SWAN ILS Committee

Charge and Guidelines

The name of the group will be the SWAN ILS Committee.

It will be comprised of one member of SWAN Board, the SWAN executive director, four representative from member library staff, and three SWAN staff representatives for a total of 9 committee members.

This committee was created to make a recommendation on the next integrated library system platform for SWAN.

Members of the committee will be expected to:

- Attend group meetings in person or electronically;
- Study other integrated library systems (ILS), focusing on in-state or out-of-state consortia;
- Present research findings to the SWAN Board

The SWAN ILS Committee will be expected to make written recommendations on the following:

- Timeline and goals for ILS Committee;
- The length of time to extend the current contract with Innovative Interfaces Inc.;
- The primary features the next generation platform will require for SWAN for the next 10 years;
- A process for evaluating ILS options which includes SWAN member library feedback from staff at various levels;
- Decide if a request for proposal (RFP) is needed and if so, design and create one.

The goal is to make a presentation and recommendation to SWAN Board in April 2013.

SWAN ILS Committee Composition

1. An appointed SWAN board member will co-chair the ILS Committee with SWAN Executive Director. (2)
2. Three SWAN staff will participate with this Committee along with the Executive Director, but other staff will participate as needed. (3)
4. Four representatives from self-nominations will be selected by the co-chairs to balance expertise and library size. (4)

Total Number on Committee: 9