

# SWAN BOARD MEETING MINUTES

June 20, 2025, 9:30 a.m.  
Midlothian Public Library  
14701 S. Kenton Avenue  
Midlothian, IL 60445

## 1. Call to Order, Roll Call

President Cottrill called the meeting to order at 9:32 a.m. The following Board members were present to establish a quorum.

Jesse Blazek  
Jennifer Cottrill  
Samantha Johnson (arrived at 9:38 a.m.)  
Zach Musil  
Colleen Waltman

## 2. Introduction of Visitors/Public Comment

Aaron Skog, SWAN Executive Director  
Ginny Blake, SWAN Business Manager  
Scott Brandwein, SWAN Assistant Director

Ted Bodewes, Director Thomas Ford Memorial Library

Ridgeway Burns, Director Itasca Community Library

Ben Weseloh, Director West Chicago Public Library District

Laura VanCleve, Director Richton Park Public Library

There was no public comment.

## 3. Action Item

Acceptance of June 20, 2025, SWAN Board Meeting Agenda

Waltman moved, seconded by Blazek that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE JUNE 20, 2025, SWAN BOARD  
MEETING AGENDA AS PRESENTED

Motion carried by unanimous voice vote.

## 4. Action Item

Approval of the SWAN Financials, May 2025

Musil moved, seconded by Blazek that it be

RESOLVED THAT THE SWAN BOARD APPROVES THE PAYMENT OF BILLS FOR MAY 1, 2025, THROUGH MAY 31, 2025, AND ACCEPTS THE BALANCE SHEET AND DETAILS OF EXPENDITURES FOR MAY 2025

Motion carried by roll call vote with the following results:

Ayes: Blazek, Cottrill, Musil, Waltman

**5. Action Item**

Acceptance of May 23, 2025, SWAN Board Meeting Minutes

Blazek moved, seconded by Waltman that it be

RESOLVED THAT THE SWAN BOARD ACCEPTS THE MAY 23, 2025, SWAN BOARD MEETING MINUTES AS AMENDED

Motion carried by unanimous voice vote.

**6. Information – Illinois State Library Advisory Committee (ISLAC) update**

Ted Bodewes gave an update on the most recent meeting of the ISLAC and the discussion around prioritization of state funding of library services and grants.

**7. Reports**

**a. Board President Report**

Cottrill thanked the outgoing board members. Officer elections will be determined at the July board meeting.

**b. Executive Report**

Skog reviewed the Executive Director Report as reported in the board packet.

**Operations Report**

Brandwein gave an overview of Operations as reported in the board packet.

**c. Treasurers Report**

None

**d. Board Calendar**

The Board calendar was reviewed. June 19<sup>th</sup>, 2026, meeting (Juneteenth) will be rescheduled for June 18<sup>th</sup>, 2026.

**8. Action Item**

Approve SWAN Board meeting calendar

The board reviewed the proposed dates for the upcoming 12 months, July 2025 through June 2026, and selected meeting locations. The June 2026 meeting was changed to Thursday, June 18, 2026.

Musil moved, seconded by Johnson

RESOLVED, THAT IT BE SWAN BOARD MEETING CALENDAR BE APPROVED AS AMENDED.

Motion carried by unanimous voice vote.

**9. Action Item**

SWAN Executive Director annual review

EXECUTIVE SESSION FOR THE PURPOSES OF DISCUSSING "THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY." 5 ILCS 120/2(C) (1).

Motion to move into executive session:

Ayes: Blazek, Cottrill, Johnson, Musil, Waltman

Motion to to exit executive session:

Ayes: Blazek, Cottrill, Johnson, Musil, Waltman

Approval of the Executive Director compensation for FY26

Blazek moved, seconded by Johnson that it be:

RESOLVED THAT THE SWAN BOARD APPROVES THE INCREASE FOR SWAN EXECUTIVE DIRECTOR BE INCREASED 9.0% FOR FISCAL YEAR 2026

Ayes: Blazek, Cottrill, Johnson, Musil, Waltman

**10. Adjournment**

Cottrill adjourned the meeting at 10:53 a.m.

Minutes Prepared by Ginny Blake  
Respectfully Submitted,

---

Samantha Johnson

Board Secretary