



# SWAN Fireside Chat

June 24, 2025

## Today's agenda

- Expo 2025
- Symphony reindexing & downtime
- Indexing issues 6/18 – 6/20
- Online patron registration
- IPLAR
- Aspen updates
- E-resource update
- Training & documentation updates
- User group update
- Upcoming meetings

2025 SWAN Expo  
Friday, August  
22<sup>nd</sup>  
Moraine Valley  
Community  
College




- Registration is Open!  
[https://support.swanlibraries.net/webform/swan\\_expo\\_registration](https://support.swanlibraries.net/webform/swan_expo_registration)
- John Chrastka, EveryLibrary Institute
- Chicago Public Library
- Collection inventory
- RAILS delivery
- Circulation efficiencies
- Library of Things

# Planned reindex & Symphony downtime

- Backstage Library Works profile completed
  - Testing of sample records
  - Extract of bib records
    - Editing of older records freeze
  - Loading of bib records
  - July 4<sup>th</sup> weekend Headings Index/Rebuild
    - Start July 3<sup>rd</sup> after libraries are closed
    - Only SWAN Aspen catalog will be available
    - Please refrain from accessing Workflows during this process
    - All clear message will go out when WorkFlows is accessible again

# Indexing issues Wed 6/18 – Fri 6/20

- Overnight indexing report finished ABNORMALLY Wednesday and Thursday
  - Worked with SirsiDynix to resolve
  - Remediation steps resulted in some brief system slowness and “heading not found errors”
  - Completely resolved Friday afternoon
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# Online Patron Registration

- Features will include:
  - One shared online form that routes patrons to the correct home library
  - Welcome email to new patrons with custom library information and links
  - Address & GIS verification
  - Identity verification – can issue full access cards online
  - Duplicate checking, existing card information
  - Minor registration

## Library Card Application

Complete this form for a library card. By clicking submit, I understand that I am responsible for my Indian Prairie Public Library Card and all materials checked out on my card. I understand I am responsible for any charges that may result from late returns, loss, or damage of materials. If my card is lost or missing, I will report it immediately.

Email Address \*

First Name \*

Last Name \*

Address \*

City \*

State \*

ZIP Code \*

Birth Date \*

Phone Number \*

Submit

# Timeline for project



**June–July 2025**

Configuration



**June 16th**

Patron profile  
confirmation



**July 16th**

Circulation Working Group  
Activity



**Late July**

User Testing



**Mid-August**


Training and Q&A



**August 26th**

Go Live

# Questions from Circulation Networking Discussion and Quarterly

- Will these be full access cards?
  - What will happen to the current online/digital only cards?
  - Can we get reports of new patrons registered online? How can we identify the records?
  - How are patrons verified to be in my home library? What if they use a business address? What about shared ZIP codes across library areas?
  - Will there be duplicate checking?
  - What happens if a patron is in an unincorporated area?
  - Will the forms and emails be customizable for my library?
  - Will be the forms be in other languages?
  - Do we have to use it?
  - When does it go live?
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# Illinois Public Library Annual Report (IPLAR)

<https://www.ilsos.gov/departments/library/libraries/IPLAR/home.html>

Deadline for submitting your IPLAR

- Municipal libraries - 60 days after end of fiscal year
- Library districts – September 1 of each year

SWAN assistance with reporting

- Count of users and resources
- Use of resources

# Illinois Public Library Annual Report (IPLAR)



BLUEcloud Analytics Instructions

<https://support.swanlibraries.net/documentation/64734>



Video Walkthrough

<https://support.swanlibraries.net/training/90589>



Office Hours July 31st at 2:00

<https://support.swanlibraries.net/training/94721>

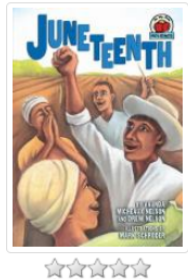
# Aspen update

## Aspen 25.06 Release highlights

- Staff with OPAC Administrator permissions can masquerade as other staff (e.g. XXXOPACPUB)
  - This can help manage lists, browse categories, etc.
- You can now sort results by user rating (“star” ratings)

# E-Resource update

# EBSCO eBook troubleshooting form



## 1) Juneteenth

Author [Nelson, Vaunda Micheaux](#)  
Series [On My Own Holidays](#)  
Language English  
Appears on these lists [FPPL 2024 Juneteenth Children's Booklist](#)  
[Juneteenth](#)  
[QBD Juneteenth \(June\) - Youth](#)  
[Sizzling Summer Reads - ROD Children's](#)

Book [Available from another library](#) [Place Hold](#)  
[Show Edition](#) [Where is it?](#)

### eBook

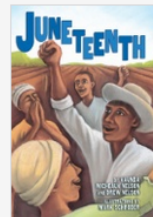
Hoopla [Available Online](#) [Check Out Hoopla](#)  
[Show Editions](#)

**EBSCO eBooks** [Available Online](#) [Access Online EBSCO](#)  
[Show Edition](#)

eBook

## Juneteenth

Published in: On My Own Holidays, 2006  
Database: eBook Subscription Schools : K-5 Collection (EBSCOhost)  
By: Drew Nelson; Vaunda Micheaux Nelson



Access options

[Report an issue](#)

[PDF full text](#)

## Report an issue with an eBook

Title \*

juneteenth

Author \*

Drew Nelson

Where are you? \*

- ☐ In the library  
☐ At home

What error most closely matches the problem with your online resource? \*

- Select -

Is there anything else you want to share that might help us?

Would you like a response from us about this issue? \*

- ☐ Yes, I need support  
☐ No, I just want to report the problem

[Submit](#)

# EBSCO-RAILS Flagship Package

- New databases will be active by July 1, 2025
- New links will be shared with libraries by July 1, 2025
- If no changes to database selections were made, your links will remain the same

# Explora profiles available

E-Resource Working Group have selected default databases and made available the following Explora profiles:

- Explora Public Library
- Explora High School
- Explora Middle School
- Explora Elementary School

Interested?



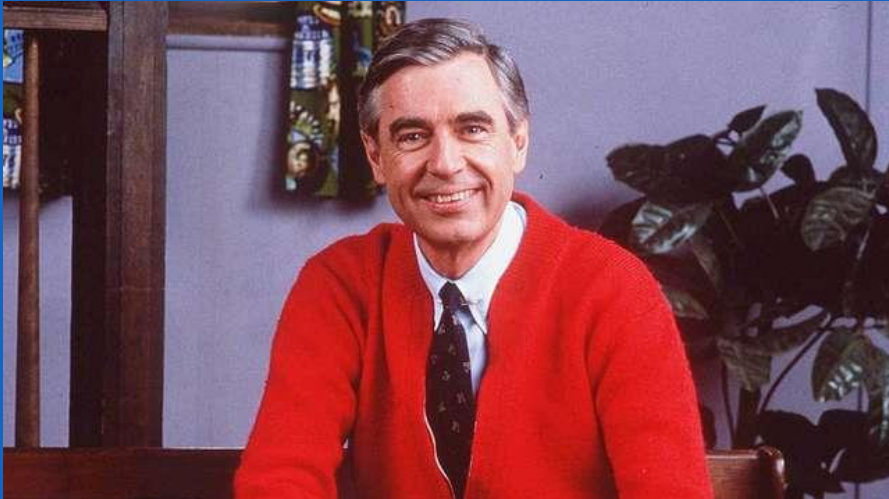
Open a ticket with SWAN and tell us what profile(s) you are interested in.



# Training & documentation

# Book Discussion Best Practices

## Documentation



### SWAN libraries in partnership – neighborly practice recommendations

- Consider the number of copies available and hold queues when selecting titles for book clubs. Last year's best sellers may not be in demand, and therefore a larger number of copies may be available.
- New titles and best sellers should not be requested via interlibrary loan, but rather purchased by book club facilitation library.
- Be aware of timing and availability when making requests to minimize the number of time items are waiting to be picked up by book club members and not circulating.
- Libraries may extend due dates for book club patrons, but not for book discussion cards or when the title has multiple holds.

# User Groups

Recordings of group meetings on the SWAN support site:  
<https://support.swanlibraries.net/meetings-trainings/meeting-documents>

# Circulation Networking Group Recap

**In Person Meeting @ ESS**

## Agenda

- I. Welcome and Introductions
- II. SWAN Expo 2025 Registration is now open
- III. Patron Point - SWAN staff
- IV. Patron Purge - SWAN staff
- V. Devices: Does anyone require a waiting period before a patron can check out another device - MDS
- VI. Snag Shelf: At our library, we are transitioning to an electric version. Is anyone else doing this? - ESS
- VII. Library Card Sign-up Month September 2025: Idea exchange
- VIII. Makerspaces & Circulation Departments: How are they integrated at your library
- IX. Around the meeting
- X. Next Meeting: Wednesday, October 22nd, 2025 on Zoom

## Upcoming Events

Register now for 2025 user groups, governance meetings, and office hours! On L2 and the SWAN Support Site:  
[support.swanlibraries.net/calendar](https://support.swanlibraries.net/calendar)

- OCLC: WorldShare ILL - Lending - Configurations for Lenders (7/10)
- OCLC: WorldShare ILL Lending - Manage and respond requests (7/17)
- SWAN ILL/Quarterly Billing Office Hours (7/17)
- SWAN IPLAR Office Hours (7/31)





**Next Fireside Chat**  
**July 29th**