

SWAN BOARD MEETING MINUTES

March 21, 2025, 9:30 a.m.

Roselle Public Library

40 South Park St.

Roselle, IL 60172

1. Call to Order, Roll Call

President Cottrill called the meeting to order at 9:32 a.m. The following Board members were present to establish a quorum.

- A. Dawn Bussey
- B. Jennifer Cottrill
- C. Samantha Johnson
- D. Zach Musil
- E. Colleen Waltman
- F. Anna Wassenaar

2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director

Ginny Blake, SWAN Business Manager

There was no public comment.

3. Action Item

Acceptance of March 21, 2025, SWAN Board Meeting Agenda

Bussey moved, seconded by Wassenaar that it be

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MARCH 21, 2025, SWAN BOARD MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

4. Action Item

Approval of the SWAN Financials, February 2025

Waltman moved, seconded by Johnson that it be

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR FEBRUARY 1, 2025, THROUGH FEBRUARY 28, 2025, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR FEBRUARY 2025

Motion carried by roll call vote with the following results:

Ayes: Blazek, Bussey, Cottrill, Johnson, Musil, Wassenaar, Waltman

5. Action Item

Acceptance of February 21, 2025, SWAN Board Meeting Minutes

Blazek moved, seconded by Waltman that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE FEBRUARY 21, 2025, SWAN BOARD MEETING MINUTES AS AMENDED

Motion carried by unanimous voice vote.

6. Reports

a. Board President Report

b. Executive Report

Skog reviewed the Executive Director Report as reported in the board packet including a brief discussion on the Aspen Discovery Governance Task Force. A brief discussion also ensued with the board members on a survey SWAN would like to send out to the directors about ACH payments vs. printing and mailing A/P checks. A Finance Committee meeting to discuss will follow.

c. Operations Report

Skog gave an overview of Operations as reported in the board packet.

d. Treasurers Report

None

e. Board Calendar

The Board calendar was reviewed. The Self Evaluation Form will be reviewed and approved in April.

7. Discussion Item – SWAN 2025 project review

Skog discussed the 2025 projects as listed in the board packet.

8. Discussion Item -- Preliminary platform satisfaction survey 2025 responses

The board discussed the initial results of the platform survey, which will remain open until Friday, March 28th. The Likert ratings were changed from the previous year, so some discussion around “neutral” rating by libraries was if this truly was neutral or should be considered otherwise.

Cottrill adjourned the meeting at 10:49 a.m.

Minutes Prepared by Ginny Blake

Respectfully Submitted,

Jesse Blazek
Board Secretary