Data Migration Service Fees	6/10/2015	5	\$65,395.00	\$13,079.00	\$11,988.92	\$0.00	\$0.00	\$0.00		\$0.00
SirsiDynix Migration - Platinum Services Fees	6/10/2015	5	\$15,000.00	\$3,000.00	\$2,750.00	\$0.00	\$0.00	\$0.00		\$0.00
SirsiDynix Migration Service	8/6/2015	5	\$26,605.00	\$5,321.00	\$5,321.00	\$443.22		\$443.22		0
SirsiDynix Symphony Outreach	10/20/2015	5	\$16,830.00	\$3,366.00	\$3,366.00	\$841.50		\$841.50		0
Door Fob Security System (Imperial)	12/15/2016	8	\$6,895.00	\$861.88	\$861.88	\$861.84	\$861.88	\$861.88	\$861.88	\$861.88
SirsiDynix Server Migration (RedHat 5 to RedHat 7)	7/31/2018	5	\$8,480.00	\$1,696.00	\$1,696.00	\$1,696.00	\$1,696.00	\$0.00	\$0.00	\$0.00
Total				\$34,167.40	\$31,647.16	\$3,606.58	\$2,321.90	\$3,606.62	\$2,321.90	\$2,321.90

Chart 1: SWAN Membership Fees
Fiscal Year 2025: July 1, 2024 - June 30, 2025
Draft SWAN Finance Committee

SWAN Library	Fee	State LLSAP Grant Discount	SWAN Fee Total	Prior Year Fee	Increase/ (Decrease)
Acorn Public Library District	\$ 28,759	(\$5,223)	\$ 23,536	\$ 22,441	\$1,096
Addison Public Library	\$ 67,443	(\$5,223)	\$ 62,221	\$ 60,589	\$1,632
Alsip-Merrionette Park Public Library District	\$ 43,985	(\$5,223)	\$ 38,762	\$ 37,844	\$918
Batavia Public Library District	\$ 59,378	(\$5,223)	\$ 54,155	\$ 51,741	\$2,414
Bedford Park Public Library District	\$ 32,849	(\$5,223)	\$ 27,627	\$ 25,371	\$2,255
Beecher Community Library District	\$ 20,857	(\$5,223)	\$ 15,634	\$ 14,954	\$680
Bellwood Public Library	\$ 36,408	(\$5,223)	\$ 31,185	\$ 27,239	\$3,946
Bensenville Community Public Library District	\$ 33,135	(\$5,223)	\$ 27,912	\$ 26,631	\$1,281
Bensenville Elementary School District #2	\$ 17,500		\$ 17,500	\$ 17,500	\$0
Berkeley Public Library	\$ 21,899	(\$5,223)	\$ 16,676	\$ 15,984	\$693
Berwyn Public Library	\$ 54,153	(\$5,223)	\$ 48,931	\$ 41,874	\$7,056
Bloomington Public Library	\$ 44,180	(\$5,223)	\$ 38,957	\$ 38,033	\$924
Blue Island Public Library	\$ 29,696	(\$5,223)	\$ 24,473	\$ 23,104	\$1,369
Bridgeview Public Library	\$ 27,387	(\$5,223)	\$ 22,164	\$ 21,754	\$410
Broadview Public Library District	\$ 27,118	(\$5,223)	\$ 21,895	\$ 22,993	(\$1,097)
Calumet City Public Library	\$ 30,945	(\$5,223)	\$ 25,722	\$ 25,715	\$7
Calumet Park Public Library	\$ 19,549	(\$5,223)	\$ 14,326	\$ 13,665	\$661
Carol Stream Public Library	\$ 48,443	(\$5,223)	\$ 43,220	\$ 42,419	\$802
Chicago Heights Public Library	\$ 24,886	(\$5,223)	\$ 19,663	\$ 19,178	\$485
Chicago Ridge Public Library	\$ 30,441	(\$5,223)	\$ 25,218	\$ 24,288	\$930
Cicero Public Library	\$ 33,727	(\$5,223)	\$ 28,504	\$ 28,344	\$160
Clarendon Hills Public Library	\$ 25,043	(\$5,223)	\$ 19,820	\$ 19,150	\$671
Crestwood Public Library District	\$ 23,774	(\$5,223)	\$ 18,551	\$ 17,422	\$1,129
Crete Public Library District	\$ 34,671	(\$5,223)	\$ 29,448	\$ 28,205	\$1,243
Dolton Public Library District	\$ 26,195	(\$5,223)	\$ 20,972	\$ 20,537	\$435
Downers Grove Public Library	\$ 68,375	(\$5,223)	\$ 63,152	\$ 62,929	\$223
Eisenhower Public Library District	\$ 54,532	(\$5,223)	\$ 49,309	\$ 47,153	\$2,156
Elmwood Park Public Library	\$ 32,804	(\$5,223)	\$ 27,582	\$ 26,785	\$796
Evergreen Park Public Library	\$ 29,652	(\$5,223)	\$ 24,429	\$ 23,468	\$961
Flossmoor Public Library	\$ 29,924	(\$5,223)	\$ 24,701	\$ 24,547	\$154
Forest Park Public Library	\$ 35,815	(\$5,223)	\$ 30,592	\$ 29,414	\$1,178
Frankfort Public Library District	\$ 42,064	(\$5,223)	\$ 36,842	\$ 34,855	\$1,987
Franklin Park Public Library District	\$ 35,201	(\$5,223)	\$ 29,978	\$ 27,868	\$2,110
Geneva Public Library District	\$ 65,836	(\$5,223)	\$ 60,613	\$ 58,613	\$2,000
Glen Ellyn Public Library	\$ 59,963	(\$5,223)	\$ 54,741	\$ 52,890	\$1,850
Glenside Public Library District	\$ 47,539	(\$5,223)	\$ 42,316	\$ 41,370	\$946
Glenwood-Lynwood Public Library District	\$ 31,002	(\$5,223)	\$ 25,779	\$ 25,458	\$322
Grande Prairie Public Library District	\$ 31,473	(\$5,223)	\$ 26,250	\$ 25,356	\$893
Green Hills Public Library District	\$ 40,879	(\$5,223)	\$ 35,656	\$ 34,145	\$1,511
Harvey Public Library District	\$ 26,771	(\$5,223)	\$ 21,548	\$ 20,613	\$935
Hillside Public Library	\$ 30,963	(\$5,223)	\$ 25,740	\$ 24,722	\$1,018
Hinsdale Public Library	\$ 45,454	(\$5,223)	\$ 40,231	\$ 38,940	\$1,291
Hodgkins Public Library District	\$ 23,830	(\$5,223)	\$ 18,608	\$ 18,009	\$598
Homewood Public Library District	\$ 39,673	(\$5,223)	\$ 34,450	\$ 33,325	\$1,125
Indian Prairie Public Library District	\$ 53,188	(\$5,223)	\$ 47,965	\$ 45,789	\$2,176
Itasca Community Library	\$ 32,689	(\$5,223)	\$ 27,466	\$ 26,554	\$912
Justice Public Library District	\$ 21,035	(\$5,223)	\$ 15,812	\$ 13,414	\$2,398
Kaneville Public Library District	\$ 18,749	(\$5,223)	\$ 13,526	\$ 12,851	\$675
La Grange Public Library	\$ 42,131	(\$5,223)	\$ 36,908	\$ 35,178	\$1,731
LaGrange Park Public Library District	\$ 34,578	(\$5,223)	\$ 29,355	\$ 28,014	\$1,342
Lansing Public Library	\$ 43,048	(\$5,223)	\$ 37,825	\$ 36,684	\$1,141
Linda Sokol Francis Brookfield Library	\$ 39,763	(\$5,223)	\$ 34,540	\$ 33,153	\$1,387
Lyons Public Library	\$ 24,437	(\$5,223)	\$ 19,214	\$ 18,445	\$769
Markham Public Library	\$ 23,723	(\$5,223)	\$ 18,500	\$ 17,982	\$518
Matteson Area Public Library District	\$ 42,531	(\$5,223)	\$ 37,308	\$ 35,767	\$1,541

Chart 1: SWAN Membership Fees
Fiscal Year 2025: July 1, 2024 - June 30, 2025
Draft SWAN Finance Committee

SWAN Library	Fee	State LLSAP Grant Discount	SWAN Fee Total	Prior Year Fee	Increase/ (Decrease)
Maywood Public Library District	\$ 30,320	(\$5,223)	\$ 25,097	\$ 24,197	\$900
McCook Public Library District	\$ 22,303	(\$5,223)	\$ 17,080	\$ 16,231	\$849
Melrose Park Public Library	\$ 26,254	(\$5,223)	\$ 21,031	\$ 20,561	\$470
Messenger Public Library of North Aurora	\$ 35,146	(\$5,223)	\$ 29,923	\$ 28,964	\$959
Midlothian Public Library	\$ 29,433	(\$5,223)	\$ 24,210	\$ 23,809	\$400
Morton Arboretum	\$ 12,500		\$ 12,500	\$ 12,500	\$0
Nancy L. McConathy Public Library District	\$ 20,898	(\$5,223)	\$ 15,675	\$ 15,026	\$649
National University of Health Sciences	\$ 11,000		\$ 11,000	\$ 11,000	\$0
North Riverside Public Library District	\$ 27,747	(\$5,223)	\$ 22,524	\$ 21,582	\$942
Northlake Public Library District	\$ 37,453	(\$5,223)	\$ 32,231	\$ 30,980	\$1,250
Oak Brook Public Library	\$ 27,683	(\$5,223)	\$ 22,461	\$ 21,973	\$487
Oak Lawn Public Library	\$ 66,586	(\$5,223)	\$ 61,363	\$ 57,813	\$3,550
Oak Park Public Library	\$ 106,504	(\$5,223)	\$ 101,281	\$ 98,246	\$3,035
Palos Heights Public Library	\$ 33,890	(\$5,223)	\$ 28,668	\$ 27,418	\$1,250
Palos Park Public Library	\$ 22,502	(\$5,223)	\$ 17,279	\$ 16,409	\$870
Park Forest Public Library	\$ 31,093	(\$5,223)	\$ 25,870	\$ 28,463	(\$2,593)
Prairie Trails Public Library District	\$ 36,302	(\$5,223)	\$ 31,079	\$ 29,744	\$1,335
Richton Park Public Library District	\$ 26,253	(\$5,223)	\$ 21,030	\$ 20,337	\$692
River Forest Public Library	\$ 30,939	(\$5,223)	\$ 25,716	\$ 24,436	\$1,280
River Grove Public Library District	\$ 22,401	(\$5,223)	\$ 17,178	\$ 16,328	\$850
Riverdale Public Library District	\$ 22,421	(\$5,223)	\$ 17,198	\$ 16,505	\$693
Riverside Public Library	\$ 29,687	(\$5,223)	\$ 24,464	\$ 23,423	\$1,041
Roselle Public Library District	\$ 37,468	(\$5,223)	\$ 32,245	\$ 31,014	\$1,231
Schiller Park Public Library	\$ 28,914	(\$5,223)	\$ 23,692	\$ 22,805	\$887
South Holland Public Library	\$ 38,245	(\$5,223)	\$ 33,022	\$ 32,121	\$900
St Charles Public Library District	\$ 91,010	(\$5,223)	\$ 85,787	\$ 82,902	\$2,886
Steger-South Chicago Heights Public Library District	\$ 21,958	(\$5,223)	\$ 16,735	\$ 14,789	\$1,946
Stickney-Forest View Public Library District	\$ 28,884	(\$5,223)	\$ 23,661	\$ 22,512	\$1,149
Sugar Grove Public Library District	\$ 24,164	(\$5,223)	\$ 18,941	\$ 18,061	\$880
Summit Public Library District	\$ 18,528	(\$5,223)	\$ 13,305	\$ 13,483	(\$177)
Theosophical Society in America	\$ 12,500		\$ 12,500	\$ 12,500	\$0
Thomas Ford Memorial Library	\$ 32,112	(\$5,223)	\$ 26,889	\$ 25,639	\$1,249
Thornton Public Library	\$ 19,387	(\$5,223)	\$ 14,164	\$ 13,466	\$698
Tinley Park Public Library	\$ 70,194	(\$5,223)	\$ 64,971	\$ 60,787	\$4,184
Town and Country Public Library District	\$ 31,366	(\$5,223)	\$ 26,143	\$ 24,827	\$1,316
University Park Public Library District	\$ 23,173	(\$5,223)	\$ 17,950	\$ 17,148	\$803
Villa Park Public Library	\$ 38,947	(\$5,223)	\$ 33,724	\$ 32,460	\$1,264
Warrenville Public Library District	\$ 35,003	(\$5,223)	\$ 29,780	\$ 28,225	\$1,555
West Chicago Public Library District	\$ 40,504	(\$5,223)	\$ 35,282	\$ 33,475	\$1,807
Westchester Public Library	\$ 29,729	(\$5,223)	\$ 24,506	\$ 23,875	\$631
Westmont Public Library	\$ 36,696	(\$5,223)	\$ 31,474	\$ 30,172	\$1,301
William Leonard Public Library District	\$ 20,049	(\$5,223)	\$ 14,826	\$ 14,165	\$661
Wood Dale Public Library District	\$ 41,760	(\$5,223)	\$ 36,537	\$ 35,141	\$1,395
Woodridge Public Library	\$ 52,847	(\$5,223)	\$ 47,624	\$ 45,917	\$1,707
Worth Public Library District	\$ 25,622	(\$5,223)	\$ 20,399	\$ 19,402	\$997

Chart 2: Public Library County Tax Payments

Library Name	Cook County Treasurer Tax Year 2022	DuPage County Treasurer Tax Year 2022	Kane County Treasurer Tax Year 2022	Will County County Treasurer Tax Year 2022	Total Tax Revenue Issued	Bond Amount 2021 (Removed)	Public Library Tax Revenue Total 2021	Prior year Tax Revenue	Tax revenue change
Acorn Public Library District	\$1,299,287.67				\$1,299,287.67	(\$30,278.00)	\$1,269,009.67	\$1,196,776.24	\$72,233.43
Addison Public Library		\$ 5,807,342.32			\$5,807,342.32	\$0.00	\$5,807,342.32	\$5,599,387.03	\$207,955.29
Alsip-Merrionette Park Public Library District	\$3,055,208.72				\$3,055,208.72	\$0.00	\$3,055,208.72	\$2,974,431.00	\$80,777.72
Batavia Public Library District			\$4,861,162.56		\$4,861,162.56	\$0.00	\$4,861,162.56	\$4,578,320.14	\$282,842.42
Bedford Park Public Library District	\$1,748,860.81				\$1,748,860.81	\$0.00	\$1,748,860.81	\$1,534,992.80	\$213,868.01
Beecher Community Library District				\$341,966.12	\$341,966.12	\$0.00	\$341,966.12	\$332,740.51	\$9,225.61
Bellwood Public Library	\$2,166,341.45				\$2,166,341.45	\$0.00	\$2,166,341.45	\$1,750,523.64	\$415,817.81
Bensenville Community Public Library District		\$ 1,782,359.09			\$1,782,359.09	\$0.00	\$1,782,359.09	\$1,680,326.81	\$102,032.28
Berkeley Public Library	\$464,203.00				\$464,203.00	\$0.00	\$464,203.00	\$451,558.71	\$12,644.29
Berwyn Public Library	\$4,248,191.73				\$4,248,191.73	\$0.00	\$4,248,191.73	\$3,439,563.27	\$808,628.46
Bloomington Public Library		\$ 3,078,139.27			\$3,078,139.27	\$0.00	\$3,078,139.27	\$2,996,267.24	\$81,872.03
Blue Island Public Library	\$1,378,933.29				\$1,378,933.29	\$0.00	\$1,378,933.29	\$1,273,323.40	\$105,609.89
Bridgeview Public Library	\$1,361,669.24				\$1,361,669.24	(\$253,650.00)	\$1,108,019.24	\$1,117,542.82	(\$9,523.58)
Broadview Public Library District	\$1,343,939.76				\$1,343,939.76	(\$267,455.00)	\$1,076,484.76	\$1,260,470.05	(\$183,985.29)
Brookfield Public Library	\$2,559,940.87				\$2,559,940.87	\$0.00	\$2,559,940.87	\$2,433,019.96	\$126,920.91
Calumet City Public Library	\$1,525,438.11				\$1,525,438.11	\$0.00	\$1,525,438.11	\$1,574,684.51	(\$49,246.40)
Calumet Park Public Library	\$188,515.49				\$188,515.49	\$0.00	\$188,515.49	\$183,956.23	\$4,559.26
Carol Stream Public Library		\$ 3,812,738.99			\$3,812,738.99	(\$234,461.00)	\$3,578,277.99	\$3,502,379.11	\$75,898.88
Chicago Heights Public Library	\$814,603.60				\$814,603.60	\$0.00	\$814,603.60	\$820,168.93	(\$5,565.33)
Chicago Ridge Public Library	\$1,466,281.72				\$1,466,281.72	\$0.00	\$1,466,281.72	\$1,409,974.31	\$56,307.41
Cicero Public Library	\$1,851,819.44				\$1,851,819.44	\$0.00	\$1,851,819.44	\$1,878,062.08	(\$26,242.64)
Clarendon Hills Public Library		\$ 833,054.03			\$833,054.03	\$0.00	\$833,054.03	\$816,940.66	\$16,113.37
Crestwood Public Library District	\$684,188.23				\$684,188.23	\$0.00	\$684,188.23	\$617,609.73	\$66,578.50
Crete Public Library District				\$1,962,545.63	\$1,962,545.63	\$0.00	\$1,962,545.63	\$1,862,000.88	\$100,544.75
Dolton Public Library District	\$968,199.86				\$968,199.86	\$0.00	\$968,199.86	\$977,094.05	(\$8,894.19)
Downers Grove Public Library		\$ 5,916,610.89			\$5,916,610.89	\$0.00	\$5,916,610.89	\$5,869,456.88	\$47,154.01
Eisenhower Public Library District	\$4,963,261.08				\$4,963,261.08	(\$670,671.00)	\$4,292,590.08	\$4,048,762.43	\$243,827.65
Elmwood Park Public Library	\$1,743,589.57				\$1,743,589.57	\$0.00	\$1,743,589.57	\$1,698,150.61	\$45,438.96
Evergreen Park Public Library	\$1,373,788.83				\$1,373,788.83	\$0.00	\$1,373,788.83	\$1,315,346.52	\$58,442.31
Flossmoor Public Library	\$1,405,656.26				\$1,405,656.26	\$0.00	\$1,405,656.26	\$1,439,855.84	(\$34,199.58)
Forest Park Public Library	\$2,096,754.75				\$2,096,754.75	\$0.00	\$2,096,754.75	\$2,001,577.95	\$95,176.80
Frankfort Public Library District	\$30,927.45			\$2,799,008.77	\$2,829,936.22	\$0.00	\$2,829,936.22	\$2,629,473.04	\$200,463.18
Franklin Park Public Library District	\$2,024,699.57				\$2,024,699.57	\$0.00	\$2,024,699.57	\$1,823,075.35	\$201,624.22
Geneva Public Library District			\$7,195,283.78		\$7,195,283.78	(\$1,576,546.26)	\$5,618,737.52	\$5,371,330.73	\$247,406.79
Glen Ellyn Public Library		\$ 4,929,803.34			\$4,929,803.34	\$0.00	\$4,929,803.34	\$4,710,924.74	\$218,878.60
Glenside Public Library District		\$ 3,844,285.32			\$3,844,285.32	(\$372,115.02)	\$3,472,170.30	\$3,381,390.44	\$90,779.86
Glenwood-Lynwood Public Library District	\$1,982,769.20				\$1,982,769.20	(\$450,612.50)	\$1,532,156.70	\$1,544,964.08	(\$12,807.38)
Grande Prairie Public Library District	\$1,587,344.63				\$1,587,344.63	\$0.00	\$1,587,344.63	\$1,533,267.14	\$54,077.49
Green Hills Public Library District	\$3,080,855.47				\$3,080,855.47	(\$390,000.00)	\$2,690,855.47	\$2,547,527.85	\$143,327.62
Harvey Public Library District	\$1,035,728.61				\$1,035,728.61	\$0.00	\$1,035,728.61	\$985,803.01	\$49,925.60
Hillside Public Library	\$1,527,540.33				\$1,527,540.33	\$0.00	\$1,527,540.33	\$1,460,082.85	\$67,457.48
Hinsdale Public Library	\$462,669.56	\$ 3,017,843.74			\$3,480,513.30	(\$252,912.00)	\$3,227,601.30	\$3,100,922.96	\$126,678.34
Hodgkins Public Library District	\$690,785.65				\$690,785.65	\$0.00	\$690,785.65	\$685,337.37	\$5,448.28
Homewood Public Library District	\$2,549,377.36				\$2,549,377.36	\$0.00	\$2,549,377.36	\$2,452,878.73	\$96,498.63
Indian Prairie Public Library District	\$256,021.01	\$ 3,878,871.55			\$4,134,892.56	\$0.00	\$4,134,892.56	\$3,891,335.28	\$243,557.28

Chart 2: Public Library County Tax Payments

Library Name	Cook County Treasurer Tax Year 2022	DuPage County Treasurer Tax Year 2022	Kane County Treasurer Tax Year 2022	Will County County Treasurer Tax Year 2022	Total Tax Revenue Issued	Bond Amount 2021 (Removed)	Public Library Tax Revenue Total 2021	Prior year Tax Revenue	Tax revenue change
Itasca Community Library		\$ 1,730,052.08			\$1,730,052.08	\$0.00	\$1,730,052.08	\$1,671,464.19	\$58,587.89
Justice Public Library District	\$362,795.71				\$362,795.71	\$0.00	\$362,795.71	\$154,987.45	\$207,808.26
Kaneville Public Library District			\$94,654.53		\$94,654.53	\$0.00	\$94,654.53	\$90,087.33	\$4,567.20
La Grange Public Library	\$3,464,344.58				\$3,464,344.58	(\$626,550.00)	\$2,837,794.58	\$2,666,707.16	\$171,087.42
LaGrange Park Public Library District	\$2,103,215.74				\$2,103,215.74	(\$151,525.00)	\$1,951,690.74	\$1,839,937.97	\$111,752.77
Lansing Public Library	\$3,129,011.21				\$3,129,011.21	(\$183,700.00)	\$2,945,311.21	\$2,840,555.58	\$104,755.63
Lyons Public Library	\$776,894.25				\$776,894.25	(\$15,000.00)	\$761,894.25	\$735,618.69	\$26,275.56
Markham Public Library	\$771,294.13				\$771,294.13	(\$93,150.00)	\$678,144.13	\$682,138.82	(\$3,994.69)
Matteson Area Public Library District	\$2,884,649.41				\$2,884,649.41	\$0.00	\$2,884,649.41	\$2,734,733.96	\$149,915.45
Maywood Public Library District	\$1,452,141.73				\$1,452,141.73	\$0.00	\$1,452,141.73	\$1,399,493.91	\$52,647.82
McCook Public Library District	\$673,905.61				\$673,905.61	(\$162,285.00)	\$511,620.61	\$480,160.66	\$31,459.95
Melrose Park Public Library	\$975,115.55				\$975,115.55	\$0.00	\$975,115.55	\$979,806.22	(\$4,690.67)
Messenger Public Library of North Aurora			\$2,018,305.10		\$2,018,305.10	\$0.00	\$2,018,305.10	\$1,949,599.16	\$68,705.94
Midlothian Public Library	\$1,587,299.14				\$1,587,299.14	(\$239,294.50)	\$1,348,004.64	\$1,354,724.53	(\$6,719.89)
Nancy L. McConathy Public Library District	\$345,694.75			\$1,005.48	\$346,700.23	\$0.00	\$346,700.23	\$341,052.43	\$5,647.80
North Riverside Public Library District	\$1,150,236.54				\$1,150,236.54	\$0.00	\$1,150,236.54	\$1,097,685.66	\$52,550.88
Northlake Public Library District	\$3,011,419.60				\$3,011,419.60	(\$722,425.00)	\$2,288,994.60	\$2,182,321.76	\$106,672.84
Oak Brook Public Library		\$ 1,142,808.00			\$1,142,808.00	\$0.00	\$1,142,808.00	\$1,142,808.00	\$0.00
Oak Lawn Public Library	\$5,706,720.30				\$5,706,720.30	\$0.00	\$5,706,720.30	\$5,279,076.68	\$427,643.62
Oak Park Public Library	\$10,389,827.72				\$10,389,827.72	\$0.00	\$10,389,827.72	\$9,945,372.10	\$444,455.62
Palos Heights Public Library	\$1,870,990.57				\$1,870,990.57	\$0.00	\$1,870,990.57	\$1,771,174.47	\$99,816.10
Palos Park Public Library	\$534,963.75				\$534,963.75	\$0.00	\$534,963.75	\$500,671.23	\$34,292.52
Park Forest Public Library	\$1,240,598.33			\$302,220.23	\$1,542,818.56	\$0.00	\$1,542,818.56	\$1,891,805.31	(\$348,986.75)
Prairie Trails Public Library District	\$2,153,914.87				\$2,153,914.87	\$0.00	\$2,153,914.87	\$2,039,650.27	\$114,264.60
Richton Park Public Library District	\$1,396,100.94				\$1,396,100.94	(\$421,162.50)	\$974,938.44	\$954,025.06	\$20,913.38
River Forest Public Library	\$1,524,716.53				\$1,524,716.53	\$0.00	\$1,524,716.53	\$1,427,021.25	\$97,695.28
River Grove Public Library District	\$523,030.45				\$523,030.45	\$0.00	\$523,030.45	\$491,254.24	\$31,776.21
Riverdale Public Library District	\$525,401.85				\$525,401.85	\$0.00	\$525,401.85	\$511,752.87	
Riverside Public Library	\$1,377,871.02				\$1,377,871.02	\$0.00	\$1,377,871.02	\$1,310,107.53	\$67,763.49
Roselle Public Library District	\$241,828.61	\$ 2,048,853.86			\$2,290,682.47	\$0.00	\$2,290,682.47	\$2,186,223.10	\$104,459.37
Schiller Park Public Library	\$1,287,222.46				\$1,287,222.46	\$0.00	\$1,287,222.46	\$1,238,753.29	\$48,469.17
South Holland Public Library	\$2,381,813.27				\$2,381,813.27	\$0.00	\$2,381,813.27	\$2,313,987.74	\$67,825.53
St Charles Public Library District		\$ 591,644.94	\$7,980,451.94		\$8,572,096.88	\$0.00	\$8,572,096.88	\$8,174,462.80	\$397,634.08
Steger-South Chicago Heights Public Library District	\$285,721.51			\$185,366.22	\$471,087.73	\$0.00	\$471,087.73	\$313,740.62	\$157,347.11
Stickney-Forest View Public Library District	\$1,425,755.45				\$1,425,755.45	(\$142,150.00)	\$1,283,605.45	\$1,204,954.38	\$78,651.07
Sugar Grove Public Library District			\$1,569,338.04		\$1,569,338.04	(\$839,450.00)	\$729,888.04	\$691,278.64	\$38,609.40
Summit Public Library District	\$384,215.98				\$384,215.98	(\$315,487.00)	\$68,728.98	\$162,920.00	(\$94,191.02)
Thomas Ford Memorial Library	\$1,901,495.71				\$1,901,495.71	(\$239,200.00)	\$1,662,295.71	\$1,565,914.78	\$96,380.93
Thornton Public Library	\$169,462.88				\$169,462.88	\$0.00	\$169,462.88	\$161,018.80	\$8,444.08
Tinley Park Public Library	\$4,534,738.55			\$1,595,252.66	\$6,129,991.21	\$0.00	\$6,129,991.21	\$5,622,231.51	\$507,759.70
Town and Country Public Library District			\$1,574,800.80		\$1,574,800.80	\$0.00	\$1,574,800.80	\$1,472,117.92	\$102,682.88
University Park Public Library District	\$11,884.40			\$601,775.80	\$613,660.20	\$0.00	\$613,660.20	\$585,905.35	\$27,754.85
Villa Park Public Library		\$ 3,306,462.37			\$3,306,462.37	(\$842,250.00)	\$2,464,212.37	\$2,353,033.56	\$111,178.81
Warrenville Public Library District		\$ 2,168,189.62			\$2,168,189.62	(\$166,666.00)	\$2,001,523.62	\$1,864,357.45	\$137,166.17
West Chicago Public Library District		\$ 2,646,931.25			\$2,646,931.25	\$0.00	\$2,646,931.25	\$2,470,197.10	\$176,734.15

Chart 2: Public Library County Tax Payments

Library Name	Cook County Treasurer Tax Year 2022	DuPage County Treasurer Tax Year 2022	Kane County Treasurer Tax Year 2022	Will County County Treasurer Tax Year 2022	Total Tax Revenue Issued	Bond Amount 2021 (Removed)	Public Library Tax Revenue Total 2021	Prior year Tax Revenue	Tax revenue change
Westchester Public Library	\$1,382,761.67				\$1,382,761.67	\$0.00	\$1,382,761.67	\$1,362,299.68	\$20,461.99
Westmont Public Library		\$ 2,200,186.15			\$2,200,186.15	\$0.00	\$2,200,186.15	\$2,089,032.98	\$111,153.17
William Leonard Public Library District	\$247,119.95				\$247,119.95	\$0.00	\$247,119.95	\$241,671.21	\$5,448.74
Wood Dale Public Library District		\$ 2,794,173.72			\$2,794,173.72	\$0.00	\$2,794,173.72	\$2,662,532.62	\$131,641.10
Woodridge Public Library		\$ 3,834,457.97		\$260,506.53	\$4,094,964.50	\$0.00	\$4,094,964.50	\$3,906,129.82	\$188,834.68
Worth Public Library District	\$900,923.00				\$900,923.00	\$0.00	\$900,923.00	\$846,067.82	\$54,855.18

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY26 Fee Formula (2022)	Annual Debt Service 2023	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
Acorn Public Library District	\$ 30,278	\$ 30,398.00	\$ 30,478.00	\$ 29,518.00	\$ 29,558.00	\$ 29,483.00	\$ 29,365.00
Addison Public Library							
Alsip-Merrionette Park Public Library District							
Batavia Public Library District							
Bedford Park Public Library District							
Beecher Community Library District							
Bellwood Public Library							
Bensenville Community Public Library District							
Berkeley Public Library							
Berwyn Public Library							
Bloomington Public Library							
Blue Island Public Library							
Bridgeview Public Library	\$ 253,650	\$ 255,250.00	\$ 258,650.00	\$ 256,750.00	\$ 254,700.00	\$ 257,500.00	
Broadview Public Library District	\$ 267,455	\$ 267,872.50	\$ 268,172.50	\$ 272,842.50	\$ 272,252.50	\$ 270,652.50	\$ 268,902.50
Brookfield Public Library							
Calumet City Public Library							
Calumet Park Public Library							
Carol Stream Public Library	\$ 234,461	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	\$ 234,461.00	
Chicago Heights Public Library							
Chicago Ridge Public Library							
Cicero Public Library							
Clarendon Hills Public Library							
Crestwood Public Library District							
Crete Public Library District							
Dolton Public Library District							
Downers Grove Public Library							
Eisenhower Public Library District	\$ 670,671	\$ 672,103.00	\$ 693,519.00	\$ 669,144.00	\$ 667,968.00	\$ 671,616.00	
Elmwood Park Public Library							
Evergreen Park Public Library							
Flossmoor Public Library							
Forest Park Public Library							
Frankfort Public Library District							
Franklin Park Public Library District							
Geneva Public Library District	\$ 1,576,546	\$ 1,580,946.26	\$ 1,588,471.26	\$ 1,598,821.26	\$ 1,599,921.26	\$ 1,606,646.26	\$ 1,610,821.26
Glen Ellyn Public Library							
Glenside Public Library District	\$ 372,115	\$ 365,565.02	\$ 368,595.02	\$ 365,987.52	\$ 362,918.77	\$ 374,015.63	\$ 359,140.63
Glenwood-Lynwood Public Library District	\$ 450,613	\$ 455,375.00	\$ 453,825.00	\$ 455,225.00	\$ 451,025.00	\$ 456,425.00	\$ 451,025.00
Grande Prairie Public Library District							
Green Hills Public Library District	\$ 390,000	\$ 405,000.00	\$ 150,000.00				
Harvey Public Library District							
Hillside Public Library							
Hinsdale Public Library	\$ 252,912	\$ 268,512.00	\$ 268,712.00	\$ 283,812.00	\$ 293,114.00	\$ 296,816.00	
Hodgkins Public Library District							
Homewood Public Library District							
Indian Prairie Public Library District							
Itasca Community Library							
Justice Public Library District							
Kaneville Public Library District							

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY26 Fee						
	Formula (2022)	Annual Debt Service 2023	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
La Grange Public Library	\$ 626,550	\$ 624,750.00	\$ 612,750.00				
LaGrange Park Public Library District	\$ 151,525	\$ 147,150.00	\$ 152,438.00				
Lansing Public Library	\$ 183,700						
Lyons Public Library	\$ 15,000	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Markham Public Library	\$ 93,150	\$ 1,320,075.00	\$ 27,000.00	\$ 613,500.00			
Matteson Area Public Library District							
Maywood Public Library District							
McCook Public Library District	\$ 162,285						
Melrose Park Public Library							
Messenger Public Library of North Aurora							
Midlothian Public Library	\$ 239,295	\$ 245,802.50	\$ 251,907.50	\$ 252,607.50	\$ 247,974.50	\$ 193,095.50	\$ 189,236.00
Nancy L. McConathy Public Library District							
North Riverside Public Library District							
Northlake Public Library District	\$ 722,425	\$ 722,775.00	\$ 714,150.00				
Oak Brook Public Library							
Oak Lawn Public Library							
Oak Park Public Library							
Palos Heights Public Library							
Palos Park Public Library							
Park Forest Public Library							
Prairie Trails Public Library District							
Richton Park Public Library District	\$ 421,163	\$ 423,050.00	\$ 418,900.00	\$ 419,600.00	\$ 423,400.00	\$ 420,000.00	\$ 421,200.00
River Forest Public Library							
River Grove Public Library District							
Riverdale Public Library District							
Riverside Public Library							
Roselle Public Library District							
Schiller Park Public Library							
South Holland Public Library							
St Charles Public Library District							
Steger-South Chicago Heights Public Library District							
Stickney-Forest View Public Library District	\$ 142,150	\$ 139,650.00	\$ 142,150.00	\$ 143,250.00	\$ 144,200.00		
Sugar Grove Public Library District	\$ 839,450						
Summit Public Library District	\$ 315,487						
Thomas Ford Memorial Library	\$ 239,200	\$ 239,200.00	\$ 236,600.00	\$ 233,800.00	\$ 230,800.00	\$ 232,600.00	\$ 234,000.00
Thornton Public Library							
Tinley Park Public Library							
Town and Country Public Library District							
University Park Public Library District							
Villa Park Public Library	\$ 842,250	\$ 833,650.00	\$ 834,650.00	\$ 834,850.00	\$ 839,250.00	\$ 834,850.00	\$ 834,550.00
Warrenville Public Library District	\$ 166,666	\$168,830.25	\$170,895.00	\$167,875.25	\$171,741.00	\$173,507.25	\$175,174.00
West Chicago Public Library District							
Westchester Public Library							
Westmont Public Library							
William Leonard Public Library District							
Wood Dale Public Library District							
Woodridge Public Library							

Chart 3: Public Library Bond Amounts Reported

Public Library	Bond Amt for FY26 Fee Formula (2022)	Annual Debt Service 2023	Annual Debt Service 2024	Annual Debt Service 2025	Annual Debt Service 2026	Annual Debt Service 2027	Annual Debt Service 2028
Worth Public Library District							

Chart 4: Academic, School, Special Library Fees

Academic Libraries

- 1) Student Population, rounded to nearest 1,000 * 2 [Fall 2020 IBHE profile]
- 2) Title Count rounded to nearest 1,000 / 3

	Population	Item Count	Pop Fee	Item/Title Fee	FY25 Total
National University of Health Sciences	523	27,441	\$ 2,000	\$ 9,000	\$ 11,000

School Libraries

- 1) Student Population, rounded to nearest 1000 * 5 [2021-2022 Illinois Report Card data]
- 2) Building Location/Branch Fee \$2,500 per building

	Population	Buildings	Pop Fee	Building Fee	FY25 Total
Bensenville School District #2	1,976	3	\$ 10,000	\$ 7,500	\$ 17,500

Special Libraries

- 1) Title Fee (Tier 1 <10,000 \$7,500; Tier 2 <40,000 \$10,000; Tier 3 > 40,000 \$12,500)
- 2) Building Location/Branch Fee \$2,500 per building

	Buildings	Title Count	Building Fee	Title Fee	FY25 Total
Morton Arboretum	1	23,577	\$ 2,500	\$ 10,000	\$ 12,500
The Theosophical Society in America	1	29,116	\$ 2,500	\$ 10,000	\$ 12,500