

SWAN BOARD MEETING AGENDA

May 23, 2025 9:30 a.m.

**Palos Heights Public Library
12501 South 71st Avenue
Palos Heights, IL 60463-1595**

1. Call to Order, Roll Call
2. Introduction of Visitors/Public Comment

Public comment is allowed at SWAN meetings

3. Action Item – Acceptance of the May 23, 2025 SWAN Board Meeting Agenda

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE MAY 23, 2025 SWAN BOARD MEETING AGENDA AS PRESENTED

4. Action Item – Approval of SWAN Financials, April 2025
 - a. Balance sheet and detail of expenditures for April 2025
 - b. Approval of the payment of bills for April 1, 2025, through April 30, 2025 in the amount of \$85,885.75

RESOLVED, THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR APRIL 1 THROUGH APRIL 30, 2025 AND ACCEPTS THE BALANCE SHEET AND DETAIL OF EXPENDITURES FOR APRIL 2025

5. Action Item – Acceptance of the April 18, 2025, SWAN Board Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE APRIL 18, 2025 SWAN BOARD MEETING MINUTES AS PRESENTED

6. Action Item – Acceptance of the April 28, 2025, SWAN Board Meeting Minutes

RESOLVED, THAT THE SWAN BOARD ACCEPTS THE APRIL 28, 2025 SWAN BOARD MEETING MINUTES AS PRESENTED

7. Reports
 - a. Board President Report
 - b. Executive Director Report
 - c. Operations Report
 - d. Treasurer Report
 - e. Board Calendar
8. Action Item—Write off doubtful accounts
9. Discussion Item—SWAN Board evaluation results
10. Discussion Item—Review SWAN Quarterly agenda draft
11. Information Item—Procedures for Executive Director evaluation
12. Adjournment

*All agenda items may be acted upon by the SWAN Board

SWAN Board Member	Library	Office	Term Expires
Dawn Bussey	Glen Ellyn Public Library	Vice President	July 1, 2027
Zach Musil	Tinley Park Public Library		July 1, 2027
Anna Wassenaar	Blue Island Public Library		July 1, 2025
Colleen Waltman	Homewood Public Library	Secretary	July 1, 2025
Jesse Blazek	Palos Heights Public Library		July 1, 2025
Samantha Johnson	Roselle Public Library		July 1, 2026
Jennifer Cottrill	Midlothian Public Library	President	July 1, 2026