

SWAN BOARD MEETING MINUTES

December 20, 2024, 9:30 a.m.

Blue Island Public Library

2433 York Street

Blue Island, IL 60406

1. Call to Order, Roll Call

President Cottrill called the meeting to order at 9:30 a.m. The following Board members were present to establish a quorum.

- a. Dawn Bussey
- b. Jennifer Cottrill
- c. Samantha Johnson
- d. Zach Musil
- e. Colleen Waltman
- f. Anna Wassenaar

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director

Ginny Blake, SWAN Business Manager

Scott Brandwein, SWAN Assistant Director

There was no public comment.

3. Action Item

Acceptance of the December 20, 2024, SWAN Board Meeting Agenda

Waltman moved, seconded by Bussey that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE DECEMBER 20, 2024, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Approval of the SWAN Financials, November 2024

Waltman moved, seconded by Wassenaar that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR NOVEMBER 1, 2024, THROUGH NOVEMBER 30, 2024, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR NOVEMBER 2024

Motion carried by roll call vote with the following results:

Ayes: Bussey, Cottrill, Johnson, Musil, Wassenaar, Waltman

5. Action Item

Acceptance of the November 22, 2024, SWAN Board Meeting Minutes

Waltman moved, seconded by Musil that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBR 22, 2024, SWAN BOARD MEETING MINUTES

Motion carried by unanimous voice vote.

6. Action Item

Acceptance of the November 22, SWAN Environmental Scan Task Force Meeting Minutes

Musil moved, seconded by Johnson that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE NOVEMBER 22, 2024, SWAN ENVIRONMENTAL SCAN TASK FORCE MEETING MINUTES

Motion carried by unanimous voice vote.

7. Reports

a. Board President Report

None

b. Executive Director Report

Skog gave updates on SWAN included in the packet.

Operations Report

Brandwein gave an overview of Operations as reported in the board packet.

Treasurers Report

None

c. Board Calendar

The Board calendar was reviewed.

8. Discussion Novelist Select Consortia Recommendation

The current subscription of Novelist Select and background was presented in the board meeting packet. The SWAN Board agreed to start the process of sunseting the subscription with announcements in the upcoming Fireside and SWAN e-newsletters.

9. Discussion SWAN FY26 budget & membership fees draft agenda

The FY26 budget was reviewed and discussed. Skog was asked to include a recommendation to explain how the formula works for when calculating the SWAN Fees.

10. Action Item

Approval of the SWAN Circulation policy revision

Musil moved, seconded by Waltman that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE SWAN CIRCULATION POLICY
REVISION

Motion carried by unanimous voice vote.

Cottrill adjourned the meeting at 10:20 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jesse Blazek
Board Secretary